

Monthly Expenditure Report



Reporting Month: February 2026

Budget Fiscal Year: 2025-2026

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$22304.28	\$3169.28	\$19135.00	\$1000.00	\$0.00	\$18135.00

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$1296.15	\$9030.03	\$0.00	\$8030.03
Outreach		\$1873.13		\$1000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$-169.87	\$0.00	\$-169.87
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$12970.56	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	02/01/2026	Invoice for STNC.org website	General Operations Expenditure	Office	\$150.00
2	COMMUNITY DIRECTORY CO	02/03/2026	Imprinted STNC Tote Bags for handouts at community activities	General Operations Expenditure	Outreach	\$863.36
3	COMMUNITY DIRECTORY CO	02/03/2026	Imprinted STNC Chip Clips for handouts at community activities	General Operations Expenditure	Outreach	\$494.96
4	COMMUNITY DIRECTORY CO	02/03/2026	Imprinted STNC Pens for handouts at community events	General Operations Expenditure	Outreach	\$514.81
5	PY US STORAGE CENTERS	02/03/2026	Monthly Storage cost for STNC and is part of the annual Budget package.	General Operations Expenditure	Office	\$882.00
6	CCI CONSTANT-CONTACT	02/03/2026	Monthly invoice for email marketing service Constant Contact. Annual Budget package approval	General Operations Expenditure	Office	\$99.00
7	DOMINO'S 8402	02/11/2026	Refreshments for 2-11-26 board meeting	General Operations Expenditure	Office	\$138.60
8	SMART AND FINAL 414	02/11/2026	Board Meeting Refreshments Smart+Final	General Operations Expenditure	Office	\$26.55

Subtotal:	\$3169.21
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Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Sunland-Tujunga Elks Lodge #2098	02/24/2026	Sponsorship Sunland -Tujunga Elks Lodge	General Operations Expenditure	Outreach	\$1000.00
Subtotal: Outstanding						\$1000.00

GRANT
LYDIA

C

TIMED ORDER 2/11/20 #8402 Domino's Piz

#258

(E18) 352-0030

PAID

2/11/2026 5:13 PM

Est Order Ready: 6:22 PM

----- SUMMARY -----

#258

6-Classic Garden Salad
6-Express Napkin 2-Ply
6-Ranch Packets

1-14" HandToss New Veggie Pizza

4-14" HandToss Pizza

TOTAL ITEMS: 23

----- ORDER: Oven -----

1 14" HandToss Pizza \$22.49
Ham, Pineapple

1 14" HandToss Pizza \$19.99
No Original Sauce, Honey BBQ Sauce,
Premium Chicken

1 14" HandToss Pizza \$17.49

1 14" HandToss New Veggie Pizza \$23.99
(New Veggie Pizza)

1 14" HandToss Pizza \$19.99
Pepperoni

TOTAL BOXES: 5

----- ORDER: Non-Oven -----

6 Pre Packed Salad Classic Gard \$53.94
6 Ranch Packets Inclu.

----- COUPONS/ADJUSTMENTS -----

20% Off Entire Order - \$31.60
(1126)

Sub Total \$126.29

Tax 1 \$12.31

Total \$138.60

----- PAYMENTS -----

Amount Tendered \$138.60
Balance Due \$0.00

Smart & Final. &
Warehouse & Market. Friend & Neighbor.

Store 414
6555 FOOTHILL BLVD
TUJUNGA, CA 91042
Telephone (818) 352-9399

Bakery/Bread/Tortillas	
FS Prem White Choc Maca	8.99 F
First Street Prem Gourm	8.99 F
Non-Foods	
First Street/Morex Ever	3.99 T
Beverage	
First Street Water	2.99 F
Regular Price \$3.99	
CRV FOODSTAMP NONTAXAB	1.20* F
General	
Basket Verify	0.00

SUBTOTAL	26.16

Total # Items Sold 5

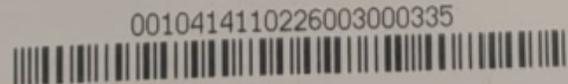
	22.17 @	0.000% =	0.00
Tax	3.99 @	9.750% =	0.39

TOTAL			26.55
Mastercard			26.55

PURCHASE \$26.55
*****0576 MC
CHIP READ
REF#: 01110Z APPROVED
MASTERCARD
Mode: Issuer
IAD: 01102040016200003D66000000000000

Total Saved	\$1.00
Item Savings	1.00

Legend
T - taxable
F - food stamp eligible
* - non-discountable



You were served by: Armando
Date Time Store Term Opr Tran
02/11/26 06:28 PM 414 3 40029 335

Thank you for shopping with us!

