



Sunland Tujunga Neighborhood Council

Certified May 27, 2003

7747 Foothill Blvd., Rm 101 Tujunga, CA 91042 - (818) 951-7411

Important: New Address will be effective June 15, 2019 • Website: stnc.org

Board Meeting Agenda

Wednesday, June 12, 2019

6:30 PM Meet & Greet • 6:45 PM Meeting Starts

North Valley City Hall – 7747 Foothill Bl., Tujunga, CA 91042

Last meeting at this location – building will be remodeled

Agenda Posting at Website & Physical done on 6-6-19 by STNC Secretary

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Agenda is posted for public review at North Valley City Hall, 7747 Foothill Blvd., Tujunga. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 or toll-free at (866) LA HELPS, or email ncsupport@lacity.org

Welcome - Please Sign In – Speaker Cards - Refreshments are in the back of the room - please help yourselves.

L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils) To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. Items are on time limits so that the meeting will end around 8:45 pm to allow for removal of chairs and tables and clean up. Time allocations are approximate and may be shortened or lengthened at the discretion of the President.

The time keeper is: _____

PLEASE USE THE MICROPHONE AT THE PODIUM

1. Call to Order and Welcome – Liliana Sanchez, President
2. Pledge of Allegiance
3. Roll Call – Quorum is 11
4. Announcements & Reports – 12 minutes – IF PRESENT PLEASE IDENTIFY YOURSELF

Representatives of LAPD, Local, City, County, State 2-minute limit per speaker.

- a. Foothill LAPD Captain David Grimes - 31168@lapd.online 818-756-8861
- b. Sgt. Jesse Ojeda - 33272@lapd.online (Station 818-756-8866)
- c. Senior Lead Officers (SLOs)
 - 1 - Cesar Contreras (Sunland) – 36373@lapd.online - (818) 634-0705
 - 2 - Gloria Caloca (Tujunga) - 35755@lapd.online - (818) 634-0754
- d. LA Councilmember Rodriguez' office (CD 7) 818-352-3287 Eve Sinclair Field Deputy: Eve.Sinclair@lacity.org
- e. LA Mayor Garcetti's office –Tanaz Golshan tanaz.golshan@lacity.org
- f. LA City Attorney's Office – 213-978-8100
- g. Neighborhood Prosecutor – Mark Ross mark.ross@lacity.org 818-374-6837
- h. LAUSD Kelly Gonez office (District 6) 818-389-9216 – Esmeralda Marcial, Dir of Community Engagement & Advocacy Esmeralda.Marcial@lausd.net
- i. LA County Supervisor Kathryn Barger (District 5) Jason Maruca 213-974-1311 Jason.Maruca@bos.lacounty.gov
- j. CA Assembly Member Luz Rivas (District 39) Jude Hernandez 818-594-3911 jude.hernandez@asm.ca.gov
- k. CA State Senator Anthony Portantino (District 25) Vickere Murphy- 818-409-0400 vickere.murphy@sen.ca.gov
- l. US Representative Adam Schiff (District 26) Theresa Lamb Simpson 818-450-2900
Theresa.lamb.simpson@mail.house.gov
- m. Department of Neighborhood Empowerment (DONE) 818-374-9898 Semee Park, Dir NC Opns
semee.park@lacity.org



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n. City Clerk Election Administrator Christopher Garcia 213-978-0378 christopher.garcia@lacity.org

L.A. City Charter Sec. 910. Monitoring of City Services. Neighborhood councils shall monitor the delivery of City services in their respective areas and have periodic meetings with responsible officials of City departments, subject to their reasonable availability.

5. Discussion/Action: Resolution and Community Impact Statement regarding STNC Opposition to Assembly Bill 516 to be filed in CF 19-0533 (impacts to City operations), 19-0002-S50 (LA City Opposition), 19-0600-S131 (parking citation revenues)
- b. Discussion/Action: STNC letter to Councilmember Rodriguez regarding 6433 La Tuna Canyon City Planning Commission meeting held 5/23 thanking her for her opposition to the rezoning of the property
- c. Discussion/Action: STNC letter to Councilmember Rodriguez regarding traffic safety
6. PUBLIC COMMENTS – a total of 10 minutes – Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Sunland-Tujunga NC. Please fill out speaker card. TIME PERMITTING 1 minute limit per speaker, you may be asked to select a spokesperson. The California State Law known as the Brown Act requires PUBLIC COMMENT to be a NON-DISCUSSION PERIOD.
7. ANNOUNCEMENTS and REPORTS: Committee Chairs and Board Members – up to 30 min TOTAL (2MIN each)
 - a. President Update – TOWN HALL
 - b. Ad Hoc Moving – Capps - DISCUSSION AND/OR POSSIBLE ACTION: To approve STNC Moving plan as to costs to move office and meetings from North Valley City Hall - Capps
 - c. Emergency Preparedness - Capps
 - d. Land Use – Potter
 - e. Neighborhood Watch – von Gunten
 - f. Beautification – Vartanian
 - g. Education – Grant CERT Class starts 7/11
 - h. WEST – Orudyan
 - i. STARC – DeCenzo
 - j. STAT – Kramer -- Next meeting June 25
 - k. Outreach – Royal – STNC in 4th of July parade, promo items, next Outreach meeting

L.A. City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion.

