

Special Joint Board and Budget & Finance Committee Meeting Wednesday, Jan 3, 2024

1. Call to Order: At 6 pm by Carol Hutchinson, Treasurer/Budget & Finance Committee Chair.
2. Roll Call: Present: Carol Hutchinson, Pati Potter @ 6:10), Lydia Grant, Sandy Capps, Nina Royal (@ 6:05)
3. General Announcements-
Committee- Lydia, Cindy
4. Discussion/Action: Approve October 2023 minutes
Motion- Lydia, 2nd- Sandy
Board comments- Carol, Lydia, Cindy
Public Comments- None
Vote: Yes Lydia, Sandy, Carol, Nina, Pati
5. Discussion/Update: Committee Member Pati Potter Excel Spreadsheet Budget Recap/Update. Update only- Request
6. Combined/moved with #8
7. Combined/moved with #9
8. Discussion/Action: Motion to approve November MER
Motion: Lydia 2nd Sandy
Board comments: Carol, Lydia, Cindy
Public comments: None
Vote: Yes- Lydia, Sandy, Carol, Pati, Nina. No- None
- 9 Discussion/Action: Motion to approve December MER
Motion: Lydia 2nd: Nina
Board Comments: None
Public Comments: None
Vote: Yes- Carol, Nina, Pati, Sandy, Lydia No- None
10. Discussion/Action: Motion to approve \$150 for Appreciation Party for STAT committee and participants in tree care events held last year
Motion amended to: Approve up to \$250 for Appreciation Event for STAT committee and Tree Care participants
Motion: Lydia 2nd:Pati
Board Comments: Lydia, Cindy Cleghorn
Public Comments: None
Vote: Yes- Lydia, Carol, Nina, Sandy, Pati No- None
11. Discussion/ Action: Motion to approve moving rollover funds in the amount of 2502.29 to Office under General Misc Funds

Motion: Lydia 2nd: Nina

Board Comments: Carol

Public Comments: None

Vote: Yes- Pati, Carol, Lydia, Nina, Sandy. No- None

12. Discussion/Action: Motion to approve moving refund of \$700 to Outreach Misc. Funds-

Motion: Lydia 2nd: Nina

Board Comments: Carol, Lydia, Sandy

Public Comments: None

Vote: Yes- Sandy, Nina, Lydia, Pati, Carol. No- None

13. Public Comments on any non-agenda items- None

14. Final Committee comments- Carol

15. Adjourn @ 6:24 pm

DRAFT



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2648947253
 Invoice Date 06-JAN-2024
 Payment Terms Credit Card
 Purchase Order AD00504790021CUS
 Order Number 7062950817
 Customer Number 1238269485
 Currency USD

Bill To

Carol Hutchinson
 Sunland Tujunga Neighborhood Council
 CA 91040

INVOICE

Item Details

Service Term: 06-JAN-2024 to 05-FEB-2024

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65314003	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice

NET AMOUNT (USD) 19.99

TAXES (SEE DETAILS FOR RATES) 0.00

GRAND TOTAL (USD) 19.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

carolh.stnc@gmail.com



Email ▾

Print ▾

Your next monthly invoice date is: **February 3, 2024**

All activity

Payments

Invoices

Date	Description	Charge Amount
01/03/2024	Invoice #1704275140 Constant Contact - Email Plus 1501-2500 Contacts Highest contact count: 2460 From 12/03/2023 to 01/03/2024	\$81.00
	Total	\$81.00

Payment Receipt for January 3, 2024

Thank you for your recent payment. Your payment receipt is found below.

Attention: Carol Hutchinson
Sunland-Tujunga Neighborhood Council
200 N. Spring Street, Room 224 in Los Angeles, CA 90012
Los Angeles, CA 90012
US
818-352-0661

User Name: sunlandtjunganc@gmail.com

Today's Date: January 3, 2024

Payment Date: January 3, 2024

Payment Method: MC (last 4 digits: 3547)

Amount: \$81.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.

US Storage Centers - La Crescenta

4454 Lowell Ave
La Crescenta, CA 91214
818-714-8091

lacrescenta@usstorage.net

PAYMENT RECEIPT

Tenant	Sunland Tujunga Neighborhood Council Sunland Tujunga Neighborhood Council	Date Printed	January 2, 2024
	anuary 2, 2024 9:15 AM	Payment Date	
Address	PO Box 635	Unit	0403X
City, State, Zip	Tujunga, CA 91042	Available Credit	0.00
		Current Balance	0.00
		Paid Thru	January 31, 2024
		Receipt Number	108303
		By	KB

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
01/01/24	0403X	Rent 1/1-1/31	546.50	0.00	0.00	546.50	546.50	Master Card
01/01/24	0403X	Protection Plan 1/1-1/31	12.00	0.00	0.00	12.00	12.00	Master Card
		Taxes					0.00	
		Payment (less tax)					558.50	
		Payment Subtotal					558.50	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					558.50	
		Current Account Balance					0.00	
		Paid By					Master Card *****3547	
		Paid Thru Date					January 31, 2024	

Memo:

Transaction Type Sale

Authorization 051190
Reference pl_txn_659444b5a9a7dee487e3fed

I agree to pay the above amount according to the card issuer statement.

x

Moving? Check our website for other locations nationwide:
www.usstoragecenters.com

Join us in our quest to cure cancer. Ask manager for details.



www.kureit.org

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
01/01/2024

Date	Invoice #	Terms
/1/2024	26537	

Bill To
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043

Ship To

QTY	Description	Price Each	Amount
1	January 2024 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	January 2024 Monthly Hosting for stnc.org	15.00	0.00
0	January 2024 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description: Monthly MaintenanceMonthly Hosting for stnc.orgEmail Standard
Order Number: P.O. Number:
Customer ID: Invoice Number:

Billing Information

Carol Hutchinson
Sunland Tujunga NC

Shipping Information

Shipping: 0.00
Tax: 0.00
Total: USD 150.00

Payment Information

Date/Time: 01-Jan-2024 04:04:53 MST
Transaction ID: 120201935347
Transaction Type: Authorization w/ Auto Capture
Transaction Status: Settled Successfully
Authorization Code: 015814
Payment Method: MasterCard XXXX3547



TUJUNGA
10209 TUJUNGA CANYON BLVD
TUJUNGA, CA 91042-9998
(800)275-8777

01/10/2024 03:16 PM

Product	Qty	Unit Price	Price
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Box Renewal			\$215.00
ZIP Code™: 91043			
Box #: 635			
Rental Start Date: 02/01/2024			
Next Renewal Date: 07/31/2024			
Customer Name: LILIANA SANCHEZ			

Grand Total: \$215.00

Credit Card Remit \$215.00

Card Name: MasterCard
Account #: XXXXXXXXXXXX3547
Approval #: 045017
Transaction #: 646
AID: A0000000041010 Chip
AL: MASTERCARD
PIN: Not Required

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<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 057944-0890
Receipt #: 840-59130011-2-5354522-1
Clerk: 06