

**Neighborhood Council
General Board**

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**CITY OF LOS ANGELES
CALIFORNIA**



**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda - corrected
Wednesday, November 12, 2025 at 7:00 PM**

Join Zoom Meeting
<https://us02web.zoom.us/j/89206524158>

Meeting ID: 892 0652 4158
One tap mobile
+16694449171,,892 0652 4158# US
7:00 PM

Every person wishing to address the Board virtually may join by clicking on the link: <https://us02web.zoom.us/j/89206524158> or by dialing (669) 900-6833 or (888) 475 4499 and entering Web ID # **892 0652 4158** and then pressing #. When prompted by the presiding officer to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on any agenda item will be limited to 1 minute per person and a total of 30 minutes unless adjusted by the presiding officer. Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "General Public Comment" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).

1. Welcoming remarks:
 - a. Call to order
 - b. Flag salute - Madesyn Meadows, Senior Verdugo Hills High School

- c. Determination of Quorum /Roll Call, Report on Voting Eligibility - Karen Moran
- d. Notice of Board Members exceeding three consecutive absences
- e. Emergency Preparedness Committee start-up

2. Speaker with Q&A: Assemblyman Nick Schultz

[20 with Q&A]

- 3. Discussion/Updates/Q&A with LAPD, LAFD, Elected Officials/Representatives, DONE, NC Budget Advocates, City Departments (*2 min per Representative Including Q&A*)
- 4. Discussion: Review newly released
<https://lafd.org/fire-prevention/brush/fire-zone/fire-zone-map> / Defensible Space Regulations / Zone 0 / Ember-Resistant / High Fire Severity Zones / Governor Newsom Executive Order N-18-25 and Motion to submit CIS to CF [10-2468-S2](#)
- 5. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.
 - Greater Los Angeles County Vector Control District Update - Celeste Santarrosa, Communications Specialist - csantarrosa@glamosquito.org
- 6. **CONSENT CALENDAR ITEMS (FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION: The STNC Board approves the funding consent calendar:**
 - a. Motion to approve outstanding Monthly Expenditure Reports
 - b. Discussion/Possible Action: Budget requests from Outreach committee for tabling items, approve orders from vendor such as CD Promo. *[Previously approved total, this vote approves each item including tax, fees, artwork related to the items.]*
 - i. Totes - 300 @ \$900.00
 - ii. Magnets - 500 @ \$600.00
 - iii. Pens - 500 @ \$600.00
 - iv. Chip Clips - 300 @ \$550.00
 - c. Motion to approve up to \$170.00 to cover cost of replacement/new plants at the Sunland-Tujunga Welcome Garden. *[previously approved in prior fiscal year: Community Improvement category.]*
 - d. Motion to approve Hanukkah in the Foothills Outreach package up to \$500.00
 - e. Motion to approve up to \$1,000 for office printing at Sunland Printing as needed by the board.
 - f. Motion to approve Tujunga Little League ad in annual program and Outreach package up to \$750.
 - g. Motion to approve outstanding Web Corner invoices: July, August, Sept., Oct. and Feb 2024 at \$30. for domain and Feb 2025 at \$30 for domain. Total \$660.00 *[Previously approved in the annual budget package as recurring office expenses but have not been paid by the City Clerk. This vote is to catch this up with the vendor WebCorner.]*
- 7. Motion: STNC Board position regarding proposed 60' AT&T Cell Tower at 7902 Foothill Blvd - rear parking lot. *[Land Use Committee]*

8. **CONSENT CALENDAR ITEMS (NON-FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. All items may be submitted to Council Files as Community Impact Statements. **MOTION: The STNC Board approves the non-funding consent calendar:**
 - a. Discussion/Possible Action: To approve outstanding General Board Meeting minutes.
 - b. Motion: To support [Council File 25-1136](#) regarding Neighborhood Prosecutor Program / Crime Prevention / Local Engagement / Reestablishing Neighborhood Prosecutor Program
 - c. Motion to OPPOSE and submit Community Impact Statement re: CF25-0930 - regarding options and amendment to require bike lanes to provide sufficient width for emergency vehicle access amendment. The initial motion was made by CM Heather Hutt and seconded by CM Tim Mcosker on August 13, 2025. The amendment was made by CM Hugo Soto-Martinez and CM Nithya Raman and seconded by CM Katy Yaroslavky. Our STAT committee unanimously approved a motion to be sent to the STNC board, that we do not feel it would be practical or safe for our community of Sunland-Tujunga to take this action because we already have limited space for traffic of two lanes in either direction due to bike lanes and parking lanes. We would not want to further restrict traffic moving along our High-Speed Roadway of Foothill Boulevard and Sunland Boulevard to make room for emergency vehicles in the existing bikes lane. We also believe that having emergency vehicles using the bike lanes would potentially cause injuries to bike riders who would be trapped between fast moving traffic and the curb if emergency vehicles were also in their lane.
 - d. Community Impact Statement & Charter Reform - Discussion/Possible Action: [CF-2025-1152](#) Neighborhood Council Applicants / Registered Sex Offender Status / Disclosure Requirement / Registry Exclusion
9. Committee & Liaison Reports and Confirm Assignments - by liaison chairs present
 - a. **Homeless**
 - b. **Citywide Budget / Budget Advocates**
 - c. **LADWP MOU**
 - d. **LADWP Committee**
 - e. **LANCC**
 - f. **VANC**
 - g. **PlanCheckNC**
 - h. **Emergency Preparedness**
 - i. **Sustainability**
10. PRESENTATION & TRAINING on the Neighborhood Council (NC) System
 - A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
 - B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
 - C. NC Alliances (Valley Alliance of Neighborhood Councils - VANC meets 2nd Thursday on Zoom; LANCC meets 1st Saturday at 10am; PlanCheckNC meets 2nd Saturday at 10am, STNC Community Events/Meetings, Other Training Opportunities
11. FINAL ANNOUNCEMENTS - December 10 next Board meeting with Steve Kang, President Board of Public Works
12. ADJOURN

