

**Outreach Committee
Minutes
Thursday, April 16, 2026**



IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

1. WELCOMING REMARKS

- i) Call to Order, Melissa, 7:06pm
- ii) Roll Call. - Present (Board): Melissa Sagastume (Chair), Sherry McCoy, Karen Moran, Mark Seigel, Leny Freeman. Absent: Mikal McEnany, Dante Calvo. Also Present: Board Member Cindy Cleghorn.

2. CHAIRPERSON'S REPORT

- i) 4th of July Parade Update. Melissa said that Sabrina (from the Rotary Club) met with someone from Mayor's Office and it looks like there could be a \$14K charge for this year's parade, including DOT's charges. Cindy said she went to the Rotary Club's Tuesday meeting and encouraged others to go; we need feed-back from them. An alternative park or high school event would still incur costs for band, rentals, permitting, etc. It could be a shorter parade but Officer Godoy said that doing that wouldn't decrease costs of any significance. The Rotary Club costs are already about \$5,000. *Note: the parade was discussed later in the meeting, see item 6 below.*

3. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS.

- i) Cindy said that we have some Land Use issues and there is an additional meeting on the 27th April. Issues include a child-care planned at 4459 Lowell Ave which is in the City side (across from where we have storage). Traffic is already impacted with the Chamliion school and this is a concern. Further a car wash project is planned for 7756 Apperson where Tujunga/Sunland already has 3 other car washes. A neighbor was present to discuss environmental concerns. *(see LUC minutes for April meeting).*
- ii) Cindy said have to be AD8 compliant in our websites. A neighbor at the LUC meeting said that this refers to fonts, size, brightness – problems for visual impaired people. This is coming down from Federal regulations, not the City. Melissa noted that there was an email that came April 13th to discuss this. Email that came Monday 13th, per Melissa, that discussed this. The deadline for compliance is short; hopefully the Webcorner people are in the loop and can provide guidance.

4. ADMINISTRATIVE ITEMS

- i) Review and Adoption of Outstanding Minutes. Karen made the motion, Leny seconded, a vote taken which passed.

5. OLD BUSINESS (Discussion and Possible Action)

- i) Community Survey - distribution plan. Melissa noted that there was an QR code error; she and Dante will follow up.
- ii) May STNC Newsletter - items/ideas for inclusion. Karen noted that she had sent an email with a suggestion about including a last page that provides information about the STNC and includes the web-site; this email could be revisited.
- iii) Sunland-Tujunga Earth Day - April 18th

6. **NEW BUSINESS** (Discussion and Possible Action)

- I) Upcoming events: Earth Day, Saturday, April 18th. Melissa provided details about the timeline for the event:
 - 8:00 AM: Community Clean Up
 - 10:15 AM: MyLA 311 Training Workshop
 - 10:30 AM: Tree Mulching Demonstration
 - 10:45 AM: MyLA 311 Training Workshop
 - 11:15 AM: MyLA 311 Training Workshop
 - 11:30 AM: Tree Care and Mulching Demonstration
 - 12:00 PM: Event Ends
- II) Storage and Storage Clean Up. A discussion ensued about storage options, with comments from Leny, Mark, Cindy, Karen and Melissa.
 - Melissa is coordinating with the City to submit the BAC and copy of the new lease, working with Ricardo. We need to go through the emergency-containers which take up considerable space if we are going to downsize the storage unit from the current 10x18 to a 10x10. Ricardo suggested putting 1 (or 2) sets in the Community Center where the plan is to have someone show up within two hours of an emergency event (at NVCH). The containers have some expired items that need to be updated.
 - There are 5 file cabinets currently; 1-2 are locked. The contents need to be reviewed and possibly scanned or tossed to reduce the number of file cabinets.
 - Melissa would like to schedule a clean up day on the 24th April, which is a Friday.
 - Karen inquired about the cost of the smaller unit which is a considerable break for cost/square footage going from approx.. \$900 to \$350/month; Melissa said that additionally there would be some savings initially with us signing on as a new client.
 - North Valley City Hall has a limited area STNC can use for storage; it might expand in the future. Storing tables and chairs there would be an option, with perhaps 3-6 tables and a rack of chairs being stored there. A concern was voiced about access to the tables and chairs when they are needed. There are more chairs in storage currently than have been needed for some time with more meetings being virtual and not having the numbers of people that would be at the meetings when they could be held at NVCH. The excess chairs could be returned to the City.
- III) Verdugo Hills Pool Movie Night - June 6th. A motion was made to sponsor drinks and snacks up to \$300 for the event. A vote was taken with 3 yes and 1 no; the motion passed.
- IV) 4th of July Parade - Float Decorating Ideas & Volunteer Organizing. A discussion ensued with comments from Sherry, Melissa, Leny and Cindy. It is unknown if the parade will go forward or not this year; the City of L.A. is imposing a charge that may well end the

parade (\$10K or more – potentially \$14K altogether). The Rotary Club, who has been active in helping to put on the parade, is working with the City to see if the parade can go forward. There are other events in the City that will require police support and they are stretched thin, as discussed in a previous meeting. The money is primarily for labor charges, to shut down the roads, etc. It was noted that the parade starts at 10am and is over with by noon; this could be moved back potentially. An alternative event in the park was felt to have it's own challenges and might not be less expensive. Losing the parade is a particular disappointment with this year being the 250th anniversary.

V) Pop Up Events at various restaurants or coffee shops

- Create Sign Up and schedule
- Requests for possible future agenda items

VII) STNC History. Cindy noted that we have a birthday coming up in May – 23 years since STNC was formed. Cindy provided an overview of the history about when STNC came together. The history could be put in the newsletter. Karen suggested that Cindy write up the history, including people who helped the beginning, and be put in the STNC.org website as a permanent feature. Melissa suggested that every month the newsletter can introduce a different person who helped start STNC in 2003, featuring an interview with them. Cindy will work on putting together a write-up on the history.

7. **Next Outreach Meeting:** Thursday, May 21st at 7:00 PM via Zoom. It was suggested by Sherry that the next in-person meeting be held at a restaurant (e.g. BackDoor, IHOP, Pena's Tacos).

8. **ADJOURN, 7:49pm**