



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

General Board Online Meeting Agenda

Wednesday, October 14, 2020

6:45 p.m.

How to Join the Virtual Telephonic Meeting

By Telephone: Toll Free (888) 475-4499, enter 918 9278 5703, and Press #

Online: Go to <https://zoom.us/j/91892785703>

or paste the address into the address bar on your browser and press Enter
918 9278 5703

Other Toll Free Numbers: 833-548-0276, 833-548-0282, 877-853-5257

You may also call in at this number which is not toll free: 1-669-900-6833

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is our first virtual meeting, please understand that there may be some connection delays from time to time.

1. **Call to Order and Welcome** – Liliana Sanchez, President [2]
 - A. **Pledge of Allegiance**
 - B. **Roll Call** - Secretary – Cindy Cleghorn – Quorum is 11
 - C. **Meeting Protocols Reminder**
 - D. **Board Members eligible to vote.**



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- E. **STNC board members to declare any conflicts of interest or ex parte communications relating to items on this meeting's agenda.**

NOTE: To VIEW the agenda, board minutes, MER, board packet, go to **stnc.org** Go to **COMMITTEES** click on **BOARD MEETING AGENDAS** and **MINUTES** select October 14, 2020

2. President's Report [2]

ANNOUNCEMENT OF BOARD VACANCY - Stakeholder Group Representative (2) vacant positions. From the Bylaws: Seven (7) Stakeholder Group Representatives shall be elected at large. These Representatives shall be elected from the pool of community stakeholders representing nonprofits, educational, faith-based, and, service, youth, and special-interest organizations located or meeting regularly within the Sunland-Tujunga Neighborhood Council boundaries. No organization may have more than one stakeholder representative. All Group Representatives must participate on at least one committee. Candidates interested in applying for the vacancy on the STNC board are to submit their interest statement, stakeholder documentation and supporting organization letter to secretary@stnc.org **no later than Wednesday, October 21, 2020** to be added onto the next Executive Committee and Board meeting agendas. If selected, new board members will be required to complete ethics, funding and code of conduct training, attend meetings, join committees.

3. COMMITTEE / LIAISON ANNOUNCEMENTS & REPORTS – Committee Chair Updates, Surveys, Meetings & Announcements

- A. L.A. City COVID-19 Resources <https://corona-virus.la/>
- B. So Cal Cargiver Study <https://roybal.usc.edu/socalcaregiver/>
- C. WaterTalks Needs Assessment survey Sunland/Tujunga English Survey Link <https://watertalks.csusb.edu/informed-consent>
Spanish Survey Link <https://watertalks.csusb.edu/consentimiento-informado>
- D. Bylaws - October 26, 2020 @ 7 PM (tentative)
- E. Beautification – October 21 @ 5:30 PM - via Zoom
- F. Budget & Finance – October 28 @ 6 PM - via Zoom
- G. RYLAN (Ready Your LA Neighborhood) Update - Sandy Capps [2]
- H. Emergency Preparedness – *Need liaison to attend monthly meetings*
- I. Neighborhood Watch – Jon von Gunten written report - meetings via Zoom 3rd Tuesday - 10/20
- J. Land Use – Pati Potter - Next Meeting Presentations: Sept. 21, Oct. 19, Nov 2 @ 7 PM - via Zoom
- K. STAT - Safe Traffic & Transportation Committee next meeting Oct. 20 @ 6 PM - via Zoom
- L. Outreach & Community Improvement Committee – Next Meeting Oct. 15 @ 6:00 PM - via Zoom
- M. STARC – Arts, Culture & Recreation Committee, Oct 20 @ 7:30 PM - via Zoom
- N. Executive Committee – Oct. 28, 2020 @ 7:30 PM via Zoom
 - i. STNC Bylaws Updated 6/29/20
 - ii. STNC Board Elections April 20, 2021 - Vote By Mail - Candidate Filing Opens Dec. 19, 2020
- O. NC Budget Advocates – Liliana Sanchez / Sandy Capps [1] – ncbala.org - via Zoom
- P. VANC - Nov 12 @ 6:30 PM via Zoom
- Q. DWP MOU / DWP Committee – Nov 7 @ 8:30 a.m. via zoom
- R. LANCC Update – Next Meeting Nov 7 @ 10 a.m. via Zoom



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4. PRESENTATIONS

Eric Early - Candidate for U.S. Congress [20]

5. REPRESENTATIVE'S Announcements & Reports – [12 minutes total]

Representatives of LAPD, Local, City, County, State - 2-minute limit per speaker

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - 30339@lapd.online

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; 35755@lapd.lacity.org

SUNLAND SLO: Cesar Contreras: 818-634-0705; 36373@lapd.lacity.org

CD7- Councilwoman Monica Rodriguez –Eve Sinclair 818-352-3287 - Staff Rep Eve.Sinclair@lacity.org

The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331

LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - (818) 778-4990 Caroline.Menjivar@lacity.org

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 — mark.ross@lacity.org

LA City Controller Ron Galperin - 213.978.7200

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 michael.menjivar@lausd.net

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: JMaruca@bos.lacounty.gov

CA State Senator Anthony Portantino (District 25) - 818-409-0400 vickere.murphy@sen.ca.gov

CA Assembly Member Luz Rivas (District 39) Arturo Garcia 818-504-3911 arturo.garcia@asm.ca.gov

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481

Dept. of Neighborhood Empowerment - Jasmine Elbarbary, NEA jasmine.elbarbary@lacity.org 818-374-9886

LADWP - Christina Holland, Community Affairs, (213) 367-1076, christina.holland@ladwp.org

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Lt. Carlos Solano: 818-897-6081; 26339@lapd.lacity.org