Complete our survey and
enter for a chance to win a
\$500 SMART & FINAL GIFT CARD
Visit www.smartandfinal.com/survey
within 7 days of this shop

Now Hiring!
Visit www.smartandfinal.com/careers

Smart & Final. Where Else?

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

Date	Invoice #	Terms
02/01/2026	29330	

PAID
02/01/2026

Bill To
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043

Ship To

QTY	Description	Price Each	Amount
1	February 2026 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	February 2026 Monthly Hosting for stnc.org	15.00	0.00
0	February 2026 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00

CDCpromo

3429- K Ocean View Bl.
Glendale, CA 91208

Invoice

Date	Invoice #
1/20/2026	148

Bill To
STNC POB 635 Tujunga, CA 91043

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			1/20/2026			
Quantity	Item Code	Description	Price Each	Amount		
300	Tote	TOTE cotton canvas; 15"w x 16"h: 9" x 9" imprint area; natural color' black imprint	1.85	555.00T		
1	Set-up	Set up	59.00	59.00T		
1	Shipping	SHIPPING	186.42	186.42		
		LACO 10.25	10.25%	62.94		
Total						\$863.36

COMMUNITY DIRECTORY
CO.

3429 OCEAN VIEW BLVD STE K
GLENDALE, CA 91208
818-249-5224
HTTPS://WWW.COMDIRCO.COM

02/03/2026 2:37PM
Transaction 1142987107
Number
Clerk ID Barbara Regnier

Subtotal USD \$863.36
Amount

Total USD \$863.36
Amount

MC Credit Sale -----

*****0576 Manual
Authorization 04406Z
Code
Result Approved
Message APPROVAL
PO Number 148
Invoice Number(s) 148
Customer ID STNC
Name Lydia Grant
Street N/a
ZIP / Postal Code 00000

* MC Credit USD \$863.36

- Customer Copy -

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 b(i)

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- Outreach SWAG Totes - 300 up to \$900.00

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: <i>Cindy Cleghorn</i>	Authorized Signature: <i>Karen Moran</i>
Print/Type Name: <i>Cindy Cleghorn</i>	Print/Type Name: <i>Karen Moran</i>
Date: <i>12-11-25</i>	Date: <i>12-11-25</i>

CDCpromo

3429- K Ocean View Bl.
Glendale, CA 91208

Invoice

Date	Invoice #
1/20/2026	146

Bill To
STNC POB 635 Tujunga, CA 91043

Ship To
STNC 10034 Tujunga Ave Tujunga, CA 91043

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			1/20/2026			

Quantity	Item Code	Description	Price Each	Amount
300	CHIP CLIP	CHIP CLIP; white 4" x 2 3/8"; imprint area 2.5" x 5/8"; red with white reverse letters	1.10	330.00T
1	Set-up	Set up	55.00	55.00T
1	Shipping	SHIPPING LACO 10.25	70.50 10.25%	70.50 39.46

Total	\$494.96
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COMMUNITY DIRECTORY
CO.

3429 OCEAN VIEW BLVD STE K
GLENDALE, CA 91208
818-249-5224
[HTTPS://WWW.COMDIRCO.COM](https://www.comdirco.com)

02/03/2026 2:32PM
Transaction 1142908867
Number
Clerk ID Barbara Regnier

Subtotal USD \$494.96
Amount

Total USD \$494.96
Amount

MC Credit Sale -----

*****0576 Manual
Authorization 08642Z
Code
Result Approved
Message APPROVAL
PO Number 146
Invoice Number(s) 146
Customer ID STNC
Name Lydia Grant
Street N/a
ZIP / Postal Code 00000

* MC Credit USD \$494.96

- Customer Copy -

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 b-iv

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- Outreach SWAG Totes – Chip Clips - 300 up to \$550.00

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

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Authorized Signature

Cindy Cleghorn

Authorized Signature:

Karen Moran

Print/Type Name:

Cindy Cleghorn

Print/Type Name:

Karen Moran

Date:

12-11-25

Date:

12-11-25

CDCpromo

3429- K Ocean View Bl.
Glendale, CA 91208

Invoice

Date	Invoice #
1/20/2026	147

Bill To
STNC POB 635 Tujunga, CA 91043

Ship To
STNC 10034 Commerce Avenue Tujunga, CA 91042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			1/20/2026			
Quantity	Item Code	Description			Price Each	Amount
500	Pen	Pen with soft tip stylus; champagne barrel; red imprint			0.81	405.00T
1	Set-up	Set up			35.00	35.00T
1	Shipping	Shipping			29.71	29.71
		LACO 10.25			10.25%	45.10
Imprint area very small; city logo will bleed					Total	\$514.81

COMMUNITY DIRECTORY
CO.

