



Monthly Expenditure Report

Reporting Month: December 2025 Budget Fiscal Year: 2025-2026

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$28644.06	\$4269.60	\$24374.46	\$0.00	\$1000.00	\$23374.46

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$1941.00	\$14269.49	\$0.00	\$14269.49
Outreach		\$2328.60		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$-169.87	\$0.00	\$-169.87
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$1000.00		Previous Expenditures: \$6630.78	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY US STORAGE CENTERS	12/01/2025	Monthly bill for US Storage. This is included in our annual budget package.	General Operations Expenditure	Office	\$882.00
2	FRIENDS OF MCGROARTY C	12/01/2025	Outreach Sponsorship including social media, print, signage.	General Operations Expenditure	Outreach	\$1000.00
3	CCI CONSTANT-CONTACT	12/03/2025	Email marketing-one month. This is part of the annual budget package	General Operations Expenditure	Office	\$99.00
4	SUNLAND PRINTING AND C	12/04/2025	Vendor Charged in error and it has been credited back.	General Operations Expenditure	Outreach	\$48.60
5	SUNLAND PRINTING AND C	12/04/2025	Printing of flyers, postcards to handout at events	General Operations Expenditure	Outreach	\$78.60
6	THE WEB CORNER, INC.	12/04/2025	STNC Website per month July-December. December back on auto pay.	General Operations Expenditure	Office	\$960.00
7	SUNLAND PRINTING AND C	12/05/2025	Vendor charged in error	General Operations Expenditure	Outreach	\$-48.60
8	SQ TUJUNGA LITTLE LEA	12/06/2025	Outreach Sponsor at Tujunga Little League	General Operations Expenditure	Outreach	\$750.00

9	SUNLAND TU GIVSUM.COM	12/13/2025	Hanukkah in the Foothills Outreach package up to \$500.00.	General Operations Expenditure	Outreach	\$500.00
	Subtotal:					\$4269.61

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00



Success!

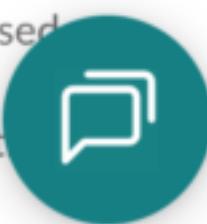
Thank you for supporting Hanukkah in the Foothills 2025.

Your receipt is below and has been emailed.

ITEM	TOTAL
Donation on Behalf of Sunland Tujunga Neighborhood Council	\$500.00
Total	\$500.00
Deductible*	\$500.00

* Please consult your tax advisor as to whether this can be used for a tax deduction.

This purchase will appear on your bank statement with some text redacted.
SUNLAND TU GIVSUM.COM CA



MAKE CHECK PAYABLE TO
US Storage Centers - La Crescenta
4454 Lowell Ave
La Crescenta, CA 91214

INVOICE

Unit 0403X
Tenant 617554
Invoice 60064
Invoice Date November 25, 2025
Due Date December 1, 2025

Amount Due 882.00

Sunland Tujunga Neighborhood Council
Sunland Tujunga Neighborhood Council
PO Box 635
Tujunga CA 91042

Please check box if address is incorrect
and indicate change. Signature is required
to authorize address changes.

Signature _____
AMOUNT ENCLOSED _____

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

ITEM/SERVICE	PRIOR BALANCE		CURRENT BALANCE		
	AMOUNT	TAX	AMOUNT	TAX	DUE
Rent	0.00	0.00	870.00	0.00	870.00
Protection Plan	0.00	0.00	12.00	0.00	12.00
			Subtotal		882.00
			Taxes		0.00
			Balance Due		882.00

Refer a Friend and receive 25% off (up to \$50) on your next months rent! - See manage

Unit(s): 0403X

*** If your account has been signed up for auto-pay, this invoice is for informational purposes only. ***

Pay Online: <https://www.usstoragecenters.com/my-account>
Pay by Phone: 818-839-6278

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga	Meeting Date: 6-12-25						
Budget Fiscal Year: 2025-2026	Agenda Item No: 7C						
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approve --- STNC Budget package for 2025-26						
	Motion: Cleghorn Second: Mardirosi						
Method of Payment: (Select One)	<input type="checkbox"/> Check <input checked="" type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement						
Vote Count							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirosi	1st VP	X					
Ross Herman	2nd VP				X		
Carol Hutchinson	Treasurer				X		
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep	X					
KT Travers	Region 1 Rep	X					
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mike Goglio	Region 3 Rep				X		
Peter Derakjian	Region 3 Rep	X					
Jon von Gunten	Region 3 Rep	X					
Belinda Woodruff	Region 4 Rep				X		
Trevor Schmidt	Region 4 Rep				X		
Mark Seigel	Region 4 Rep				X		
VACANT	Education Rep						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Comm Interest Rep	X					
Board Quorum:	Total:	12				6	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: <i>Cindy Clehorn</i>	Authorized Signature: <i>Karen Moran</i>
Print/Type Name: <i>CINDY CLEHORN</i>	Print/Type Name: <i>Karen Moran</i>
Date: <i>9-23-25</i>	Date: <i>9-23-25</i>

475479

CUSTOMER'S ORDER NO.		DATE				
NAME		12/1/25				
ADDRESS		Surland Tujunga Neighborhood Council				
CITY, STATE, ZIP		Karen Moran				
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE RETD	PAID OUT
QUAN.	DESCRIPTION			PRICE	AMOUNT	
1	Dec 2025					
2	Sponsorship			1 000 00		
3	for					
4	Mc. Groaty Arts					
5	Center					
6						
7						
8						
9						
10						
11						
12						
RECEIVED BY					1 000 00	
KEEP THIS SLIP FOR REFERENCE						

FRIENDS OF MCGROARTY C
7570 MCGROARTY TER
TUJUNGA, CA 910422614
(818) 352-5285

Merc. ID: 5595228
Term. ID: 002
RRN: 335173416733
Tax Number: 0
Mon, Dec 01, 2025 17:34:16

SALE

APPROVED

Verified by Signature

*****0448
MASTERCARD Manual

AMOUNT	\$1000.00
TAX	\$0.00
SUBTOTAL	\$1000.00
TOTAL	\$1000.00

Tran ID: 3350000011000002
Batch#: 335-001
Approval Code: 05717Z
CVD: M-Match
AVS Result: N
Address Verified: No
Zip Verified: No

x Phone Order

Merchant copy
THANK YOU
PLEASE COME AGAIN

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Budget Fiscal Year: 2025-2026

Meeting Date: 10-8-2025

Agenda Item No: 10d

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- up to \$1,000 sponsorship to McGroarty Art Center for Chili Bowl support to be held in December

Motion: Glover

Second: Sagastume

Method of Payment: (Select One)

 Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP	X					
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep		X				
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep				X		
Dillon Dorothy	Region 3 Rep	X					
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep				X		
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep				X		
Vartan Keshish	Community Interest Rep	X					
Board Quorum:	Total:	12	1		4	1	

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Authorized Signature

Authorized Signature:

Print/Type Name:

CINDY CLEGHORN

Print/Type Name:

Karen Moran

Date:

10-18-25

Date:

10-18-25



[Print](#)

Billing Activity - Invoices

Sunland-Tujunga Neighborhood Council

Attn: Karen Moran

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles CA 90012

US

P: 747-207-5798

Today's Date: 12/03/2025

User Name: sunlandtujunganc@gmail.com

Invoices from 11/12/2025 to 12/03/2025

Date	Description	Charge Amount	Credit Amount
12/03/2025	Invoice #1764749439	\$99.00	

Billing questions? [Contact Support](#)

Constant Contact - 890 Winter St - Waltham, MA 02451 US



Payment Receipt for December 3, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Karen Moran

Sunland-Tujunga Neighborhood Council

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles, CA 90012

US

747-207-5798

User Name: sunlandtujunganc@gmail.com

Today's Date: December 3, 2025

Payment Date: December 3, 2025

Payment Method: MC (last 4 digits: 0448)

Amount: \$99.00

Thank you for your payment!

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga	Meeting Date: 6-12-25						
Budget Fiscal Year: 2025-2026	Agenda Item No: 7C						
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approve --- STNC Budget package for 2025-26						
	Motion: Cleghorn Second: Mardirosi						
Method of Payment: (Select One)	<input type="checkbox"/> Check <input checked="" type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement						
Vote Count							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirosi	1st VP	X					
Ross Herman	2nd VP				X		
Carol Hutchinson	Treasurer				X		
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep	X					
KT Travers	Region 1 Rep	X					
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mike Goglio	Region 3 Rep				X		
Peter Derakjian	Region 3 Rep	X					
Jon von Gunten	Region 3 Rep	X					
Belinda Woodruff	Region 4 Rep				X		
Trevor Schmidt	Region 4 Rep				X		
Mark Seigel	Region 4 Rep				X		
VACANT	Education Rep						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Comm Interest Rep	X					
Board Quorum:	Total:	12				6	

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Authorized Signature: <i>Cinoy Cleghorn</i>	Authorized Signature: <i>Karen Moran</i>
Print/Type Name: CINOY CLEGHORN	Print/Type Name: Karen Moran
Date: 9-23-25	Date: 9-23-25

SUNLAND PRINTING AND COPY CENTER
7566 FOOTHILL BLVD
TUJUNGA, CA 91042
818-353-1588

12/04/2025 10:48:38
Merchant ID: *****1947

Credit Sale

Transaction #: 1
Card Type: MasterCard
Account: *****0448
Entry: Chip
Amount: USD\$48.60
Global UID: 1240423904202512041048381494
STAN: 001
Auth. Code: 016142
Batch #: 1
Response: AUTH/TKT
TRANS ID: MCF026AJV1204
PROCESS AS: CREDIT
Mode: Issuer
AID: A0000000041010
TVR: 0000008000
TAD: 0110607001220000205B0000000000
00000FF
TSI: EC00
RespCode: 00
AC: C2C98927A38DFEC6
ATC: 0008
APPLAB: MASTERCARD

CUSTOMER COPY
THANK YOU!

SUNLAND PRINTING AND COPY CENTER
7566 FOOTHILL BLVD
TUJUNGA, CA 91042
818-353-1588

12/04/2025 13:47:03
Merchant ID: *****1947

Credit Refund

Transaction #: 2
Card Type: MasterCard
Account: *****0448
Entry: Chip
Amount: USD\$48.60
Global UID: 1240423904202512041347031810
Batch #: 1
Response: APPROVED
Mode: Card
AID: A0000000041010
TVR: 0000000000
TST: 0000
RespCode:
AC:
ATC:
APPLAB: MASTERCARD
MORAN/KAREN
MERCHANT COPY
THANK YOU!

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 e

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- up to \$1,000 for office printing at Sunland Printing or Office Depot as needed by the board.

Motion: Seigel**Second: Von Gunten**

Method of Payment: (Select One)

 Check Credit Card Board Member Reimbursement**Vote Count**

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

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Authorized Signature

Authorized Signature

Print/Type Name:

Print/Type Name:

Date:

Date:



SUNLAND PRINTING & COPY CENTER

7566 FOOTHILL BLVD.
TUJUNGA, CALIFORNIA 91042
MAIL@SUNLANDPRINTING.COM
818.353.1588

818.353.1588

STNC

Date Dec 3, 2025

-24

Invoice #

P.O. # _____

Terms: COD unless otherwise arranged for in writing

Received By _____ Date _____

SUNLAND PRINTING AND COPY CENTER
7566 FOOTHILL BLVD
TUJUNGA, CA 91042
818-353-1588

12/04/2025 Merchant ID: ****1947 13:47:52

Credit Sale

Transaction #: 3
Card Type: MasterCard
Account: ****0448
Entry: Chip

Amount: USD\$78.60

Global UID:
1240423904202512041347529422
STAN: 002
Auth. Code: 089867

Batch #: 1
Response: AUTH/TKT
TRANS ID: MCFUXTXJV1204
PROCESS AS: CREDIT

Mode: Issuer
AID: A0000000041010
TWR: 000008000
TAD:
011060700122000034E6000000000
00000FF
TSI: E800
RespCode: 00
AC: 3ABE303CBAAB631C
ATC: 000A
APPLAB: MASTERCARD
MORAN/KAREN

MERCHANT COPY
THANK YOU!

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 e

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- up to \$1,000 for office printing at Sunland Printing or Office Depot as needed by the board.

Motion: Seigel**Second: Von Gunten**

Method of Payment: (Select One)

 Check Credit Card Board Member Reimbursement**Vote Count**

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirousi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Authorized Signature

Print/Type Name:

Print/Type Name:

Date:

Date:

The Web Corner, Inc.**Invoice**

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Bill To

Sunland Tujunga NC
PO Box 635
Tujunga, CA 91043

Date	Invoice #	Terms
12/27/2024	26719	Due on Receipt
Ship To		

QTY	Description	Price Each	Amount
	.ORG Domain Renewal STNC.ORG	30.00	30.00
<hr/>			
	Total		\$30.00
	Payments/Credits		-\$30.00
	Balance Due		\$0.00

The Web Corner, Inc.**Invoice**

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Bill To

Sunland Tujunga NC
PO Box 635
Tujunga, CA 91043

Date	Invoice #	Terms
12/27/2025	28089	Due on Receipt
Ship To		

QTY	Description	Price Each	Amount
	.ORG Domain Renewal STNC.ORG	30.00	30.00
		Total	\$30.00
		Payments/Credits	-\$30.00
		Balance Due	\$0.00

The Web Corner, Inc.**Invoice**

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Bill To

Sunland Tujunga NC
PO Box 635
Tujunga, CA 91043

Date	Invoice #	Terms
7/1/2025	28595	

Ship To

QTY	Description	Price Each	Amount
1	July 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	July 2025 Monthly Hosting for stnc.org	15.00	0.00
0	July 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience.

Thank you for your business!

Total	\$150.00
Payments/Credits	-\$150.00
Balance Due	\$0.00

The Web Corner, Inc.**Invoice**

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Bill To

Sunland Tujunga NC
PO Box 635
Tujunga, CA 91043

Date	Invoice #	Terms
8/1/2025	28696	

Ship To

QTY	Description	Price Each	Amount
1	August 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	August 2025 Monthly Hosting for stnc.org	15.00	0.00
0	August 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience.

Thank you for your business!

Total	\$150.00
Payments/Credits	-\$150.00
Balance Due	\$0.00

The Web Corner, Inc.**Invoice**

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Bill To

Sunland Tujunga NC
PO Box 635
Tujunga, CA 91043

Date	Invoice #	Terms
9/1/2025	28805	

Ship To

QTY	Description	Price Each	Amount
1	September 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	September 2025 Monthly Hosting for stnc.org	15.00	0.00
0	September 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience.

Thank you for your business!

Total

\$150.00

Payments/Credits

-\$150.00

Balance Due

\$0.00

The Web Corner, Inc.**Invoice**

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Bill To

Sunland Tujunga NC
PO Box 635
Tujunga, CA 91043

Date	Invoice #	Terms
10/01/2025	28916	

Ship To

QTY	Description	Price Each	Amount
1	October 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	October 2025 Monthly Hosting for stnc.org	15.00	0.00
0	October 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00
Please remit payment at your earliest convenience.		Total	\$150.00
Thank you for your business!		Payments/Credits	-\$150.00
		Balance Due	\$0.00

The Web Corner, Inc.**Invoice**

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Bill To

Sunland Tujunga NC
PO Box 635
Tujunga, CA 91043

Date	Invoice #	Terms
11/1/2025	29018	

Ship To

QTY	Description	Price Each	Amount
1	November 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	November 2025 Monthly Hosting for stnc.org	15.00	0.00
0	November 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience.

Thank you for your business!

Total	\$150.00
Payments/Credits	-\$150.00
Balance Due	\$0.00

The Web Corner, Inc.**Invoice**

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Bill To

Sunland Tujunga NC
PO Box 635
Tujunga, CA 91043

Date	Invoice #	Terms
12/01/2025	29123	

Ship To

QTY	Description	Price Each	Amount
1	December 2025 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	December 2025 Monthly Hosting for stnc.org	15.00	0.00
0	December 2025 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience.

Thank you for your business!

Total	\$150.00
Payments/Credits	-\$150.00
Balance Due	\$0.00

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 g

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- outstanding Web Corner invoices: July, August, Sept., Oct. and Feb 2024 at \$30. for domain and Feb 2025 at \$30 for domain - Total \$660.00

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

 Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lydia Grant	President	X					
Armen Mardirosi	1st VP				X		
Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
Board Quorum: 18 TOTAL	Total:	13			4	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Authorized Signature:

Print/Type Name:

Print/Type Name:

Date:

12-11-25

Date:

12/11/25

SUNLAND PRINTING AND COPY CENTER
7566 FOOTHILL BLVD
TUJUNGA, CA 91042
818-353-1588

12/04/2025 10:48:38
Merchant ID: *****1947

Credit Sale

Transaction #: 1
Card Type: MasterCard
Account: *****0448
Entry: Chip
Amount: USD\$48.60
Global UID: 1240423904202512041048381494
STAN: 001
Auth. Code: 016142
Batch #: 1
Response: AUTH/TKT
TRANS ID: MCF026AJV1204
PROCESS AS: CREDIT
Mode: Issuer
AID: A0000000041010
TVR: 0000008000
TAD: 0110607001220000205B0000000000
00000FF
TSI: EC00
RespCode: 00
AC: C2C98927A38DFEC6
ATC: 0008
APPLAB: MASTERCARD

CUSTOMER COPY
THANK YOU!

SUNLAND PRINTING AND COPY CENTER
7566 FOOTHILL BLVD
TUJUNGA, CA 91042
818-353-1588

12/04/2025 13:47:03
Merchant ID: *****1947

Credit Refund

Transaction #: 2
Card Type: MasterCard
Account: *****0448
Entry: Chip
Amount: USD\$48.60
Global UID: 1240423904202512041347031810
Batch #: 1
Response: APPROVED
Mode: Card
AID: A0000000041010
TVR: 0000000000
TST: 0000
RespCode:
AC:
ATC:
APPLAB: MASTERCARD
MORAN/KAREN
MERCHANT COPY
THANK YOU!

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 e

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- up to \$1,000 for office printing at Sunland Printing or Office Depot as needed by the board.

Motion: Seigel**Second: Von Gunten**

Method of Payment: (Select One)

 Check Credit Card Board Member Reimbursement**Vote Count**

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Melissa Sagastume	2nd VP	X					
Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
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Authorized Signature

Authorized Signature

Print/Type Name:

Print/Type Name:

Date:

Date:

Invoice


Billed To:

Customer's Name: Sunland Tujunga
Neighborhood Council
Address: PO Box 635, Tujunga, zip 91043

Invoice #: 0007

Invoice Date: Dec 05, 2025

Description	Rate	Hours	Amount
Sponsorship - Home Run	750.00		750.00
Add-on (8x5 Banner)	0		0
Subtotal			750.00
Total			750.00

Payment Information

Please write checks payable to Tujunga Little League.
We also accept zelle tujungallpresident@gmail.com.

squareup.com

Let Tujunga Little League know how your experience was

\$750.00

Custom Amount	\$750.00
Total	\$750.00

Karen Morris

Tujunga Little League

MasterCard 0448 (Keyed) Dec 6 2025 at 6:12 PM #DIKY
 Auth code: 00908Z

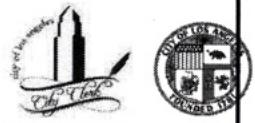
← → + 13 ...

Office of the City Clerk

Administrative Services Division

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NC Name: Sunland Tujunga

Budget Fiscal Year: 2025-2026

Meeting Date: November 12, 2025

Agenda Item No: 6 f

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- Tujunga Little League ad in annual program and Outreach package up to \$750.

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

 Check Credit Card Board Member Reimbursement

Vote Count

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Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
Vartan Keshish	Community Interest Rep	X					
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Authorized Signature

Cindy Cleghorn

Authorized Signature

Karen Moran

Print/Type Name:

Cindy Cleghorn

Print/Type Name:

Karen Moran

Date:

12-11-25

Date:

12-11-25

Office of the City Clerk

Administrative Services Division

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NC Name: Sunland Tujunga

Meeting Date: November 12, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 6 d

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve --- Hanukkah in the Foothills Outreach package up to \$500.00

Motion: Seigel

Second: Von Gunten

Method of Payment: (Select One)

 Check Credit Card Board Member Reimbursement

Vote Count

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Barry Glover	Treasurer	X					
Cindy Cleghorn	Correspondence Sec	X					
Karen Moran	Recording Sec	X					
Leny Freeman	Region 1 Rep				X		
Brenna Gibson Redpath	Region 1 Rep				X		
Sherry McCoy	Region 2 Rep	X					
VACANT	Region 2 Rep						
Mikal McEnany	Region 3 Rep	X					
Dillon Dorothy	Region 3 Rep				X		
Jon von Gunten	Region 3 Rep	X					
Vicky Cerpa	Region 4 Rep					X	
Dante Jose Calvo	Region 4 Rep	X					
Mark Seigel	Region 4 Rep	X					
VACANT	Region 4 Rep						
VACANT	Outreach Chair						
Cheryl Schmidt	Public Safety Rep	X					
Nina Royal	Senior Rep	X					
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Authorized Signature

Authorized Signature:

Print/Type Name:

Cindy Cleghorn

Print/Type Name:

Karen Moran

Date:

12-11-25

Date:

12-11-25