



Sunland Tujunga Neighborhood Council

Certified May 27, 2003

7747 Foothill Blvd., Rm 101 Tujunga, CA 91042 - (818) 951-7411

Special Board Meeting Agenda

STNC Board Installation

Wednesday, May 15, 2019 – 7:00 PM

North Valley City Hall – 7747 Foothill Bl., Tujunga, CA 91042

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

1. WELCOMING REMARKS - *Semee Park, Director of Neighborhood Council Operations, Department of Neighborhood Empowerment (10)*
 - Call to order & Flag salute
 - Recognition of outgoing board – *Dana Stangel*
2. SEATING OF THE NEW NEIGHBORHOOD COUNCIL BOARD (2)
 - Roll Call
 - Neighborhood Council Board Member Oath
3. COMMENTS BY ELECTED OFFICIALS/REPRESENTATIVES, DONE, CITY DEPARTMENTS (5)
4. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (10)
 - Community Event Announcements
5. DISCUSSION AND/OR POSSIBLE ACTION to appoint ad-hoc Moving Committee to provide, for board approval, a plan and costs to move office and meetings from North Valley City Hall. Includes finding new location, copier, STNC equipment and supplies, mailing address, 24 hour agenda posting location. (5)
6. DISCUSSION AND/OR POSSIBLE ACTION for designation of Bank Card Holder and Second Signatory (3)
7. PRESENTATION: Neighborhood Council General Board Orientation – *Semee Park (60 minutes)*
8. DISCUSSION AND/OR POSSIBLE ACTION to appoint Community Impact Statement Submitters up to five (3)
9. ADMINISTRATIVE ITEMS: (5)
 - a. Discussion and possible action review and adoption of minutes
 - b. Discussion and possible action review and adoption of the Monthly Expenditure Report (MER)
 - c. Discussion and possible action to amend Constant Contact previous board approval of \$70 to \$95 monthly
 - d. Discussion and possible action update the STNC Board Roster to submit to DONE and STNC website
 - e. Discussion and possible action to review the annual Administrative Packet
 - f. Discussion and possible action up to \$400 to cover cost of new board business cards, name badges, name plates.
10. Final Announcements (2) - Updates regarding STNC committees
11. Closing Comments by Lilita Sanchez, President, Acknowledgements, and Adjournment. (1)

Adjourn 8:45 p.m.

Posted 5/13/19; Remove after 5/15/19

Time allocations in parenthesis () and order for agenda items are approximate and may be shortened or lengthened at the discretion of the Presiding Officer.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however,



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the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- North Valley City Hall, 7747 Foothill Blvd., Tujunga
- www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Liliana Sanchez, Board President, at (818) 951-7411

PUBLIC ACCESS OF RECORDS - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 7747 Foothill Blvd., Room 101, Tujunga or [stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Liliana Sanchez, Board President, at (818) 951-7411

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the PNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available at our Board meetings and our website www.stnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Liliana Sanchez, Presidente de la Mesa Directiva, al (818) 951-7411 o por correo electrónico para avisar al Concejo Vecinal.

Թարգմանական ծառայություններ: Ժողովում հայերեն թարգմանությունների համար, գանգարեք գարտուղարուհուն՝ ճանել հյուսըն 818-951-7411 ժողովից առնվազն 72 ժամ առաջ: