

# Monthly Expenditure Report



Reporting Month: November 2023      Budget Fiscal Year: 2023-2024

NC Name: Sunland-Tujunga  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$27405.77	\$993.55	\$26412.22	\$1239.62	\$114.66	\$25057.94

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32000.00	\$993.55	\$23209.93	\$213.16	\$21970.31
Outreach		\$0.00		\$1026.46	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$114.66		Previous Expenditures: \$7796.52	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY US STORAGE - LA CR	11/01/2023	Storage for NC equipment and materials	General Operations Expenditure	Office	\$558.50
2	THE WEB CORNER, INC	11/01/2023	Web page management	General Operations Expenditure	Office	\$150.00
3	EIG CONSTANTCONTACT.CO	11/03/2023	email management	General Operations Expenditure	Office	\$81.00
4	ADOBE INC.	11/06/2023	For Treasurer use	General Operations Expenditure	Office	\$19.99
5	RINGCENTRAL INC.	11/08/2023	Phone answering service - This is accounted for in the Admin packet-	General Operations Expenditure	Office	\$25.12
6	Karen Moran	10/18/2023	Office- food for STNC board meeting, 10/11/23	General Operations Expenditure	Office	\$98.48
7	Karen Moran	10/18/2023	Office- Refreshments for STNC General Board meeting	General Operations Expenditure	Office	\$60.46
<b>Subtotal:</b>						<b>\$993.55</b>

Outstanding Expenditures
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#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	McGroarty Arts Center	11/13/2023	Outreach sponsorship for their upcoming Chili Bowl festival- for STNC promotion	General Operations Expenditure	Outreach	\$1000.00
2	Mapuana Moran	11/14/2023	Storage totes for organizing STNC storage items	General Operations Expenditure	Office	\$98.50
3	Carol Hutchinson	11/14/2023	Name badges for Board members	General Operations Expenditure	Office	\$114.66
4	Carol Hutchinson	11/16/2023	Dog waste bags for public park	General Operations Expenditure	Outreach	\$26.46
<b>Subtotal: Outstanding</b>						<b>\$1239.62</b>