8. City Budget - Updates, (ncbala.com) Budget Day is June 29 –Discussion/Action to confirm 2019-20 Budget Representatives Lallah Rowe and Sandy Capps

9. CONSENT ITEMS ADMINISTRATIVE ITEMS: Discussion/Action: Items #9a. thru 9i. will be voted on with one motion, please indicate if you wish any item(s) to be removed and discussed individually **(12)**
- a. STNC Board Roster submit updates to DONE and STNC website
 - b. Approval of Minutes for 4-10-19 and 5-15-19
 - c. Designate Liliana Sanchez to pick up election documents from the City Clerk
 - d. FUNDING: Discussion/Action regarding approval of APRIL Monthly Expense Report (MER) Capps
 - e. FUNDING: Discussion/Action regarding approval of MAY Monthly Expense Report (MER) Capps
 - f. FUNDING: Discussion/Action to approve Insight Investments Personal Property Tax Bill for \$18.06
 - g. FUNDING: Discussion/Action to approve up to \$1,000 for 4th of July Parade outreach promo items
 - h. FUNDING: Discussion/Action up to \$400 to cover cost of new board business cards, name badges, name plates.
 - i. FUNDING: Discussion/Action up to \$100 per meeting date to cover cost of refreshments for board meetings/retreats.



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NOTE: For the purposes of accounting and reconciliation, the following fiscal dates must be followed:
~~May 20 – Final date to request an event approval for the current fiscal year using current fiscal year funds;~~
~~June 1 – Final date to submit a check payment request using current fiscal year funds;~~
June 20 - Final day for any bank card transactions using current fiscal year

10. BUDGET: Discussion/Action regarding the 2019-2020 budget for City Clerk - UP to \$10,000 can be rolled over from 2018/19 budget to 2019/20 Budget - Capps 5 min
11. BUDGET: Discussion/Action regarding the expenditure of all on-going expenses, such as and up to amounts for Website \$150/month, Copier \$85/month, Constant Contact \$95/month, Ring Central \$66/month, Refreshments for meetings \$125/month for the 2019-20 Budget - Capps - 3 min
12. BUDGET: Discussion/Action to review and approve Budget & Finance Committee recommendations for the annual Administrative Packet including designation of Bank Card Holder Liliana Sanchez, 2nd Bank Card Holder Sandy Capps, 2nd signer Cindy Cleghorn, Alternate Signer Liliana Sanchez, inventory, posting and mailing address, website and required specific budget categories. (10)
13. DISCUSSION/ACTION: to appoint Civic U participants to STNC (one male and one female) Glen Belt and Nina Royal (2)
14. DISCUSSION/ACTION: to appoint Community Impact Statement Submitters up to five: Liliana Sanchez, Cindy Cleghorn, Sandy Capps, Pati Potter, Jon von Gunten (3)
15. DISCUSSION/ACTION: To review and approve Event Forms for City Clerk approval for National Night Out events at Little Landers and Sunland Parks on August 6, 2019 including funding budget up to \$4,000 (up to \$2,000 each location) total for both events to be paid in FY19-20.
16. Board Member Comments & Announcements: Updates regarding STNC committees, move out date
17. Closing Comments by Liliana Sanchez, President, Acknowledgements, and Adjournment. (1)

Next Executive Committee meeting June 26 at 7:15 p.m.
Next Regular Meeting of the Sunland-Tujunga Neighborhood Council
Wednesday July 10, 2019 at 6:45 PM

Adjourn 9:00 p.m.

Posted 6/6/19; Remove after 6/12/19

Time allocations in parenthesis () and order for agenda items are approximate and may be shortened or lengthened at the discretion of the Presiding Officer.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- North Valley City Hall, 7747 Foothill Blvd., Tujunga
- www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>



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PUBLIC ACCESS OF RECORDS - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 7747 Foothill Blvd., Room 101, Tujunga or stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Liliana Sanchez, Board President, at (818) 951-7411

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the PNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available at our Board meetings and our website www.stnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Liliana Sanchez, Presidente de la Mesa Directiva, al (818) 951-7411 o por correo electrónico para avisar al Concejo Vecinal.

Թարգմանական ծառայություններ: Ժողովում հայերեն թարգմանությունների համար, գանգարեք գարտուղարուհուն՝ ճանել հյուսըն 818-951-7411 ժողովից առնվազն 72 ժամ առաջ: