

# Monthly Expenditure Report



Reporting Month: August 2023

Budget Fiscal Year: 2023-2024

NC Name: Sunland-Tujunga  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$33425.39	\$3362.16	\$30063.23	\$0.00	\$0.00	\$30063.23

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32000.00	\$1379.58	\$26860.94	\$0.00	\$26860.94
Outreach		\$1982.58		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$1776.90	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SMART AND FINAL 414	08/01/2023	STNC 2324 001	General Operations Expenditure	Outreach	\$114.80
2	SMART AND FINAL 414	08/01/2023	STNC 2324 001	General Operations Expenditure	Outreach	\$69.90
3	US STORAGE - LA CRE	08/01/2023	Storage of NC office equipment and supplies	General Operations Expenditure	Office	\$348.50
4	US STORAGE - LA CRE	08/01/2023	Storage of NC office equipment and supplies	General Operations Expenditure	Office	\$348.50
5	EIG CONSTANTCONTACT.CO	08/03/2023	Administrative office expense	General Operations Expenditure	Office	\$81.00
6	ADOBE PRODUCTS	08/06/2023	General office expense- allocated in budget	General Operations Expenditure	Office	\$19.99
7	THE WEB CORNER, INC	08/08/2023	Web site maintenance	General Operations Expenditure	Office	\$150.00

8	TACO BELL #17131	08/09/2023	Refreshments for meetings is in the amended Budget packet- I am having trouble uploading to Budget allocation page- sent you a note	General Operations Expenditure	Office	\$104.70
9	CARUSOS TUJUNGA	08/16/2023	Refreshments for Beautification Committee	General Operations Expenditure	Office	\$49.62
10	MCDONALD'S F3331	08/17/2023	Refreshments for committee meeting	General Operations Expenditure	Office	\$23.72
11	SQ R&R T-SHIRT PRINTI	08/17/2023	Shirts for Beautification Committee	General Operations Expenditure	Outreach	\$397.88
12	USPS PO 0579440890	08/22/2023	Post Office Box for STNC mail	General Operations Expenditure	Office	\$240.00
13	US STORAGE - LA CRE	08/30/2023	Storage	General Operations Expenditure	Office	\$13.55
14	Arts and Education Nation	07/26/2023	For Outreach- Social media, hanging banners and flyers, outreach booth for National Night Out at Little Landers Park in Tujunga	General Operations Expenditure	Outreach	\$1400.00
<b>Subtotal:</b>						<b>\$3362.16</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

**USSC La Crescenta**

**4454 Lowell Ave.**

**La Crescenta, CA 91214**

8187148091

**Payment Receipt**

Tenant: Carol Hutchinson Babakhanian

Date Printed: 08/01/2023

Payment Date: 08/01/2023

<b>Date</b>	<b>Unit</b>	<b>Description</b>	<b>Convenience Fee</b>	<b>Charge</b>	<b>Quantity</b>	<b>Discount</b>	<b>Sub Total</b>	<b>Tax</b>	<b>Payment</b>	<b>Method</b>
08/01/2023	0363		0.00				348.50		348.50	MasterCard
08/01/2023	0358		0.00				348.50		348.50	MasterCard

I agree to pay the above amount according to the card issuer statement.

Online/Phone Payment from Carol Hutchinson Babakhanian.

**USSC La Crescenta**

**4454 Lowell Ave.**

**La Crescenta, CA 91214**

8187148091

**Payment Receipt**

Tenant: Carol Hutchinson Babakhanian

Date Printed: 08/01/2023

Payment Date: 08/01/2023

<b>Date</b>	<b>Unit</b>	<b>Description</b>	<b>Convenience Fee</b>	<b>Charge</b>	<b>Quantity</b>	<b>Discount</b>	<b>Sub Total</b>	<b>Tax</b>	<b>Payment</b>	<b>Method</b>
08/01/2023	0363		0.00				348.50		348.50	MasterCard
08/01/2023	0358		0.00				348.50		348.50	MasterCard

I agree to pay the above amount according to the card issuer statement.

Online/Phone Payment from Carol Hutchinson Babakhanian.



# Billing Statement

**Today's Date:** August 06, 2023

**User Name:** [sunlandtjunganc@gmail.com](mailto:sunlandtjunganc@gmail.com)

Attention: Carol Hutchinson  
Sunland-Tujunga Neighborhood Council  
200 N. Spring Street, Room 224 in Los Angeles, CA 90012  
Los Angeles, CA 90012  
US  
818-352-0661  
<http://stnc.org>

Below is a list of invoices and payment receipts issued for your account.

Your Account Balance can be viewed at any time in the Billing tab of your account.

Date	Description	Charge Amount	Credit Amount
08-03-2023 05:04:52 AM	Payment - Credit Card (MasterCard) *****3547		\$81.00
08/03/2023	Invoice #1691053490 Constant Contact - Email Plus	\$81.00	

**Billing questions?** Please call Customer Support at (855) 229-5506  
Constant Contact - 1601 Trapelo Road, Suite 329 - Waltham, MA 02451

NINO 2324.001

**Smart & Final.** &  
Warehouse & Market. Friend & Neighbor.

Smart And Final  
Store 414  
6555 FOOTHILL BLVD  
TUJUNGA, CA 91042  
Telephone (818) 352-9399

Beverage		
First Street Water		79.80 F
20 @	3.99	
Regular Price \$4.49		
GRV FOODSTAMP NONTAXAB		35.00* F
20 @	1.75	
SUBTOTAL		114.80
Total # Items Sold 20		
114.80 @ 0.000% =		0.00
TOTAL		114.80
Mastercard		114.80

PURCHASE \$114.80  
\*\*\*\*\*3547 MC  
CHIP CONTACTLESS  
REF#: 092207 APPROVED  
MASTERCARD  
ARQC - D1B252144D8C7A81  
Mode: Issuer  
IAD:  
0110A040012200000000000000000000FF

Total Saved	\$10.00
Item Savings	10.00

Legend  
F - food stamp eligible  
\* - non-discountable



You were served by:  
Brenda

Date	Time	Store	Term	Opr	Tran
08/01/23	04:24 PM	414	2	10102	0038

Thank you for shopping at  
Smart and Final

We want to know your thoughts!  
Complete our survey and  
enter for a chance to win a  
\$500 SMART & FINAL GIFT CARD  
Visit [www.smartandfinal.com/survey](http://www.smartandfinal.com/survey)  
within 7 days of this shop  
thank you!

Now Hiring!  
Visit [www.smartandfinal.com/careers](http://www.smartandfinal.com/careers)

One Trip  
&  
That's It

# NINO 2324.001

**Smart & Final** &  
Warehouse & Market. Friend & Neighbor.

Smart And Final  
Store 414  
6555 FOOTHILL BLVD  
TUJUNGA, CA 91042  
Telephone (818) 352-9399

Frozen Food		
Premium Ice		63.84 TF
16 @	3.99	
Regular Price	\$5.49	
SUBTOTAL		63.84
Total # Items Sold 16		
1	63.84 @ 9.500% =	6.06
TOTAL		69.90
Mastercard		69.90

PURCHASE \$69.90  
\*\*\*\*\*3547 MC  
CHIP CONTACTLESS  
REF#: 077357 APPROVED  
MASTERCARD  
ARQC - 4633BF59103AF553  
Mode: Issuer  
IAD:  
0110A040012200000000000000000000FF

Total Saved	\$24.00
Item Savings	24.00

Legend  
T - taxable  
F - food stamp eligible



You were served by:  
Cookie

Date	Time	Store	Term	Opr	Tran
03/01/23	04:54 PM	414	2	10091	0053

Thank you for shopping at  
Smart and Final

We want to know your thoughts!  
Complete our survey and  
enter for a chance to win a  
\$500 SMART & FINAL GIFT CARD  
Visit [www.smartandfinal.com/survey](http://www.smartandfinal.com/survey)  
within 7 days of this shop  
thank you!