Posted: 11/7/25 — Remove after: 11/13/25

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, Secretaria, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (669) 444-9171, and enter **892 0652 4158** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

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SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, Secretaria, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

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THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting **Lydia Grant, STNC President at 818-470-6629.**

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Corresponding Secretary, at email: secretary@stnc.org.**

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 – ***front window***

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

COMMUNITY IMPACT STATEMENT

Council File: 25-0930

Subject: Amendment to Require Bike Lanes to Provide Sufficient Width for Emergency Vehicle Access

Position: **OPPOSE**

Summary:

The Sunland-Tujunga Neighborhood Council (STNC) has reviewed Council File 25-0930 regarding options and amendments to require that bike lanes provide sufficient width for emergency vehicle access. The original motion was introduced by Councilmember Heather Hutt and seconded by Councilmember Tim McOsker on August 13, 2025. The amendment was introduced by Councilmembers Hugo Soto-Martínez and Nithya Raman and seconded by Councilmember Katy Yaroslavsky.

Community Position:

The Sunland-Tujunga Neighborhood Council's STAT Committee unanimously approved a motion recommending that the STNC Board oppose this amendment. Our community does not believe this proposal would be practical or safe for the Sunland-Tujunga area.

Foothill Boulevard and Sunland Boulevard are already constrained by existing bike lanes and on-street parking, leaving limited space for vehicle traffic in both directions. Further restricting these travel lanes to accommodate emergency vehicles within the bike lanes would exacerbate congestion and reduce roadway safety.

Additionally, allowing emergency vehicles to use bike lanes poses a serious risk to cyclists, who could become trapped between fast-moving traffic and the curb during emergency responses. Such a policy would endanger both bicyclists and motorists rather than improving safety or emergency response times.

Conclusion:

For these reasons, the Sunland-Tujunga Neighborhood Council respectfully opposes the proposed amendment requiring bike lanes to provide additional width for emergency vehicle access.

Community Impact Statement

Re: CF 25-1152 – Neighborhood Council Applicants / Registered Sex Offender Status / Disclosure Requirement / Registry Exclusion

Position: SUPPORT IF AMENDED

At a duly noticed public meeting, the **Sunland-Tujunga Neighborhood Council (STNC)** voted to **Support If Amended** Council File 25-1152, which concerns disclosure and eligibility requirements for Neighborhood Council applicants who are registered sex offenders.

The STNC agrees that public safety and trust are fundamental to the integrity of the Neighborhood Council system. Neighborhood Council members often serve in public-facing roles, engage with youth and families at community events, and represent their neighborhoods in civic discussions. It is therefore reasonable that the City consider policies to prevent potential risks and uphold public confidence.

However, as written, this proposal raises questions about implementation, fairness, and privacy that require careful review and clarification. The STNC recommends that amendments include the following:

1. **Consistent Citywide Policy:** The City Attorney and Department of Neighborhood Empowerment (DONE) should develop uniform, citywide guidelines applicable to all Neighborhood Councils to avoid unequal enforcement or confusion.
2. **Clear Definition of Disclosure Scope:** The policy should specify when, how, and to whom any disclosure would be made—balancing the public’s right to safety with legal privacy protections.
3. **City Oversight, Not Local Enforcement:** Neighborhood Councils are volunteer advisory bodies and should not be placed in the position of collecting, storing, or evaluating criminal background information. Any verification or exclusion process should be handled by the appropriate City department, not by individual councils.
4. **Training and Legal Protection:** DONE should provide mandatory training on confidentiality and liability protections for board members and election administrators to prevent misuse or discrimination.
5. **Pathways for Rehabilitation and Participation:** The City should explore options for appropriate participation that do not compromise safety, such as advisory or virtual roles that do not involve direct public interaction.

