

Monthly Expenditure Report



Reporting Month: January 2026

Budget Fiscal Year: 2025-2026

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$24374.46	\$2070.18	\$22304.28	\$1000.00	\$0.00	\$21304.28

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$1131.00	\$12199.31	\$0.00	\$11199.31
Outreach		\$939.18		\$1000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$-169.87	\$0.00	\$-169.87
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$10900.38	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	01/01/2026	STNC Monthly Website recurring expense.	General Operations Expenditure	Office	\$150.00
2	PY US STORAGE CENTERS	01/02/2026	STNC Storage one month cost & part of the budget package	General Operations Expenditure	Office	\$882.00
3	CCI CONSTANT-CONTACT	01/03/2026	Constant Contact Email List monthly cost and part of budget package.	General Operations Expenditure	Office	\$99.00
4	DOG WASTE DEPOT	01/26/2026	Outreach - Dog Waste Bags for all parks in Sunland-Tujunga to replenish as needed	General Operations Expenditure	Outreach	\$939.18
Subtotal:						\$2070.18

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Sunland-Tujunga Elks Lodge #2098	02/24/2026	Sponsorship Sunland -Tujunga Elks Lodge	General Operations Expenditure	Outreach	\$1000.00
Subtotal: Outstanding						\$1000.00

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
01/01/2026

Date	Invoice #	Terms
1/1/2026	29225	

Bill To
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043

Ship To

QTY	Description	Price Each	Amount
1	January 2026 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	January 2026 Monthly Hosting for stnc.org	15.00	0.00
0	January 2026 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00

US Storage Centers - La Crescenta

4454 Lowell Ave
La Crescenta, CA 91214
818-714-8091

lacrescenta@usstorage.net

PAYMENT RECEIPT

Tenant	Sunland Tujunga Neighborhood Council Sunland Tujunga Neighborhood Council	Date Printed	January 2, 2026
	anuary 2, 2026 10:57 AM	Payment Date	
Address	PO Box 635	Unit	0403X
City, State, Zip	Tujunga, CA 91042	Available Credit	0.00
		Current Balance	0.00
		Paid Thru	January 31, 2026
		Receipt Number	120128
		By	TV

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
01/01/26	0403X	Rent 1/1-1/31	870.00	0.00	0.00	870.00	870.00	Master Card
01/01/26	0403X	Protection Plan 1/1-1/31	12.00	0.00	0.00	12.00	12.00	Master Card
		Taxes					0.00	
		Payment (less tax)					882.00	
		Payment Subtotal					882.00	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					882.00	
		Current Account Balance					0.00	
		Paid By					Master Card *****0448	
		Paid Thru Date					January 31, 2026	

Memo:

Transaction Type Sale

Authorization 06284Z
Reference pl_txn_69581523786aal34eee47b4

I agree to pay the above amount according to the card issuer statement.

x

Moving? Check our website for other locations nationwide:
www.usstoragecenters.com

Join us in our quest to cure cancer. Ask manager for details.



www.kureit.org

Date	Description	Charge Amount	Credit Amount
01-03-2026 03:06:20 AM	Payment - Credit Card (MasterCard) *****0448		\$99.00
01/03/2026	Invoice #1767427579	\$99.00	



[Print](#)

Billing Activity - Invoices

Sunland-Tujunga Neighborhood Council

Attn.: Karen Moran
 200 N. Spring Street, Room 224 in Los Angeles, CA 90012
 Los Angeles CA 90012
 US
P.: 747-207-5798

Today's Date: 01/05/2026

User Name: sunlandtjunganc@gmail.com

Invoices from 12/04/2025 to 01/05/2026

Date	Description	Charge Amount	Credit Amount
01/03/2026	Invoice #1767427579	\$99.00	
	Constant Contact - Plus		
	1501-2500 Contacts	\$99.00	
	Highest contact count: 2366		
	From 12/03/2025 to 01/03/2026		

Billing questions? [Contact Support](#)

Constant Contact - 890 Winter St - Waltham, MA 02451 US



[Print](#)

Billing Activity - Payments

Sunland-Tujunga Neighborhood Council

Attn.: Karen Moran
 200 N. Spring Street, Room 224 in Los Angeles, CA 90012
 Los Angeles CA 90012
 US
P.: 747-207-5798

Today's Date: 01/05/2026

User Name: sunlandtjunganc@gmail.com

Payments from 12/04/2025 to 01/05/2026

Date	Description	Charge Amount	Credit Amount
01-03-2026 03:06:20 AM	Payment - Credit Card (MasterCard) *****0448		\$99.00

Billing questions? [Contact Support](#)

Constant Contact - 890 Winter St - Waltham, MA 02451 US

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: 1-14-2026

Budget Fiscal Year: 2025-2026

Agenda Item No: 10

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- purchase of 10 cases of Dog Waste Bags at up to \$1,000

Motion: Freeman

Second: Keshish

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP	X					
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer				X		
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep	X					
VACANT	Region 1 Rep						
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep				X		
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 11	Total:	13			3	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature <i>Cindy Cleghorn</i>	Authorized Signature: <i>Karen Moran</i>
Print/Type Name: Cindy Cleghorn	Print/Type Name: Karen Moran
Date: 1-16-2026	Date: 1-16-2026