

Meeting minutes for March 29, 2021,

In attendance : Committee members- Lallah Rowe, Lydia Grant, Cindy Cleghorn, Erica Cisneros, Claire Gordon, Sandy Capps, Carol Hutchinson, Mark Dutton

1. Call to Order: 6:04 p.m.

2. Assign Minute Taker : Claire Gordon

3. Approve Minutes prior meetings : **CH move to approve meeting minutes from March 23rd, EC 2nd. -motion passes all vote yes**

4. Public Comments – Non agenda items within the committee’s jurisdiction : SC- update on mailers, all of Sunland went out, half of Tujunga went out and the remainder on Saturday were scheduled to go out, the STNC credit card was declined. LR asked if anyone else has access. Liliana will finish up paying for them.

5. Discussion/Action Finalize Candidate Forum Promo – EC shows us promo video and 3 other items. Comments- LG asks if there is any info out there about how to fill out ballot application,

LG moves to approve and later amends to include the zoom link, CH 2nds both. – motion passes all vote yes

6. Discussion/Action Finalize email to candidates LR presents email she wrote about candidate forum on zoom on April 6th.

Comments:

SC suggests that we recommend candidates prepare their answers and time them so that it is easier to manage time.

LG: asked about timer

SC: demonstrated how to hold timer to the screen so speakers can view

LR: discusses possibility to “pin” people to keep the timer visible.

CG: add to discussion about pinning screens

MD: asks about a more natural response if the questions are given to candidates at the event

CH, LR and CC: all support getting the questions out to all candidates ASAP to keep it fair

CC and LR: practice pinning tech

CH: asks about timer used at STNC meetings

CC: suggests an app

Further group discussion about how questions will be managed, they will have 3 mins to do the first 2 required questions and then respond to at least one, or as many other questions as you want within your time limit.

EC: suggests 2 rounds of questions

Group discussion about how much time to give the base line questions (first round) – 1 min to answer is recommended by LR and 2 minutes to answer whatever remaining questions candidates want in the second round

MD: suggests putting late arrivals into a pool of candidates that will get time remaining

LG: says we must allow everyone the same amount of time to be fair

EC: says she will keep track of people as they arrive and as they speak

LR: we will have to extend the meeting to allow full time for each person

CC: recommends that we check off people as they speak

MD: will clarify rules of the discussion

MD moves to accept the email as written, EC 2nds – motion passes all vote yes.

7. Discussion/Action Finalize any other details needed for the April 6th 8. Adjourn.

CC: will post agenda for the meeting likely on Friday, April 2nd

LG: will help write ads

MD: has extra lawn signs to place asking for suggestions on placement

LG: asks to put candidates on camera so we can post videos to STNC website

CG: amends the previous vote to allow for language in LR email informing candidates about intention to film option so they are prepared , EC 2nds, motion passes all vote yes.

MD: agrees with CC suggestion that there is no personal attacks, stick to your position on the issues, will craft statement LG has stated she will assist

LR: will send out email after meeting is over.

Meeting adjourned at 7:28 p.m.