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.lacity.org

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner

Mission College – Dean Madeline Hernandez - (818) 875-4036

Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater Los Angeles County Vector Control District – 562-944-9656 - dgutierrez@glacvcd.org

6. GENERAL PUBLIC COMMENT: a total of 10 minutes – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone). [10]

7. Discussion: STNC Land Use Committee Report - Pati Potter [2]

8. TREASURER REPORTS (*Sandy Capps, Chair, Budget & Finance Committee approved 9-30-20*). [6]

A. Discussion: Update on City Funding approvals regarding events during COVID 19 Stay at Home.

B. Discussion: [Verdugo Hills High School NPG Report](#)

CONSENT CALENDAR FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is



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removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the consent calendar:

C. [Approval of September 2020 MER](#)

MOTION: The STNC Board approves the **September 2020** Monthly Expenditure Report

D. MOTION: [Approve up to \\$50 for 10 Scotch Blue Multi-Surface Painter's Tape](#) from Home Depot for posting of agendas on the newly installed windows at NVCH agenda posting site. (Office)

E. MOTION: [Approve Neighborhood Council Funding Contribution Form](#) for \$250 to Budget Advocates, \$250 for L.A. Congress of Neighborhoods and \$250 for L.A. Congress of Neighborhoods Empower LA Awards/Networking. (Outreach)

F. MOTION: Approve Neighborhood Purpose Grant in the amount of \$250 to [The Southern California Valley Disaster Preparedness Foundation Fair Virtual Event](#). (NPG)

G. MOTION: Approve Neighborhood Purpose Grant in the amount of \$3,500 to local non-profit [Making It Happen, Inc.](#) for food and necessity items for families and children in need during the Holidays and Covid 19 in the Sunland-Tujunga Community. (NPG)

H. MOTION: Approve up to \$ 2,761.81 total to vendor [S.O.S. Survival Products](#) for the replacement of 20 STNC Safety Goggles that were used/donated during Covid-19 PPE needs; 1 (one) 100 person refill kit to replenish the 5- year shelf life of items in our current STNC 100-Person Office Support Systems purchased in 2014; 1 (one) additional new 100-person office support system for emergency preparedness supplies. (Outreach)

9. CONSENT CALENDAR - NON-FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. [4]

A. Approval of Board Meeting Minutes

MOTION: The STNC Board approves the [September 9, 2020 minutes](#)

B. MOTION: Recommendation that STNC Board change meeting on November 11, 2020 to November 4, 2020 due to Veterans Day holiday. [Cindy Cleghorn]

C. MOTION: Board approves letter of support for 225 sq. ft. addition at [10214 N Haines Canyon Ave., Tujunga](#). [Pati Potter on behalf of the Land Use Committee]

D. MOTION: Board supports letter of support for [8950 Sunland Blvd.](#) [Sunhill Shopping Center - Ralphs / Rite Aid] to support the Shared Parking Plan for the overall site. [Pati Potter on behalf of the Land Use Committee]

E. MOTION: Board comment letter regarding [6231 Foothill Blvd.](#) [Lichi's Restaurant] for on site beer and wine 9 a.m. - 9 p.m. daily. [Pati Potter on behalf of the Land Use Committee]



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- F. **MOTION:** To change name of Community Improvement Committee to Community Improvement and Government Affairs Committee. *[Lydia Grant]*
- G. **MOTION:** That STNC Boardmembers required to serve on at least one committee may use their liaison position to satisfy this requirement. Example: Currently Oscar Alvarez is the liaison to the NC Sustainability Alliance *[Lydia Grant]*
- H. [Community Impact Statement](#) regarding DWP to report on methane leak
MOTION: To approve Community Impact Statement (CIS) in support of CF20-1099 (Martinez- Krekorian) The STNC supports the City Council request for a report back from the LADWP on the Methane Leak at the Sun Valley Generating Station to develop a policy to proactively find and address leaks of methane or other hazardous pollution; request the Air Quality Management District and Jet Propulsion Laboratory report as detailed in the motion. *[Lydia Grant]*
- I. [Community Impact Statement](#) regarding formation of Office of Anti-Corruption.
MOTION: To approve Community Impact Statement (CIS) in support of CF20-0608 - The STNC supports the City formation of the Office of Anti-Corruption and Transparency / Independent Auditors and Investigators / Land Use Approval Oversight and Monitoring / Quid Pro Quo Activity due to the corruption and illegal activities of persons within the City who have abused their power. *[Lydia Grant]*
- J. [STNC BOARD ELECTIONS - APRIL 2021](#)
- [STNC Board Elections](#) will be all Vote By Mail
 - Board [Elections Handbook & Attachments](#) Comments due 10/25/20
 - STNC Election Administrator and [NC Election FAQs](#)
 - STNC [Election Worksheet](#) due 11/13/20
 - Appoint ad-hoc Election Committee
- K. **MOTION:** Approve 2021 Neighborhood Council [Election Information Worksheet](#) and Election Drop Box Location for Sunland-Tujunga Neighborhood Council *[Sandy Capps]*
- L. **MOTION:** Approve 2021 Elections Committee
- M. **MOTION:** Board refers to the Bylaws & Standing Rules Committee the matter of preparing appropriate language to create a standing rule that the Parliamentarian, who is appointed by the president, that the appointment be ratified by the board. *[Lydia Grant]*
- N. **MOTION:** Remove Ivan Spiegel as Parliamentarian of the Sunland-Tujunga Neighborhood Council *[Lydia Grant]*
10. **FINAL ANNOUNCEMENTS:** Next STNC Board Meeting.

ADJOURNMENT



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THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Secretary, at (818) 951-7411** or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website www.stnc.org