



# Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

## General Board Online Meeting Agenda

Wednesday, January 13, 2021

6:45 p.m.

### How to Join the Virtual Telephonic Meeting

**By Telephone: Toll Free (888) 475-4499, enter 918 9278 5703, and Press #**

**Online: Go to <https://zoom.us/j/91892785703>**

or paste the address into the address bar on your browser and press Enter

**918 9278 5703**

**Other Toll Free Numbers: 833-548-0276, 833-548-0282, 877-853-5257**

**You may also call in at this number which is not toll free: 1-669-900-6833**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico [secretary@stnc.org](mailto:secretary@stnc.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

*Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.*



# Sunland-Tujunga Neighborhood Council

*Certified May 27, 2003*

*P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org*

1. **Call to Order and Welcome** – Liliana Sanchez, President
  - A. **Pledge of Allegiance**
  - B. **Roll Call Secretary** – Cindy Cleghorn – Quorum is 11
    - Boardmember Resignation
    - Meeting Protocols Reminder
    - Board Members eligible to vote & Upcoming Training Dates
  - C. **STNC board members to declare any conflicts of interest or ex parte communications relating to items on this meeting's agenda.**

NOTE: To VIEW the agenda, board minutes, MER, board packet, go to **stnc.org** Go to **COMMITTEES** click on **BOARD MEETING AGENDAS** and **MINUTES** select **JANUARY 13, 2021**

## 2. President's Report

### ANNOUNCEMENT OF BOARD VACANCIES

**Geographical Representative - Region 1** (1 vacant position) - Geographical Representatives shall be elected from stakeholders who live (either homeowner, renter, or other fixed living arrangement), work, or own property in each of the following districts within the STNC boundary area. District 1. North Sunland Region: North of Foothill Boulevard, from the western STNC domain boundary east to Mount Gleason Avenue and Big Tujunga Canyon Road.

**Stakeholder Group Representative** (2) vacant positions. From the Bylaws: Seven (7) Stakeholder Group Representatives shall be elected at large. These Representatives shall be elected from the pool of community stakeholders representing nonprofits, educational, faith-based, and, service, youth, and special-interest organizations located or meeting regularly within the Sunland-Tujunga Neighborhood Council boundaries. No organization may have more than one stakeholder representative. All Group Representatives must participate on at least one committee. Candidates interested in applying for the vacancy on the STNC board are to submit their interest statement, stakeholder documentation and supporting organization letter to [secretary@stnc.org](mailto:secretary@stnc.org) to be added onto the next Executive Committee and Board meeting agendas. If selected, new board members will be required to complete ethics, funding and code of conduct training, attend meetings, join committees.

**3. Presentation/Discussion/Action:** What will be the legacy of the 2019 STNC Board, accomplishments, challenges. [*Sandy Capps*]

**4. STNC ELECTIONS - Discussion/Action:** Approve recommendations of the STNC Elections Committee [*Lydia Grant, Evelyn Serrano to present*]

- a. Candidate Filing ends Tuesday, February 2, 2021.
- b. Region 1 - STNC Election Date is Tuesday, April 20, 2021
- c. City Clerk Admin: Nathan Singh (confirmed) - Q&A
- d. **MOTION:** Approve 2021 Elections Committee members: Claire Gordon, Carol Hutchinson, Lallah Rowe
- e. **MOTION** to approve updates to [STNC Elections Worksheet](#) contacts and ballot box locations
- f. **MOTION** to approve [STNC Election Committee Outreach plan, Calendar and expenses](#) up to \$8,500.00 (previously budgeted).
- g. [STNC Board Elections Region 1 Timeline](#)
- h. Board [Elections Handbook & Attachments](#)
- i. **STNC Election Administrator and [NC Election FAQs](#)**
- j. City Clerk website: <https://clerk.lacity.org/elections/neighborhood-council-election>



# Sunland-Tujunga Neighborhood Council

*Certified May 27, 2003*

*P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org*

**5. DISCUSSION/ACTION:** Appoint Dorisa Shahmirzai Sustainability Alliance Liaison. [*Oscar Alvarez is currently in this position. There is no limit on the number of liaisons from STNC.*]

