

# Monthly Expenditure Report



Reporting Month: January 2024

Budget Fiscal Year: 2023-2024

NC Name: Sunland-Tujunga  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$24461.61	\$1122.99	\$23338.62	\$0.00	\$114.66	\$23223.96

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32000.00	\$1122.99	\$20136.33	\$0.00	\$20136.33
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$114.66		Previous Expenditures: \$10740.68	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	01/01/2024	for maintenance of STNC website	General Operations Expenditure	Office	\$150.00
2	PY US STORAGE - LA CR	01/02/2024	Storage for STNC equipment and supplies	General Operations Expenditure	Office	\$558.50
3	EIG CONSTANTCONTACT.CO	01/03/2024	Email program for STNC	General Operations Expenditure	Office	\$81.00
4	ADOBE PRODUCTS	01/07/2024	Treasurer use-	General Operations Expenditure	Office	\$19.99
5	USPS PO 0579440890	01/10/2024	STNC Post office box	General Operations Expenditure	Office	\$215.00
6	Mapuana Moran	01/16/2024	Storage totes for organizing STNC storage items	General Operations Expenditure	Office	\$98.50
<b>Subtotal:</b>						<b>\$1122.99</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>



**The Web Corner, Inc.**

**Invoice**

15300 Ventura Blvd. Suite 400  
 Sherman Oaks, CA 91403  
 818-345-7443

**PAID**  
**01/01/2024**

Date	Invoice #	Terms
/1/2024	26537	

Bill To
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043

Ship To

QTY	Description	Price Each	Amount
1	January 2024 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	January 2024 Monthly Hosting for stnc.org	15.00	0.00
0	January 2024 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$150.00
	<b>Payments/Credits</b>	-\$150.00
	<b>Balance Due</b>	<b>\$0.00</b>

# Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
US

8183457443

### Order Information

Description:	Monthly Maintenance	Monthly Hosting for stnc.org	Email Standard
Order Number:		P.O. Number:	
Customer ID:		Invoice Number:	

### Billing Information

Carol Hutchinson  
Sunland Tujunga NC

### Shipping Information

Shipping:	0.00
Tax:	0.00
<b>Total:</b>	<b>USD 150.00</b>

### Payment Information

Date/Time:	01-Jan-2024 04:04:53 MST
Transaction ID:	120201935347
Transaction Type:	Authorization w/ Auto Capture
Transaction Status:	Settled Successfully
Authorization Code:	015814
Payment Method:	MasterCard XXXX3547

# US Storage Centers - La Crescenta

4454 Lowell Ave  
La Crescenta, CA 91214  
818-714-8091

lacrescenta@usstorage.net

## PAYMENT RECEIPT

<b>Tenant</b>	Sunland Tujunga Neighborhood Council Sunland Tujunga Neighborhood Council	<b>Date Printed</b>	January 2, 2024
	anuary 2, 2024 9:15 AM	<b>Payment Date</b>	
<b>Address</b>	PO Box 635	<b>Unit</b>	0403X
<b>City, State, Zip</b>	Tujunga, CA 91042	<b>Available Credit</b>	0.00
		<b>Current Balance</b>	0.00
		<b>Paid Thru</b>	January 31, 2024
		<b>Receipt Number</b>	<b>108303</b>
		<b>By</b>	KB

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
01/01/24	0403X	Rent 1/1-1/31	546.50	0.00	0.00	546.50	546.50	Master Card
01/01/24	0403X	Protection Plan 1/1-1/31	12.00	0.00	0.00	12.00	12.00	Master Card
		Taxes					0.00	
		Payment (less tax)					558.50	
		Payment Subtotal					558.50	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					558.50	
		Current Account Balance					0.00	
		Paid By					Master Card *****3547	
		Paid Thru Date					January 31, 2024	

Memo:

Transaction Type Sale

Authorization 051190  
Reference pl\_txn\_659444b5a9a7dee487e3fed

I agree to pay the above amount according to the card issuer statement.

x

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[www.kureit.org](http://www.kureit.org)

carolh.stnc@gmail.com



Email ▾

Print ▾

Your next monthly invoice date is: **February 3, 2024**

All activity

Payments

Invoices

Date	Description	Charge Amount
01/03/2024	<a href="#">Invoice #1704275140</a> <b>Constant Contact - Email Plus</b> 1501-2500 Contacts Highest contact count: 2460 From 12/03/2023 to 01/03/2024	\$81.00
	<b>Total</b>	\$81.00

## Payment Receipt for January 3, 2024

Thank you for your recent payment. Your payment receipt is found below.

Attention: Carol Hutchinson  
Sunland-Tujunga Neighborhood Council  
200 N. Spring Street, Room 224 in Los Angeles, CA 90012  
Los Angeles, CA 90012  
US  
818-352-0661

**User Name:** [sunlandtjunganc@gmail.com](mailto:sunlandtjunganc@gmail.com)

**Today's Date:** January 3, 2024

**Payment Date:** January 3, 2024

**Payment Method:** MC (last 4 digits: 3547)

**Amount:** \$81.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

*Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.*



Adobe Inc.  
 345 Park Avenue  
 San Jose CA 95110-2704  
 United States  
 Federal Tax ID: 77-0019522

ORIGINAL

**Invoice Information**

Invoice Number 2648947253  
 Invoice Date 06-JAN-2024  
 Payment Terms Credit Card  
 Purchase Order AD00504790021CUS  
 Order Number 7062950817  
 Customer Number 1238269485  
 Currency USD

**Bill To**

Carol Hutchinson  
 Sunland Tujunga Neighborhood Council  
 CA 91040

# INVOICE

## Item Details

Service Term: 06-JAN-2024 to 05-FEB-2024

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65314003	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

## Invoice

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
<b>GRAND TOTAL (USD)</b>	<b>19.99</b>

Comments:

**Billing Contact**

<https://helpx.adobe.com/contact.html>

Thank you for your business!





TUJUNGA  
10209 TUJUNGA CANYON BLVD  
TUJUNGA, CA 91042-9998  
(800)275-8777

01/10/2024 03:16 PM

Product	Qty	Unit Price	Price
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Box Renewal			\$215.00
ZIP Code™: 91043			
Box #: 635			
Rental Start Date: 02/01/2024			
Next Renewal Date: 07/31/2024			
Customer Name: LILIANA SANCHEZ			

Grand Total: \$215.00

Credit Card Remit \$215.00

Card Name: MasterCard  
Account #: XXXXXXXXXXXX3547  
Approval #: 045017  
Transaction #: 646  
AID: A0000000041010 Chip  
AL: MASTERCARD  
PIN: Not Required

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Go to: <https://postalexperience.com/Pos>  
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 057944-0890  
Receipt #: 840-59130011-2-5354522-1  
Clerk: 06

# COSTCO WHOLESALE

Pacoima #1071  
13550 West Paxton Street  
Pacoima, CA 91331  
(818) 272-2700

## SELF-CHECKOUT

BM Member 111822075578

5 @ 17.99

1397108 45QTSTORAGE 89.95 A

SUBTOTAL 89.95

TAX 8.55

\*\*\*\* TOTAL **98.50**

XXXXXXXXXXXX5812

CHIP Read

AID: A000000031010

Seq# 201160 App#: 03116D

Visa Resp: APPROVED

Tran ID#: 326900201160....

APPROVED - Purchase

AMOUNT: \$98.50

09/26/2023 15:14 1071 201 137 701

Visa 98.50

CHANGE 0.00

A 9.5% Tax 8.55

TOTAL TAX 8.55

TOTAL NUMBER OF ITEMS SOLD = 5

~~09/26/2023~~ 15:14 1071 201 137 701



21107120101372309261514

OP#: 701 Name: SCO

Thank You!

Please Come Again

Whse:1071 Trm:201 Trn:137 OP:701

Items Sold: 5

BM 09/26/2023 15:14