3429 OCEAN VIEW BLVD STE K
GLENDALE, CA 91208
818-249-5224
HTTPS://WWW.COMDIRCO.COM

02/03/2026 2:35PM
Transaction 1142959230
Number
Clerk ID Barbara Regnier

Subtotal USD \$514.81
Amount

Total USD \$514.81
Amount

MC Credit Sale -----

*****0576 Manual
Authorization 01108Z
Code
Result Approved
Message APPROVAL
PO Number 147
Invoice Number(s) 147
Customer ID STNC
Name Lydia Grant
Street N/a
ZIP / Postal Code 00000

* MC Credit USD \$514.81

- Customer Copy -

INVOICE

MAKE CHECK PAYABLE TO

US Storage Centers - La Crescenta
4454 Lowell Ave
La Crescenta, CA 91214

Unit 0403X
Tenant 617554
Invoice 60782
Invoice Date January 27, 2026
Due Date **February 1, 2026**

Amount Due 882.00

Sunland Tujunga Neighborhood Council
Sunland Tujunga Neighborhood Council
PO Box 635
Tujunga CA 91042

Please check box if address is incorrect
and indicate change. Signature is required
to authorize address changes.

Signature _____
AMOUNT ENCLOSED _____

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

ITEM/SERVICE	PRIOR BALANCE		CURRENT BALANCE		
	AMOUNT	TAX	AMOUNT	TAX	DUE
Rent	0.00	0.00	870.00	0.00	870.00
Protection Plan	0.00	0.00	12.00	0.00	12.00
			Subtotal		882.00
			Taxes		0.00
			Balance Due		882.00

Refer a Friend and receive 25% off (up to \$50) on your next months rent! - See manage

Unit(s): 0403X

*** If your account has been signed up for auto-pay, this invoice is for informational purposes only. ***

Pay Online: <https://www.usstoragecenters.com/my-account>
Pay by Phone: 818-839-6278



[Print](#)

Billing Activity - Invoices

Sunland-Tujunga Neighborhood Council

Attn: Karen Moran

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles CA 90012

US

P: 747-207-5798

Today's Date: 02/03/2026

User Name: sunlandtjunganc@gmail.com

Invoices from 01/04/2026 to 02/03/2026

Date	Description	Charge Amount	Credit Amount
02/03/2026	Invoice #1770106209	\$99.00	

Billing questions? [Contact Support](#)

Constant Contact - 890 Winter St - Waltham, MA 02451 US



Payment Receipt for February 3, 2026

Thank you for your recent payment. Your payment receipt is found below.

Attention: Karen Moran
Sunland-Tujunga Neighborhood Council
200 N. Spring Street, Room 224 in Los Angeles, CA 90012
Los Angeles, CA 90012
US
747-207-5798

User Name: sunlandtjunganc@gmail.com

Today's Date: February 3, 2026

Payment Date: February 3, 2026

Payment Method: MC (last 4 digits: 0448)

Amount: \$99.00

Thank you for your payment!

NC Name: Sunland Tujunga Meeting Date: 1-14-2026
 Budget Fiscal Year: 2025-2026 Agenda Item No: 3

Board Motion and/or Public Benefit Statement (CIP and NPG): **Approve --- up to \$300 for in person meeting costs at the February 11, 2026 board meeting to cover cost of Elks room and refreshments**
Motion: Mardirousi Second: Sagastume

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP	X					
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer				X		
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep	X					
VACANT	Region 1 Rep						
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep				X		
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 11	Total:	13			3	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Cindy Cleghorn* Authorized Signature: *Karen Moran*
 Print/Type Name: Cindy Cleghorn Print/Type Name: Karen Moran
 Date: 1-16-2026 Date: 1-16-26

NC Name: Sunland Tujunga Meeting Date: 1-14-2026
 Budget Fiscal Year: 2025-2026 Agenda Item No: 3

Board Motion and/or Public Benefit Statement (CIP and NPG): **Approve --- up to \$300 for in person meeting costs at the February 11, 2026 board meeting to cover cost of Elks room and refreshments**
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Lydia Grant	President	X					
Armen Mardirousi	1st VP	X					
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer				X		
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep	X					
VACANT	Region 1 Rep						
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep				X		
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 11	Total:	13			3	1	

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Authorized Signature: *Cindy Cleghorn* Authorized Signature: *Karen Moran*
 Print/Type Name: Cindy Cleghorn Print/Type Name: Karen Moran
 Date: 1-16-2026 Date: 1-16-26