Now Hiring!  
Visit [www.smartandfinal.com/careers](http://www.smartandfinal.com/careers)

One Trip  
&  
That's It

# AINO 2324.001

## Smart & Final. & Warehouse & Market. Friend & Neighbor.

Smart And Final  
Store 414  
6555 FOOTHILL BLVD  
TUJUNGA, CA 91042  
Telephone (818) 352-9399

Frozen Food  
Premium Ice 16 @ 3.99 63.84 TF  
Regular Price \$5.49 -----  
63.84  
SUBTOTAL

Total # Items Sold 16  
63.84 @ 9.500% = 6.06  
-----  
TOTAL 69.90  
Mastercard 69.90

PURCHASE \$69.90  
\*\*\*\*\*3547 MC  
CHIP CONTACTLESS  
REF#: 077357 APPROVED  
MASTERCARD  
ARQC: 4633BF59103AF553  
Mode: Issuer  
IAD:  
0110A0400122000000000000000000FF

Total Saved \$24.00  
Item Savings 24.00

Legend  
T - taxable  
F - food stamp eligible



You were served by:  
Cookie

Date	Time	Store	Term	Opr	Tran
06/01/23	04:54 PM	414	2	10091	0053

Thank you for shopping at  
Smart and Final

We want to know your thoughts!  
Complete our survey and  
enter for a chance to win a  
\$500 SMART & FINAL GIFT CARD  
Visit [www.smartandfinal.com/survey](http://www.smartandfinal.com/survey)  
within 7 days of this shop  
thank you!

Now Hiring!  
Visit [www.smartandfinal.com/careers](http://www.smartandfinal.com/careers)

One Trip  
&  
That's It



Adobe Inc.  
345 Park Avenue  
San Jose CA 95110-2704  
United States  
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2520420787  
Invoice Date 06-AUG-2023  
Payment Terms Credit Card  
Purchase Order AD00504790021CUS  
Order Number 7062950817  
Customer Number 1238269485  
Currency USD

Bill To

**Carol Hutchinson**  
Sunland Tujunga Neighborhood Council  
CA 91040

# INVOICE

## Item Details

Service Term: 06-AUG-2023 to 05-SEP-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65314003	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

## Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
<b>GRAND TOTAL (USD)</b>	<b>19.99</b>

Comments:

## Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

**The Web Corner, Inc.**

**Invoice**

15300 Ventura Blvd. Suite 400  
 Sherman Oaks, CA 91403  
 818-345-7443

**PAID**  
**08/08/2023**

Date	Invoice #	Terms
8/1/2023	25905	

Bill To
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043

Ship To

QTY	Description	Price Each	Amount
1	August 2023 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	August 2023 Monthly Hosting for stnc.org	15.00	0.00
0	August 2023 Email Standard Mailboxes in Microsoft 365: 1 Account secretary@stnc.org (included in maintenance)	13.50	0.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	<b>\$150.00</b>
	<b>Payments/Credits</b>	<b>-\$150.00</b>
	<b>Balance Due</b>	<b>\$0.00</b>

## Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
US

8183457443

### Order Information

Description: 25905

Order Number:

P.O. Number:

Customer ID:

Invoice Number:

### Billing Information

Carol Hutchinson  
Sunland Tujunga NC

### Shipping Information

Shipping: 0.00  
Tax: 0.00  
**Total: USD 150.00**

### Payment Information

Date/Time: 08-Aug-2023 11:52:35 MDT  
Transaction ID: 64529890594  
Transaction Type: Authorization w/ Auto Capture  
Transaction Status: Captured/Pending Settlement  
Authorization Code: 022358  
Payment Method: MasterCard XXXX3547







Caruso's #2  
10504 N. Mt. Gleason Ave.  
Tujunga, CA 91402  
ph 818-273-4987

Thank You for Visiting

TABLE: Wendy Tonight - 1 Guest

Your Server was Rita

8/16/2023 1:10:01 PM - ID #: 0893137

ITEM	QTY	PRICE
--Giant Pizza	1	\$20.45
- Pepperoni-7		\$2.00
- Ital Sausage-6		
Soft Drink Pitcher	1	\$15.95
Subtotal		\$38.40
Total Taxes		\$4.31
Automatic Gratuity		\$6.91
Grand Total		\$49.62

SALE

Name : HUTCHINSON/CAROL  
CC Type : MasterCard  
CC Num : xxxx xxxx xxxx 3547  
Entry Method : chip  
App. Label : MASTERCARD  
AID : A0000000041010  
TC : ED7ABE1C069604F8  
Approval : 069655  
Server : Rita  
Ticket Name : Wendy Tonight

Payment Amount: \$49.62

(Includes \$6.91 from 18% Automatic  
Gratuity)

Additional Tip: \_\_\_\_\_

Total: \_\_\_\_\_

x

15%	20%	25%
\$7.44	\$9.92	\$12.41

I agree to pay the amount shown above.

Please Come Back!

03331-02650-81723-09533-00237-2

McDonald's Restaurant #3331  
7950 FOOTHILL BLVD  
SUNLAND, CA 91040-2937  
TEL# 818 951 8316

Thank You Valued Customer

KS# 2  
Side1

08/17/2023 09:58 AM  
Order 65

2 for \$5.50	
1 Sausage Egg McMuffin	2.75
1 Sausage Egg McMuffin	2.75
2 L Iced FrVn Coffee	7.98
1 M Ice SF FrVn Latte	3.19
1 Egg McMuffin	4.99
Subtotal	21.66
Tax	2.06
Take-Out Total	23.72
Cashless	23.72
Change	0.00
Total Savings	4.08

MER# 499989  
CARD ISSUER ACCOUNT#  
Master SALE \*\*\*\*\*3547 23.72  
TRANSACTION AMOUNT  
CHIP READ  
AUTHORIZATION CODE - 07041E  
SEQ# 160606  
AID: A0000000041010

Thanks for being a MyMcDonald's Rewards  
member! If you aren't a member, sign up

today!

Sign up for MyMcDonald's rewards  
to earn points on future visits



**R&R T-Shirt Printing & Embroidery Co.**

1015 S. San Fernando Blvd.  
 Burbank, CA 91502-1538  
 818-569-0290

**Invoice**

Date	Invoice #
7/28/2023	9533

Bill To
Sunland-Tujunga Neighborhood Council Nelly Luboff 200 N. Spring Street Los Angeles, CA 90012
Phone 818-844-7742

Ship To
STNC PO BOX 635 TUJUNGA, CA 91043

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	HOU	7/28/2023	Customer Pic...		

Quantity	Item Code	Description	Price Each	Amount
10	g200	G200 Gildan 100% cotton t-shirts in Navy Blue screen-printed - 5M / 3L / 2XL	14.00	140.00T
10	64000M	Gildan Softstyle® T-Shirts in <del>Hunter</del> <sup>Forest</sup> Green Blue screen-printed - 5M / 3L / 2XL	14.00	140.00T
2	SC	Screen preparation charge	35.00	70.00T
	Freight	Incoming Freight	12.00	12.00
		Sales Tax	10.25%	35.88

**R&R T-shirt Printing & Embroidery Co**

1015 S San Fernando Blvd  
 Burbank, CA 91502  
 (818) 569-0290  
 www.RnRtshirts.com

Aug 17, 2023  
 4:24 PM

Authorization: 033381  
 Receipt: lQh9

MASTERCARD  
 AID A0 00 00 00 04 10 10

Total \$397.88  
 MasterCard 3547 (Contactless) \$397.88

I agree to pay the above total amount according to my card issuer agreement. E-mail frank@RnRtshirts.com	<b>Total</b>	\$397.88
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$397.88

CUSTOMER COPY



**Your PO Box fee is due by the LAST DAY OF THIS MONTH.**

Your PO Box will be closed if the fee is not paid by the due date. If the fee is not paid within 10 days after the due date, a late payment charge will apply. You may make payment by any of the convenient options noted on the inside top portion of this envelope.

