

Special Joint Board & Executive Committee Meeting Minutes

March 26, 2026 at 6:30 PM

Draft

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

1. **Welcome, Call to Order & Roll Call** – *this meeting is to prepare for the General Board Meeting to be held on Wednesday, April 8, 2026 in person at the Elks Lodge.*
 - a. **Present:** Cindy Cleghorn, Lydia Grant, Melissa Sagastume, Karen Moran, Barry Glover.
Absent: Carol Hutchinson and Armen Miradousi.
 - b. **Present (Members of the STNC Board)** - Sherry McCoy. Dillon Dorothy joined for a brief period of time.
2. **Public Comments - non agenda items.**
 - a. Melissa commented about the Forum for Candidates where the Sylmar Neighborhood Council is taking the lead at this time with the venue expected to be at Mission College and a tentative date being April 25th. Comments were made by Lydia. STNC hasn't voted to participate yet. A question came up about providing refreshments; we can bring water which we currently have (about 4 cases per Barry) minimally.
3. **Committee Member Comments/Calendar & Other Updates**
 - a. Status of Board members attendance and required City trainings. Two members are currently in need of current training. Barry needs all 3 courses (the courses that do not expire). Vicky Cerpa only has 1 of 5 courses and has missed a number of meetings. Lydia will follow up with Vicky.
 - b. Interested candidates for Region 1, 2, 4, Education board positions. Cindy might have one person, but all positions remain open at this time.
4. **Discussion/Possible Action: Budget requests and STNC Budget updates.**
 - Approve outstanding MERs for board to approve. Cindy said that the MERs are caught up at this time.
 - Approve any funding requests for 4/8/26 agenda.
 - Comments about funding for Congress and President's day were discussed. Cindy suggested some additional funding but Lydia felt that we needed to stick with the former funding that we approved.
 - Approve The Webcorner as vendor for STNC.org website maintenance and preparation of agreement as required by the City Clerk. This will be on the agenda.
5. **STNC Funding Balance:** \$18,135.00 for remainder of this Fiscal Year. A discussion ensued about proposed funding with comments from Melissa, Lydia and Barry. With proposed funding, Barry felt the residual funds would only be about \$3,300.

6. **Discussion/Action: Approve STNC Bylaws updates** for board approval on April 8. Cindy read through a list of proposed changes to the By Laws and Standing Rules that she generated. Comments and questions were provided by Lydia and Melissa and included discussion of Selections/Elections, quorum numbers for meetings, and make-up of the Board. Discussions encompassed Committee membership requirements. Changes will be discussed at the General Board meeting.
7. **Discussion/Possible Action: Update regarding STNC Storage changes** to reduce size of space, move to different location or closure. Melissa has a meeting with Ricardo to see if we can start to move some items (e.g. chairs) now in storage to NVCH. There are two sets (4 trash cans total) of emergency supplies. Melissa suggested storing at trusted commercial venues but Lydia said that this would not be allowed by the City and we would lose our control over it. Lydia suggested that the local Fire Department could keep one set potentially, and noted that we are responsible for ensuring supplies are up to date every 1-2 years. Cindy said she could help with going through items in current storage also; we are now paying close to \$900/month. This item will be on the agenda.
8. **Discussion/Action: Confirm Community Impact Statements (CIS)** for Board vote. Lydia has a couple she will add later. Lydia said she has two speakers who want to speak at one of our meetings - Whiteman Airport is one. Lydia and Melissa noted that an FAA letter went out saying they can't shut the airport down.
9. **Discussion/Action: Approve outstanding minutes.** The February 25th Executive meeting minutes, with a motion made by Lydia and seconded by Melissa, was voted on and the minutes were approved.
10. **Discussion/Action: Approve April 8, 2026 Board Meeting Agenda** including STNC Committee Reports and Presenters.
 - a. Cindy went through the draft agenda for the General Board meeting in detail; comments and suggestions were given by Lydia and Melissa.
 - b. Cindy noted that voting items should be moved forward because we lose members during the meetings. Potential speakers were discussed, as well as what the best scheduling should be during the meeting should be to accommodate all speakers.
 - c. Cindy polled the Board to see if zoom or in-person meetings were preferred. 6 members indicated zoom, 2 indicated flexibility and there was no other feedback. Lydia said that the City Attorney said that we can't have hybrid meetings where members of the Board vote on items that are not at the meeting in-person. Voting members have to be present. Cindy suggested we roll back to quarterly in-person meetings.
 - d. A motion was made by Lydia, seconded by Melissa, a vote taken and the draft minutes – with one addition requested by Lydia (to include a discussion on SB9) – passed.
11. **Adjourn.** 8:04pm