

Special Joint Board, Budget, Executive Committee Meeting
Minutes
Wednesday, December 3, 2025 at 6:30 PM

Draft

This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).

1. **Welcome, Call to Order & Roll Call** – *this meeting is to prepare for the General Board Meeting to be held on Wednesday, Dec. 10, 2025. Armen called meeting to order at 6:30 pm.*
 - a. Roll Call:
 - Executive Committee: Present – Armen Mardirousi, Lydia Grant, Cindy Cleghorn, Melissa Sagastume, Barry Glover, Karen Moran.
 - Budget and Finance Committee: Present – Barry Glover, Lydia Grant. Absent – Nina Royal and Carol Hutchinson. No quorum.
 - Present - Leny Freeman, Sherry McCoy - Board members.
2. **Public Comments** - non agenda items – no public members present.
3. **Committee Member Comments/Updates**
 - a. Status of Board members attendance and required City trainings.
 - Vicky Cerpa’s training is not current; Barry said he is up to date, or will be with Code of Conduct to be completed. Cindy said that Jose Galdamez identified two board members who are on suspension; Brenna Gibson Redpath has missed more than 3 consecutive meetings and is automatically resigned from the Board; Barry will get his training completed and the suspension notice will need to be corrected. Cindy has been unsuccessful in attempts to reach Vicky.
 - b. Updates regarding filling board vacancies: Region 1, 2, 4, Education. No candidates identified.
 - c. Board members with more than three consecutive absences. Brenna is the only member falling in this category.
 - d. Board roster updates. Per Cindy, Brenna will need to be removed from the roster officially.
4. **Discussion/Possible Action: Budget requests and updates.**
 - a. Barry said that he has come across items (“notes”) on the portal from previous months that need to be addressed and cleaned up; he requested a meeting with Karen and is in contact with Melissa. Lydia wanted to know if he has sent in checks for Elks Lodge, etc. and Barry said he needs to speak with the people requesting the funds first.
 - b. Leny identified a need to purchase 10 cases of dog park and park supplies that will cost about \$1,000. Leny said that in the past he would send request to Carol (former Treasurer) and get credit card approval. would send to Carol in the past. The request falls under Outreach, per Lydia. Cindy doesn’t think it’s in the Budget package and will

talk off-line to Barry and Leny. Per Cindy, it can go on the next Outreach and Budget agendas.

- c. Melissa said that she had created a flow-chart to understand the purchase process. Lydia suggested adding to the General Board agenda for further review. Barry to add to Board agenda can discuss with Melissa off-line. Lydia cautioned about over-complicating the process.
5. Discussion/Possible Action: **Formation of ad-hoc STNC Bylaws & Standing Rules committee** consisting of up to 5 board and stakeholders, 3 person quorum with purpose to review and provide updates to the board by the February 2026 board meeting to the STNC Bylaws and Standing Rules if necessary with deadline to submit to DONE / City is April 2026.
 - a. Cindy noted that we go through this process every other year; it is an ad-hoc committee that meets before the next elections to review. Cindy proposed putting it on the agenda to bring attention to it. Lydia volunteered to be on the committee, noting there is a need to focus on the Standing Rules. A motion was made by Cindy, seconded by Melissa, to put it on the agenda, a vote taken and the motion passed.
 - b. Armen said that he has a continuing conflict with the General Board meetings that are scheduled for the second Wednesday of the month. Lydia noted the meetings historically have been on this schedule and that she might have a conflict if it is changed to another Wednesday. Lydia noted that the by-laws wouldn't have to be changed if the date was changed but making a change would have to be discussed further and voted on by the General Board.
6. **Discussion/Action: Approve outstanding minutes.** A motion was made by Cindy, seconded by Lydia, a vote taken which passed.
7. **Discussion/Action: Approve December 10, 2025 Board Meeting Agenda**
 - a. Cindy went over draft General Board agenda. Comments came from Cindy, Armen, Melissa, Leny, Barry and Karen. (Note: Lydia had to leave the meeting at this time, 7pm). Discussions including parking challenges on Commerce Ave, having a rep from the City's newly opened Verdugo Swimming Pool come to a meeting (Leon Aguilar from the L.A. City Department of Recreation and Parks, who came to the November 20 Outreach meeting and expressed a willingness to return), the desire from the local business community to have STNC be more active in support for them, the need for additional members for the Beautification, STAT and Budget Committees, recognition of Joe DeCenzo for his years of service in STARC in view of him leaving, having a type of 'job fair' where people could learn more about careers and opportunities (geared largely at high schoolers). A vote was taken to approve the General Board agenda as edited by Cindy which passed.
8. **Adjourn.** 7:46 pm