Make checks or money orders payable to "U.S. Postal Service." If the bank returns your check, or if payment is not received by the due date, your PO Box service will be suspended until all associated charges are paid.

Please disregard this notice if payment has been made.

Thank you.

Annual

Semiannual

\$ \_\_\_\_\_  
Amount

Box Number

Box # 635 91043  
SUN-TUJ NEIGHBORHOOD COUNCIL  
6 Months: \$215.00 12 Months: \$430.00  
Due Date: 07/31/2023

**Post Office Box Service Fee**

Notice 32-B, September 2010 | PSN 7610-03-000-8332



TUJUNGA  
10209 TUJUNGA CANYON BLVD  
TUJUNGA, CA 91042-9998  
(800)275-8777

08/22/2023 11:40 AM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

Box Renewal			\$215.00
ZIP Code™: 91043			
Box #: 635			
Rental Start Date: 08/01/2023			
Next Renewal Date: 01/31/2024			
Customer Name: LILIANA SANCHEZ			
Late Fee			\$25.00
<b>Total</b>			<b>\$240.00</b>

Grand Total: \$240.00

Credit Card Remit \$240.00

Card Name: MasterCard  
Account #: XXXXXXXXXXXX3547  
Approval #: 071885  
Transaction #: 651  
AID: A0000000041010 Chip  
AL: MASTERCARD  
PIN: Not Required

Preview your Mail  
Track your Packages  
Sign up for FREE @  
<https://informedelivery.usps.com>

All sales final on stamps and postage.  
Refunds for guaranteed services only.  
Thank you for your business.

Tell us about your experience.  
Go to: <https://postalexperience.com/Pos>  
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 057944-0890  
Receipt #: 840-59130011-3-4478109-1  
Clerk: 08

# US Storage Centers - La Crescenta

4454 Lowell Ave  
La Crescenta, CA 91214  
818-714-8091

lacrescenta@usstorage.net

## PAYMENT RECEIPT

**Tenant** City of los angeles c/o: Carol Jeanne Hutchinson  
**Address** 200 N. Main St.  
**City, State, Zip** Los Angeles, CA 90012

**Date Printed** August 30, 2023  
**Payment Date** August 30, 2023 1:04 PM  
**Unit** 0403X  
**Available Credit** 0.00  
**Current Balance** 0.00

**Paid Thru** August 31, 2023  
**Receipt Number** **106211**  
**By** KB

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
08/30/23	0403X	Rent 8/30-8/31	35.26	0.00	0.00	35.26	13.55	Master Card
		Taxes					0.00	
		Payment (less tax)					13.55	
		Payment Subtotal					13.55	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					13.55	
		Current Account Balance					0.00	
		Paid By					Master Card *****3547	
		Paid Thru Date					August 31, 2023	

Memo:

Transaction Type Sale

Authorization 001141  
Reference pl\_txn\_64efa0bc4c3b26844a98942

I agree to pay the above amount according to the card issuer statement.

x

**Moving? Check our website for other locations nationwide:**

[www.usstoragecenters.com](http://www.usstoragecenters.com)

**Join us in our quest to cure cancer. Ask manager for details.**



[www.kureit.org](http://www.kureit.org)



MERCEDES DEL CASTILLO

Mercedes@artsandeducationnation.org

INV# 007  
10 JULY 2023

**Arts & Education Nation is wearing the hat of Out Reach this year for National Night Out.  
items needed funding for this event are listed below.**

Outreach package for National Night Out  
August 1st 2023: Hang up banners , fliers,  
and Social Media Marketing and event  
booths - Board / committees

**The requested budget for the above is \$1400.00**

Payment to : Arts & Education Nation  
EIN # 87-3854004

***THANK YOU!***

Arts & Education Nation - 10308 McBroom Street Shadow Hills, CA 91040 EIN # 87-3854004  
Mercedes@artsandeducationnation.org www.artsandeducationnation.org



