

Draft of Minutes of the February 22, 2021 By Laws and Standing Rules Committee

1 Convened 7:01 pm with Skiles, Sanchez, Capps, Cleghorn and Grant present. Public attending were Judith Quinones, Carol Hutchenson, Nina Royal.

2 The January 25 minutes were moved by Sandy Capps, seconded by Lilliana Sanchez and approved unanimously.

3 A rule describing the process through which a request for an NPG must go before it goes to the board for a vote; Lilliana Sanchez moves, Lydia Grant seconds, "The STNC have a standing rule that "all NPG applications go through Treasurer and/or a designated Budget and Finance Committee member having taken and completed the NC Neighborhood Purpose Funding Grant Workshop. The NPG will be reviewed prior to being placed on the Budget and Finance agenda for review of qualifying eligibility and all supporting documentation. If incomplete sent back to applicant for any corrections and re-submitted."

4 The 2021 Neighborhood Council Elections Documentation Guide was discussed. It was noted that the last two pages are very helpful because they're a format for group representative letters. see reference documentation guide page 11.

5 Lydia Grant: the qualifying checklist for STNC positions. Sandy and Lydia will work together and present the draft of a checklist.

6 Lilliana Sanchez: to require all liaison positions take ethics training. Lydia noted that the City no longer provides Cornerstone ethics training. This item will be postponed so that Lilliana Sanchez can get clarification. Sandy Capps and Lydia Grant will work on it and bring it back to our next meeting

7 Sandy Capps moves that "all Committee Chairs and/or a designated committee member attend and complete the NC Funding Programs Event Planning and NPG Workshops. This will assist the Committees understanding of the approval process and required paperwork to hold an NC event, Sponsorship and Neighborhood Purpose Grant. Committees can then submit Event/Sponsorship requests to Executive Committee for general board agenda setting. If a financial request is required for Event/Sponsorship, then sent to the Budget and Finance Committee for agenda setting." It passed unanimously.

8 What qualifies a group representative? Sandy Capps proposes a rule to wit: "Seven (7) Stakeholder Group Representatives shall be elected at large. These Representatives shall be elected from the pool of community stakeholders representing community organizations including but not limited to a religious institution, educational institution, non-profit organization, neighborhood association, school/parent group, faith-based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the STNC boundaries. The Community organization must continuously maintain a physical street address within the boundaries of STNC for not less than one year and performs ongoing and verifiable activities and operations that confer some benefit on the community within the boundaries of STNC. No community organization may have more than one stakeholder representative. All Group Representatives must participate on at least one committee." After discussion Sandy withdrew the motion.

9 Which of our adopted rules should we send to the Board for final approval? It was suggested that at the next meeting the committee go through the old standing rules, delete what's archaic, or irrelevant, and update what is still appropriate.

10 Public Comments. Judith Quinones stated she wanted it on the public record that she objected that her request to have an item placed on the agenda of the next Board meeting was rejected by Lydia Grant in a private email. Sandy Capps asked if the standing rules and bylaws we're working on will be followed by board members who are elected but are not qualified.

11 Meeting adjourned at 8:25 pm