The STNC supports the **intent** of CF 25-1152 to ensure community safety and transparency but urges the City Council to **amend the motion** to include these clarifications before adoption.

Zone 0 – Ember-Resistant Defensible Space (At a Glance)

Updated: November 2025

The State of California and the Los Angeles Fire Department are implementing stronger defensible space standards in Very High Fire Hazard Severity Zones (VHFHSZ). These new “Zone 0” rules focus on the first 0–5 feet around your home to reduce ember ignition risk.

What is Zone 0?

- The area within 0–5 feet of a structure must be kept clear of combustible materials.
- No wood mulch, firewood, or wooden fences touching walls.
- Use non-combustible hardscape, gravel, or concrete.

Why It Matters

Embers are the leading cause of home loss in wildfires. Zone 0 reduces ignition risk and increases firefighter safety.

Executive Order N-18-25

Governor Newsom’s order (Feb 2025) accelerates rulemaking for Zone 0 statewide under PRC §4291 and GC §51182. The Board of Forestry must complete regulations in 2025.

City of Los Angeles Next Steps

- LAFD and CFAC are reviewing how to apply Zone 0 within Los Angeles.
- Public outreach and guidance materials will be released.
- Residents in VHFHSZ should prepare for compliance and inspections.

Resources

- LAFD Fire Zone Map: <https://lafd.org/fire-prevention/brush/fire-zone/fire-zone-map>
- State Board of Forestry: <https://bof.fire.ca.gov>
- Executive Order N-18-25: <https://www.gov.ca.gov/executive-order-n-18-25/>

Community Impact Statement & Motion

Council File: 10-2468-S2

Subject: Zone 0 Ember-Resistant Defensible Space Regulations / LAFD / CFAC / Executive Order N-18-25

Position: Support, if Amended

Board Motion

The [Neighborhood Council] finds that the Los Angeles Fire Department’s updated Fire Zone resources and the State’s accelerated “Zone 0” ember-resistant defensible space rulemaking under Executive Order N-18-25 are vital to reducing structure loss and improving community safety in Los Angeles’ Very High Fire Hazard Severity Zones (VHFHSZ). We therefore authorize submission of a Community Impact Statement (CIS) on CF 10-2468-S2 stating Support, if Amended, and requesting that Council direct LAFD/CFAC/Planning to incorporate the following in their report-backs and any implementing ordinances/guidelines: 1) Local tailoring and clarity: Align City guidance with BOF/OSFM rules while allowing site-specific alternatives that achieve equivalent ember resistance. Provide clear plant/material lists and graphics. 2) Equity & cost assistance: Identify funding (rebates, grants, fee waivers) for low-income seniors, disabled residents, and small-lot homeowners. 3) Biodiversity & water-wise landscaping: Coordinate with CFAC/Urban Forestry/BSL/Sanitation to protect habitat and promote non-combustible, drought-tolerant design beyond 0–5 ft. 4) Insurance & real-estate interface: Integrate AB-38 disclosure/real-estate transaction touchpoints and provide standardized inspection/acknowledgment forms that insurers recognize. 5) Outreach & phased enforcement: Launch multilingual outreach and adopt a phased timeline with warnings, technical help, and an appeals path before penalties. 6) Inter-department coordination: Ensure coherent standards across LAFD, City Planning, Street Services, and Recreation & Parks for park edges, trails, utility corridors, and street trees.

Community Impact Statement

Council File: 10-2468-S2 Position: Support, if Amended Board Vote: [Insert

tally/date/quorum] Contact: [Insert name/title/email] Summary: [Neighborhood Council] supports

CF 10-2468-S2's directive for LAFD and the Community Forest Advisory Committee to report on the State's proposed "Zone 0" ember-resistant defensible space regulations and how they should be implemented in Los Angeles' Very High Fire Hazard Severity Zones (VHFHSZ). The State, pursuant to Executive Order N-18-25 (Feb 10, 2025), is expediting BOF rulemaking for Zone 0 consistent with PRC §4291 and GC §51182; the City should prepare now to operationalize these rules with clear, equitable, and locally tailored standards. Requested Amendments / Direction: 1) Publish plain-language City guidance synchronized with BOF/OSFM definitions that identifies allowable non-combustible materials and ember-resistant details. 2) Provide financial assistance for low-income, senior, and disability-impacted households. 3) Coordinate with CFAC/Urban Forestry/City Planning/BSL/Sanitation to protect biodiversity and urban canopy outside the first 5 feet. 4) Integrate AB-38 real-estate disclosure touchpoints and standardized inspection/acknowledgment documents for insurance recognition. 5) Adopt a phased rollout with outreach, compliance windows, hardship exemptions, and appeal process before any fines. Rationale: Ember-driven ignition is a leading cause of home loss in wildfires. A non-combustible Zone 0 materially lowers structure ignition risk and helps firefighters hold the line during extreme wind events. Aligning City practice with State timelines while addressing equity, biodiversity, and insurance reality is essential to community safety and resilience.