## **6. COMMITTEE / LIAISON ANNOUNCEMENTS & REPORTS – Committee Chair Updates, Surveys, Meetings & Announcements - [all Committee Meetings held via Zoom**

- a. Bylaws/Standing Rules - Jan 25 @ 7 PM
- b. Beautification – Jan 20 @ 5:30 PM
- c. Budget & Finance – Jan 27 @ 6 PM
- d. Neighborhood Watch – Jon von Gunten written report - meetings via LAPD Zoom
- e. Land Use – Pati Potter - Feb. 1 @ 7 PM
- f. Community Improvement-Government Affairs - Jan 21 @ 6:30 PM
- g. Elections Committee - Jan 15 & 21 @ 6:30 PM
- h. Outreach - Jan 21 @ 7:00 PM
- i. STAT - Safe Traffic & Transportation Committee meets Jan 26 @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee, Jan 26 @ 7:30 PM - via Zoom
- k. Executive Committee – Jan. 27 @ 7:00 PM via Zoom

### Liaisons:

- (1) Homelessness Liaison - Camille Yiu
- (2) Budget Advocates
- (3) Public Works Liaison - Lydia Grant
- (4) LADWP Liaison - Nina Royal
- (5) NC Sustainability Alliance - Oscar Alvarez
- (6) RYLAN (Ready Your LA Neighborhood) Update - Sandy Capps
- (7) Emergency Preparedness Alliance – Nina Royal - 4th Saturday, Jan 22

L.A. City COVID-19 Resources <https://corona-virus.la/>

VANC - Jan 14 @ 6:30 PM

DWP MOU / DWP Committee – Feb 6 @ 8:30 a.m.

LANCC Update – Next Meeting - Feb 6 2 @ 10 a.m.

## **7. REPRESENTATIVE's Announcements & Reports + Q&A – [12 minutes total]**

*Representatives of LAPD, Local, City, County, State, Federal - 2-minute limit per speaker*

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - [30339@lapd.lacity.org](mailto:30339@lapd.lacity.org)

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - [33272@lapd.online](mailto:33272@lapd.online)

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; [35755@lapd.lacity.org](mailto:35755@lapd.lacity.org)

SUNLAND SLO: Cesar Contreras: 818-634-0705; [36373@lapd.lacity.org](mailto:36373@lapd.lacity.org)

CD7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director [Eve.Sinclair@lacity.org](mailto:Eve.Sinclair@lacity.org)

*The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331*

LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - 818-659-2334 [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org)

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 –

[mark.ross@lacity.org](mailto:mark.ross@lacity.org)

LA City Controller Ron Galperin - 213-978-7200 - [controller@lacity.org](mailto:controller@lacity.org)

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 [michael.menjivar@lausd.net](mailto:michael.menjivar@lausd.net)

Congressman Adam Schiff (District 26) (818) 450-2900 [Theresa.lamb.simpson@mail.house.gov](mailto:Theresa.lamb.simpson@mail.house.gov)

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy:

[JMaruca@bos.lacounty.gov](mailto:JMaruca@bos.lacounty.gov)

CA State Senator Anthony Portantino (District 25) - 818-409-0400 [vickere.murphy@sen.ca.gov](mailto:vickere.murphy@sen.ca.gov)

CA Assembly Member Luz Rivas (Dist.39) Arturo Garcia 818-504-3911

[arturo.garcia-mendoza@asm.ca.gov](mailto:arturo.garcia-mendoza@asm.ca.gov)

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - [tajerian@lapl.org](mailto:tajerian@lapl.org)

LADWP - Christina Holland, Community Affairs, (213) 367-1076, [christina.holland@ladwp.org](mailto:christina.holland@ladwp.org)

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360



# Sunland-Tujunga Neighborhood Council

*Certified May 27, 2003*

*P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org*

GANGS-DRUGS: Lt. Carlos Solano: 818-897-6081; [26339@lapd.lacity.org](mailto:26339@lapd.lacity.org)

NARCOTICS, Det. Travis Coyle, 818-834-3136; [33128@lapd.lacity.org](mailto:33128@lapd.lacity.org)

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner -

[quyen.vo-ramirez@lacity.org](mailto:quyen.vo-ramirez@lacity.org)

