Sunland Tujunga Neighborhood Council

Special Joint Board, Budget
&
Executive Committee Meeting
Minutes

Draft

Wednesday, July 29, 2026

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

1. Welcome, Call to Order & Roll Call (Lydia Grant). Called to order by Lydia Grant at 6:32 pm
    a. **Present:** Cindy Cleghorn, Lydia Grant, Melissa Sagastume, Karen Moran, Carol Hutchinson
    b. **Present (Members of the STNC Board) –** Jon von Gunten, Nina Royal, Sherry McCoy
2. Discussion and Possible Action regarding any Board Member attendance and completion of required City training. Comments from Cindy and Lydia:
    a. Received a Resignation letter from Armen Mardirousi for LUC and Executive Board.
    b. Karen emailed out links for funding training; Melissa suggested texting also.
3. Public Comments - non agenda items - none
4. Board & Committee Member Comments. A discussion on the following took place with comments from Lydia, Carol, Cindy, Sherry and Melissa.
    a. Melissa and Lydia have received requests for loans of tables (McGroaty and Cemetery).
    b. Webcorner (Stephanie) updates for stnc.org needs some change. Karen is working with Stephanie to ensure the board@stnc.org email is current; some links may need work, including the survey. Karen and Sherry will connect to work with Stephanie.
    c. Storage rates at local places are raised arbitrarily and can be a burden to people. The City Council should look into it.
    d. Storage for STNC is, in part, now at NVCH but access is not 24/7 and if needed, will need to be worked in advance.
    e. The storage Inventory List that is provided to the City is being worked by Melissa (item 5b).
    f. The neighbor at Denivelle Road is appealing a decision the City has made about the single family residence and would like LUC to support the appeal; Lydia noted that the entire Board would have to support it.

    g. Planning 101 Training is in progress. (*Los Angeles Planning 101 training is a mandatory and educational program for designated Neighborhood Council (NC) members*)
    h. There was an inquiry about having a Farmer's Market; this would have to go to Ricardo. It has been done in the past.
    i. Speakers should be able to speak at NNO when it is convenient for them; arranging times in advance puts a burden on them.
    j. NNO planning/logistics was discussed.

5. (BUDGET) - Current STNC Expected Rollover $12,998.09. Comments from Carol, Lydia, Melissa and Cindy. Carol discussed MERs and Roll-Over; Roll-Over info should be provided next month. Carol will look at the recent bills for the storage unit to verify there is no discrepancy with over-payment. The unit had an initial decrease in cost for 2 months. Re-voting on some items may need to be done; some items may need additional specificity in order to get approvals. Carol will re-submit the Financial plan and noted that Cesar is the new City Finance contact she is working with. Carol did paperwork for the Elk's for NNO; a park staff has to be paid for ($240) and STNC may need to cover this expense. Melissa will contact them. Cindy will send Budget Advocate forms to Carol and they are on the google drive. Credit card owners will stay the same at this time (Lydia and Karen). Office expenses are not all automatic; we need to check on zoom payment, phone payment and web payment.
    a. Status of Zoom payment – need status
    b. Status of inventory and disposal of items to City
    c. Status of Funding payments expected to pay after July 1 (includes card and check payments)
    d. Status of updated NCFP and STNC Budget categories
    e. ST Rotary - 4th of July Sponsor
    f. ST Elks - National Night Out Sponsor
    g. McGroarty Art Center - August BBB Sponsor
    h. Budget Advocates - Sponsor
    i. NC Congress - Sponsor
    j. Other funding items
6. [BUDGET] Discussion/Motion: Approve June 2026 Monthly Expenditure Report (MER). A motion was made by Melissa, seconded by Cindy, a vote was taken which passed.
7. [BOARD] Discussion regarding candidates for Region 1, Region 2, Region 4, and Education Board and committees. Cindy said that in the past month a couple of people indicated an interest, but they have not confirmed. The Region 4 rep positions are now filled but other regions have vacancies. There is also a vacancy in the First Vice President position now that Armen has resigned. Melissa suggested possible advertisement of positions be done at NNO.
8. [BOARD + EXEC] Discussion/Possible Action: Approval of outstanding meeting minutes. A motion made by Cindy and seconded by Melissa, a vote was taken and the minutes were approved.

9. [EXEC] Discussion: Status of CPRA request. Cindy – this needs to be forwarded to the City Attorney; pending.
10. [EXEC] Discussion: Standing Rules - discussion meeting 7/13/26 on Zoom. A first meeting was held; minutes are on the STNC website. Cindy would like to have a second meeting August 10th.
11. [EXEC] Discussion: Land Use Committee (LUC). Cindy noted that the LUC is not at quorum and more members are needed. Quorum is not currently able to be met; lowering the quorum would require a By-Laws change.
12. [EXEC] Discussion: Board Agenda item requests.
13. [EXEC] Discussion/Motion: Approval of the AUGUST 12, 2026 Board Meeting Agenda, including Committee Reports and scheduled presenters.
    a. Items for inclusion in the August 12th meeting were discussed by Cindy, Lydia, Melissa and Carol. A motion was made by Cindy and seconded by Lydia to approve the agenda, as discussed, a vote was taken which passed.
14. Adjourn. 7:33pm