

# Monthly Expenditure Report



Reporting Month: December 2025

Budget Fiscal Year: 2025-2026

NC Name: Sunland-Tujunga  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$28644.06	\$4269.60	\$24374.46	\$0.00	\$1000.00	\$23374.46

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$1941.00	\$14269.49	\$0.00	\$14269.49
Outreach		\$2328.60		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$-169.87	\$0.00	\$-169.87
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$1000.00		Previous Expenditures: \$6630.78	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY US STORAGE CENTERS	12/01/2025	Monthly bill for US Storage. This is included in our annual budget package.	General Operations Expenditure	Office	\$882.00
2	FRIENDS OF MCGROARTY C	12/01/2025	Outreach Sponsorship including social media, print, signage.	General Operations Expenditure	Outreach	\$1000.00
3	CCI CONSTANT-CONTACT	12/03/2025	Email marketing-one month. This is part of the annual budget package	General Operations Expenditure	Office	\$99.00
4	SUNLAND PRINTING AND C	12/04/2025	Vendor Charged in error and it has been credited back.	General Operations Expenditure	Outreach	\$48.60
5	SUNLAND PRINTING AND C	12/04/2025	Printing of flyers, postcards to handout at events	General Operations Expenditure	Outreach	\$78.60
6	THE WEB CORNER, INC.	12/04/2025	STNC Website per month July-December. December back on auto pay.	General Operations Expenditure	Office	\$960.00
7	SUNLAND PRINTING AND C	12/05/2025	Vendor charged in error	General Operations Expenditure	Outreach	\$-48.60
8	SQ TUJUNGA LITTLE LEA	12/06/2025	Outreach Sponsor at Tujunga Little League	General Operations Expenditure	Outreach	\$750.00

9	SUNLAND TU GIVSUM.COM	12/13/2025	Hanukkah in the Foothills Outreach package up to \$500.00.	General Operations Expenditure	Outreach	\$500.00
	<b>Subtotal:</b>					<b>\$4269.61</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	<b>Subtotal:</b> Outstanding					<b>\$0.00</b>



Success!

Thank you for supporting Hanukkah in the Foothills 2025.

Your receipt is below and has been emailed.

ITEM	TOTAL
Donation on Behalf of Sunland Tujunga Neighborhood Council	\$500.00
Total	\$500.00
Deductible*	\$500.00

\* Please consult your tax advisor as to whether this can be used for a tax deduction.

This purchase will appear on your bank statement with some details. SUNLAND TU GIVSUM.COM CA



**MAKE CHECK PAYABLE TO**

US Storage Centers - La Crescenta  
4454 Lowell Ave  
La Crescenta, CA 91214

**INVOICE**

Unit 0403X  
Tenant 617554  
Invoice 60064  
Invoice Date November 25, 2025  
Due Date **December 1, 2025**

Amount Due 882.00

Sunland Tujunga Neighborhood Council  
Sunland Tujunga Neighborhood Council  
PO Box 635  
Tujunga CA 91042

☐ Please check box if address is incorrect  
and indicate change. Signature is required  
to authorize address changes.

Signature \_\_\_\_\_

AMOUNT ENCLOSED \_\_\_\_\_

-----  
**DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT**

ITEM/SERVICE	PRIOR BALANCE		CURRENT BALANCE		
	AMOUNT	TAX	AMOUNT	TAX	DUE
Rent	0.00	0.00	870.00	0.00	870.00
Protection Plan	0.00	0.00	12.00	0.00	12.00
Subtotal					882.00
Taxes					0.00
Balance Due					882.00

Refer a Friend and receive 25% off (up to \$50) on your next months rent! - See manage

Unit(s): 0403X

**\* If your account has been signed up for auto-pay, this invoice is for informational purposes only. \***

**Pay Online:** <https://www.usstoragecenters.com/my-account>  
**Pay by Phone:** 818-839-6278



### Board Action Certification (BAC) Form



Meeting Date: 6-12-25

Agenda Item No: 7C

Approve --- STNC Budget package for 2025-26	
---	--

**Second: Mardirousi**

☐ Check

☒ Credit Card

☐ Board Member Reimbursement

### Vote Count

**Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Cindy Cleghorn

Authorized Signature:

by Karen Moran

Print/Type Name:

е: CINOY' CLEGHORN

Print/Type Name:

Karen Moran

Date:

9-23-25

Date:

9-23-25

475479

FRIENDS OF MCGROARTY C  
7570 MCGROARTY TER  
TUJUNGA, CA 910422614  
(818) 352-5285

Merc. ID: 5595228  
Term. ID: 002  
RRN: 335173416733  
Tax Number: 0  
Mon, Dec 01, 2025 17:34:16

SALE

APPROVED

Verified by Signature

\*\*\*\*\*0448

MASTERCARD Manual

AMOUNT \$1000.00  
TAX \$0.00  
SUBTOTAL \$1000.00

TOTAL \$1000.00

Tran ID: 3350000011000002  
Batch#: 335-001  
Approval Code: 05717Z  
CVD: M-Match  
AVS Result: N  
Address Verified: No  
Zip Verified: No

x Phone Order

Merchant copy  
THANK YOU  
PLEASE COME AGAIN

CUSTOMER'S ORDER NO.		DATE 12/1/25	
NAME Sunland/Tujunga Neighborhood Council		CITY, STATE, ZIP	
SOLD BY Karen Moran		PAID OUT	
CASH	C.O.D.	CHARGE	MOSE REF
QUAN.	DESCRIPTION	PRICE	AMOUNT
1	Dec 2025 Sponsorship for Mc Groarty Arts Center	1 000 00	
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
RECEIVED BY		1 000 00	

KEEP THIS SLIP FOR REFERENCE



## Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: 10-8-2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 10d

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- up to \$1,000 sponsorship to McGroarty Art Center for Chili Bowl support to be held in December

Motion: Glover

Second: Sagastume

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

## Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP	X					
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep		X				
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep				X		
Dillon Dorothy	Region 3 Rep	X					
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep				X		
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep				X		
Vartan Keshish	Community Interest Rep	X					
Board Quorum:	Total:	12	1		4	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Cindy Cleghorn

Authorized Signature:

Karen Moran

Print/Type Name:

CINDY CLEGHORN

Print/Type Name:

Karen Moran

Date:

10-18-25

Date:

10-18-25



[Print](#)

**Billing Activity - Invoices**

**Sunland-Tujunga Neighborhood Council**

Attn: Karen Moran

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles CA 90012

US

P: 747-207-5798

**Today's Date:** 12/03/2025

**User Name:** sunlandtjunganc@gmail.com

**Invoices from 11/12/2025 to 12/03/2025**

Date	Description	Charge Amount	Credit Amount
12/03/2025	Invoice #1764749439	\$99.00	

**Billing questions?** [Contact Support](#)

Constant Contact - 890 Winter St - Waltham, MA 02451 US



## Payment Receipt for December 3, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Karen Moran

Sunland-Tujunga Neighborhood Council

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles, CA 90012

US

747-207-5798

**User Name:** [sunlandtjunganc@gmail.com](mailto:sunlandtjunganc@gmail.com)

**Today's Date:** December 3, 2025

**Payment Date:** December 3, 2025

**Payment Method:** MC (last 4 digits: 0448)

**Amount:** \$99.00

Thank you for your payment!



### Board Action Certification (BAC) Form



Meeting Date: 6-12-25

**Agenda Item No: 7C**

Approve --- STNC Budget package for 2025-26
---

**Motion:** Cleghorn

**Second: Mardirousi**

Method of Payment: (Select One)

☐ Check

**X** Credit Card

☐ Board Member Reimbursement

### Vote Count

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Authorized Signature

Cindy Cleghorn

Authorized Signature:

by Karen Moran

Print/Type Name:

е: CINOY' CLEGHORN

Print/Type Name:

Karen Moran

Date:

9-23-25

Date:

9-23-25

SUNLAND PRINTING AND COPY CENTER  
7566 FOOTHILL BLVD  
TJUNGA, CA 91042  
818-353-1588

12/04/2025 10:48:38  
Merchant ID: \*\*\*\*\*1947

### Credit Sale

Transaction #: 1  
Card Type: MasterCard  
Account: \*\*\*\*\*0448  
Entry: Chip  
Amount: USD\$48.60  
Global UID: 1240423904202512041048381494  
STAN: 001  
Auth. Code: 016142

Batch #: 1  
Response: AUTH/TKT  
TRANS ID: MCF026AJV1204  
PROCESS AS: CREDIT

Mode: Issuer  
AID: A0000000041010  
TVR: 0000008000  
IAD: 0110607001220000205B0000000000  
00000FF  
TSI: EC00  
RespCode: 00  
AC: C2C98927A38DFEC6  
ATC: 0008  
APPLAB: MASTERCARD

CUSTOMER COPY  
THANK YOU!

SUNLAND PRINTING AND COPY CENTER  
7566 FOOTHILL BLVD  
TJUNGA, CA 91042  
818-353-1588

12/04/2025 13:47:03  
Merchant ID: \*\*\*\*\*1947

### Credit Refund

Transaction #: 2  
Card Type: MasterCard  
Account: \*\*\*\*\*0448  
Entry: Chip

Amount: USD\$48.60  
Global UID: 1240423904202512041347031810

Batch #: 1  
Response: APPROVED

Mode: Card  
AID: A0000000041010  
TVR: 0000000000  
TSI: 0000  
RespCode:  
AC:  
ATC:  
APPLAB: MASTERCARD

MORAN/KAREN

MERCHANT COPY

THANK YOU!



## Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 e

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- up to \$1,000 for office printing at Sunland Printing or Office Depot as needed by the board.

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

## Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Cindy Cleghorn

Authorized Signature

Karen Moran

Print/Type Name:

Cindy Cleghorn

Print/Type Name:

Karen Moran

Date:

12-11-25

Date:

12-11-25





## Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 e

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- up to \$1,000 for office printing at Sunland Printing or Office Depot as needed by the board.

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

## Vote Count

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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

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Authorized Signature

Authorized Signature

Print/Type Name:

Cindy Cleghorn

Print/Type Name:

Karen Moran

Date:

12-11-25

Date:

12-11-25

**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

**Invoice**

Date	Invoice #	Terms
12/27/2024	26719	Due on Receipt

Bill To
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043

Ship To

QTY	Description	Price Each	Amount
	.ORG Domain Renewal STNC.ORG	30.00	30.00
		<b>Total</b>	<b>\$30.00</b>
		<b>Payments/Credits</b>	<b>-\$30.00</b>
		<b>Balance Due</b>	<b>\$0.00</b>

**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

**Invoice**

**PAID**  
**12/04/2025**

Date	Invoice #	Terms
12/27/2025	28089	Due on Receipt

Bill To
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043


Ship To

QTY	Description	Price Each	Amount
	.ORG Domain Renewal STNC.ORG	30.00	30.00
		<b>Total</b>	<b>\$30.00</b>
		<b>Payments/Credits</b>	<b>-\$30.00</b>
		<b>Balance Due</b>	<b>\$0.00</b>

**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

**Invoice**

		Date	Invoice #	Terms
		12/04/2025	28595	
Bill To		Ship To		
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043				


QTY	Description	Price Each	Amount
1	July 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	July 2025 Monthly Hosting for stnc.org	15.00	0.00
0	July 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00
Please remit payment at your earliest convenience.		<b>Total</b>	<b>\$150.00</b>
Thank you for your business!		<b>Payments/Credits</b>	<b>-\$150.00</b>
		<b>Balance Due</b>	<b>\$0.00</b>



**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

**Invoice**


		Date	Invoice #	Terms
		12/01/2025	28696	
Bill To		Ship To		
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043				

QTY	Description	Price Each	Amount
1	August 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	August 2025 Monthly Hosting for stnc.org	15.00	0.00
0	August 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00
Please remit payment at your earliest convenience.		<b>Total</b>	<b>\$150.00</b>
Thank you for your business!		<b>Payments/Credits</b>	<b>-\$150.00</b>
		<b>Balance Due</b>	<b>\$0.00</b>

**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

**Invoice**

		Date	Invoice #	Terms
		12/01/2025	28805	
Bill To		Ship To		
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043				

QTY	Description	Price Each	Amount
1	September 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	September 2025 Monthly Hosting for stnc.org	15.00	0.00
0	September 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00
Please remit payment at your earliest convenience.		<b>Total</b>	<b>\$150.00</b>
Thank you for your business!		<b>Payments/Credits</b>	<b>-\$150.00</b>
		<b>Balance Due</b>	<b>\$0.00</b>

**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

**Invoice**

		Date	Invoice #	Terms
		10/01/2025	28916	
Bill To		Ship To		
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043				

QTY	Description	Price Each	Amount
1	October 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	October 2025 Monthly Hosting for stnc.org	15.00	0.00
0	October 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00
Please remit payment at your earliest convenience.		<b>Total</b>	\$150.00
Thank you for your business!		<b>Payments/Credits</b>	-\$150.00
		<b>Balance Due</b>	<b>\$0.00</b>

**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

**Invoice**

		Date	Invoice #	Terms
		12/04/2025	29018	
Bill To		Ship To		
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043				

QTY	Description	Price Each	Amount
1	November 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	November 2025 Monthly Hosting for stnc.org	15.00	0.00
0	November 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00
Please remit payment at your earliest convenience.		<b>Total</b>	\$150.00
Thank you for your business!		<b>Payments/Credits</b>	-\$150.00
		<b>Balance Due</b>	<b>\$0.00</b>



**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

**Invoice**

		Date	Invoice #	Terms
		12/1/2025	29123	
Bill To		Ship To		
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043				

QTY	Description	Price Each	Amount
1	December 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	December 2025 Monthly Hosting for stnc.org	15.00	0.00
0	December 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00
Please remit payment at your earliest convenience.		<b>Total</b>	\$150.00
Thank you for your business!		<b>Payments/Credits</b>	-\$150.00
		<b>Balance Due</b>	<b>\$0.00</b>

## Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 g

Board Motion and/or Public Benefit Statement (CIP and NPG):

**Approve --- outstanding Web Corner invoices: July, August, Sept., Oct. and Feb 2024 at \$30. for domain and Feb 2025 at \$30 for domain - Total \$660.00**

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

## Vote Count

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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
<b>Board Quorum: 18 TOTAL</b>	<b>Total:</b>	<b>13</b>			<b>4</b>	<b>1</b>	

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Authorized Signature

Authorized Signature:

Print/Type Name:

Cindy Cleghorn

Print/Type Name:

Karen Moran

Date:

12-11-25

Date:

12-11-25

SUNLAND PRINTING AND COPY CENTER  
7566 FOOTHILL BLVD  
TJUNGA, CA 91042  
818-353-1588

12/04/2025 10:48:38  
Merchant ID: \*\*\*\*\*1947

### Credit Sale

Transaction #: 1  
Card Type: MasterCard  
Account: \*\*\*\*\*0448  
Entry: Chip  
Amount: USD\$48.60  
Global UID: 1240423904202512041048381494  
STAN: 001  
Auth. Code: 016142

Batch #: 1  
Response: AUTH/TKT  
TRANS ID: MCF026AJV1204  
PROCESS AS: CREDIT

Mode: Issuer  
AID: A0000000041010  
TVR: 0000008000  
IAD: 0110607001220000205B0000000000  
00000FF  
TSI: EC00  
RespCode: 00  
AC: C2C98927A38DFEC6  
ATC: 0008  
APPLAB: MASTERCARD

CUSTOMER COPY  
THANK YOU!

SUNLAND PRINTING AND COPY CENTER  
7566 FOOTHILL BLVD  
TJUNGA, CA 91042  
818-353-1588

12/04/2025 13:47:03  
Merchant ID: \*\*\*\*\*1947

### Credit Refund

Transaction #: 2  
Card Type: MasterCard  
Account: \*\*\*\*\*0448  
Entry: Chip

Amount: USD\$48.60  
Global UID: 1240423904202512041347031810

Batch #: 1  
Response: APPROVED

Mode: Card  
AID: A0000000041010  
TVR: 0000000000  
TSI: 0000  
RespCode:  
AC:  
ATC:  
APPLAB: MASTERCARD

MORAN/KAREN

MERCHANT COPY

THANK YOU!



## Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 e

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- up to \$1,000 for office printing at Sunland Printing or Office Depot as needed by the board.

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

## Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Authorized Signature

Print/Type Name:

Cindy Cleghorn

Print/Type Name:

Karen Moran

Date:

12-11-25

Date:

12-11-25

# Invoice



**Tujunga Little League**  
tujungall.president@gmail.com  
818.273.2515  
11950 Big Tujunga Canyon Rd.  
Tujunga, CA 91042

## Billed To:

Customer's Name: Sunland Tujunga  
Neighborhood Council  
Address: PO Box 635, Tujunga, zip 91043

Invoice #: 0007

Invoice Date: Dec 05, 2025

Description	Rate	Hours	Amount
Sponsorship - Home Run	750.00		750.00
Add-on (8x5 Banner)	0		0
		Subtotal	750.00
		<b>Total</b>	<b>750.00</b>

## Payment information

Please write checks payable to Tujunga Little League.  
We also accept zelle [tujungall.president@gmail.com](mailto:tjungall.president@gmail.com).

7:33

49



squareup.com



Let Tujunga Little League know how  
your experience was

# \$750.00

Custom Amount \$750.00

Total \$750.00

*Karen Morn*

Tujunga Little League



MasterCard 0448  
(Keyed)



Dec 6 2025 at 6:12 PM

#DIKY

Auth code: 00908Z





## Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 f

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- Tujunga Little League ad in annual program and Outreach package up to \$750.

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

## Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

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Authorized Signature

Cindy Cleghorn

Authorized Signature

Karen Moran

Print/Type Name:

Cindy Cleghorn

Print/Type Name:

Karen Moran

Date:

12-11-25

Date:

12-11-25



## Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 d

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- Hanukkah in the Foothills Outreach package up to \$500.00

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

## Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

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Authorized Signature

Cindy Cleghorn

Authorized Signature:

Karen Moran

Print/Type Name:

Cindy Cleghorn

Print/Type Name:

Karen Moran

Date:

12-11-25

Date:

12-11-25