

## Draft of Minutes of the November 30, 2020 ByLaws and Standing Rules Committee

- 1 Call to Order: The November 30 meeting of the Bylaws and Standing Rules Committee meeting was called to order at 7:26 pm with Bill Skiles, Liliana Sanchez, Vicky Cerpa, Cindy Cleghorn and Lydia Grant. Absent Sandy Capps and Peter Darakjian. Pati Potter attended.
- 2 approval of minutes for November 30. Moved by Cindy, seconded by Liliana, adopted by unanimous vote.
- 3 How should candidates applying to fill empty board seats be vetted: Ideas discussed were
  - a Eligibility must be determined not by affirmation but by documentation
  - b Vetting rules should be consistent with the latest election manual and city clerk requirements. The relevant pages of these manuals and documents should be provided along with the application to the candidate. Samples of the letters, forms, etc. that may be required will be provided in the vetting package.
  - c A draft of a proposed "STNC Candidate Filing Form" will be prepared by Bill Skiles for review at our next meeting.
  - d The candidate will appear before the executive committee to determine if documentation is sufficient. At this meeting the candidate will produce whatever proof or documentation required. The STNC Candidate Filing Form" will be completed by the Executive Committee, determining the relevant information face to face from the candidate. The STNC will retain only the "STNC Candidate Filing Form" and that form will not contain any information of a purely personal nature.
  - e the candidate's request to join the board will be placed on the board agenda only after the Executive Committee has established that all requirements have been met.
  - f a list of "approved" community organizations should be developed and only candidates who establish membership in those organizations will be qualified to be group representatives.
  - g Candidate should be asked what their experience with the STNC has been in the past with the idea that they've been in regular attendance at STNC general meetings, have served on an STNC committee, or have in some other way been involved with the STNC for at least the last twelve months.
- 4 List of possible rules to be drafted: Committee members will review the current standing rules, line out what they feel should be discarded or re-written and note those that should remain as is. The Board shall then be requested to re-adopt this committee's recommendations.
- 5 Next Meeting? Our next meeting will be held on January 25, 2021.
- 6 Public comments. several people had public comments.
- 7 Meeting adjourned at 8:32 pm.