Mission College – Dean Madeline Hernandez - (818) 875-4036

Sunland Elementary School – Principal John Graham - [Jmg8758@lausd.net](mailto:Jmg8758@lausd.net) (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

[SunlandTujungaCoS@lausd.net](mailto:SunlandTujungaCoS@lausd.net)

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 [dgutierrez@glacvcd.org](mailto:dgutierrez@glacvcd.org)

Gibson Nyambura, DONE Racial Equity Officer /NEA [gibson.nyambura@lacity.org](mailto:gibson.nyambura@lacity.org) 213-978-1551

## TREASURER REPORTS

*(Sandy Capps, Chair, Budget & Finance Committee approved 12-16-20)*

CONSENT CALENDAR FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the funding consent calendar:

### 8. Approval of December 2020 MER

**MOTION:** The STNC Board approves the **December 2020** Monthly Expenditure Report

**9. Discussion/Action:** **MOTION:** Approve up to \$400 for additional liability insurance coverage for Beautification Committee Pinewood Mural Project Event. *(Community Improvement/Beautification Outreach) [Sandy Capps on behalf of Budget & Finance Committee approved 12-16-20]*

**10. Discussion/Action / MOTION:** Approve [Beautification Committee Request](#) not to exceed \$500 to purchase EGO Power Plus battery powered string trimmer, extra trimmer head, extra trimmer battery, extra trimmer line and trimmer shoulder strap harness. *[Sandy Capps on behalf of Budget & Finance Committee approved 12-16-20]*

**CONSENT CALENDAR - NON-FUNDING ITEMS** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the consent calendar:

### 11. Approval of Special Board Meeting Minutes

**MOTION:** The STNC Board approves the December 9, 2020 minutes

**12. DISCUSSION/ACTION: MOTION:** Board approves comment letter for 10582-10854 Woodward, Sunland to subdivide the existing parcel into two separate parcels. *[Pati Potter on behalf of the Land Use Committee]*



# Sunland-Tujunga Neighborhood Council

*Certified May 27, 2003*

*P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org*

**13. GENERAL PUBLIC COMMENT / COMMUNITY EVENT ANNOUNCEMENTS:** a total of 10 minutes – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial \*9 (on your cell phone). [10]

## **NEW BUSINESS**

**The Executive Committee recommends Jon von Gunten chair the meeting for Item #14**

**14. DISCUSSION/ACTION: MOTION to consider STNC board recommendations to Grievance #265 received 12/4/20.** [Refer to Sec. 22.818. Neighborhood Council Grievances Ordinance as it may provide answers to questions.] **(60)**

- a. Is the Grievance #265 that DONE certified and STNC received on 12/4/20 complete ?
- b. Discussion and Possible action relative to the Sunland-Tujunga Board responding to Grievance #265 and, to authorize a STNC Board Member as the designated representative authorized to speak on behalf of the Board at the Regional Grievance Panel Hearing for Grievance #265." [ Certification of Grievance #265 ]
- c. Discussion and Possible action Other recommendations for the board to consider regarding Grievance #265
- d. Request / Appoint an independent mediator to conduct mediation to resolve grievance and/or prepare recommendations for submittal to DONE in preparation for Regional Grievance
- e. Adopt a remedy for the certified grievance
- f. Appoint an ad-hoc committee to address the grievance and prepare recommendations for the board.
- g. Appoint an authorized representative to speak / present on behalf of the STNC board and submit Grievance Response Form on behalf of STNC, including up to three witness statements for each side.
- h. Waive the certified grievance and not discuss it or provide comments to an authorized rep.

**15. DISCUSSION/ACTION: MOTION to approve STNC comments regarding the DONE proposed Digital Media Policy.**

<https://empowerla.org/wp-content/uploads/2020/09/Draft-Digital-Media-Policy-for-BONC-on-9.29.2020.pdf>

**FINAL ANNOUNCEMENTS:** Next STNC Board Meeting February 10, 2021.

## **ADJOURNMENT**

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting



# Sunland-Tujunga Neighborhood Council

*Certified May 27, 2003*

*P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: [stnc.org](http://stnc.org)*

may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Secretary**, at (818) 951-7411 or email at: [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)