

**Sunland-Tujunga Neighborhood Council**  
**Board Meeting and Special Board Meeting Minutes –Draft**  
**Meeting date: July 10, 2019, 6:45pm**  
**Meeting Location: Sunland Recreation Center Gym,**  
**8651 Foothill Blvd., Sunland CA 91040**

**Called to Order:** 7:03 pm by Liliana Sanchez, President.

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Liliana Sanchez	Present	Yes	President
Lydia Grant	Present	Yes	1st Vice President
Nina Royal	Present	Yes	2nd Vice President - Outreach
Sandy Capps	Present	Yes	Secretary
Cindy Cleghorn	Present	Yes	Treasurer
Lallah Rowe	Present	Yes	At-Large Group Representative
Vartan Keshish	Present	Yes	Region 1 Representative
Ana Orudyan	Present	Yes	Region 1 Representative
Glen Belt	Present	Yes	Region 2 Representative
Arsen Karamians	Absent	Yes	Region 2 Representative
Oscar Alvarez	Present	Yes	Region 3 Representative
Rafi Shaheenian	Absent	Yes	Region 3 Representative
Carol Hutchinson	Present	Yes	Region 4 Representative
Pati Potter	Present	Yes	Region 4 Representative
Arnie Abramyan	Absent	Yes	Stakeholder Group
Paul Armbruster	Absent		Stakeholder Group
John Clausen	Present	Yes	Stakeholder Group
Garbis Khanjian	Present	Yes	Stakeholder Group
Jora Mehrabi	Absent	Yes	Stakeholder Group
Hovik Tadevosyan	Absent		Stakeholder Group
Jon von Gunten	Present	Yes	Stakeholder Group
Vacant Seat			Parliamentarian
Quorum: 11 Total: 15 Present			

**REGULAR BOARD MEETING**

**Items 1-3, Meeting** called to order, Pledge of Allegiance, meeting quorum met.

**Item 4: General Community Event Announcements:**

Dawn Jenkins, McGroarty Arts Center – the 4<sup>th</sup> Annual Summer Cook out will be held at the McGroarty Arts Center on Saturday, August 24 from 6 pm to 10 pm; the event will be catered by Chef Jesse and the Culinary Arts Institute at Los Angeles Mission College. There are still summer classes available at the center, including a night time photography class. There are flyers on the back table.

Sheri Smith, Little Landers Historical Society / Bolton Hall – There are no second Saturday events at Bolton Hall in July and August due to no air-conditioning. A pine needle basketry workshop will be offered at Bolton Hall on Saturday August 17, 2019 from 9 am to 1 pm taught by Shelly Matousek. Flyers are on the back table.

Carol Hutchinson, Sunland Tujunga Elks Club – The Elks are having their annual fund raiser to benefit disabled children at the Crow's Nest Sports Bar on Wednesday, July 24<sup>th</sup>, there will be a 10% discount on menu items and 10% of the proceeds from items ordered will be donated to the fundraiser.

Pati Potter – There will be a stop senior scams presentation at the Elks Club on July 16 from 12pm to 1:30 pm. This event is co-sponsored by State Senator Anthony Portantino and Los Angeles County Supervisor Kathryn Barger.

Lallah Rowe – The community is invited to a potluck dinner next Monday, July 15<sup>th</sup>, at 6:30 pm. Roberta Perry, director of the Toastmasters, will be there to install the new club officers.

Roger Swart – There will be two neighborhood watch meetings next week. Sunland Starbucks at 9 am on Monday, July 15 and another in the evening on Tuesday, July 16, 6:00 pm at the Sunland-Tujunga Public Library. This is a great opportunity to meet your LAPD Senior Lead Officers and find out what is going on in the community.

Nicole Royer, Director of the Sunland Recreation Center – The center is offering girl's summer programs which include dance, cheerleading and sports programs. Also offering many adult classes.

#### **Item 5: General Public Comments on Non Agenda Items**

No public comments at tonight's meeting

#### **Item 6 Representative Announcements and Reports**

Senior Lead Officer (SLO) Cesar Contreras, Sunland – Jon von Gunten gave his report since officer Contreras could not attend tonight's meeting: Part 1 crimes are down 30% over last year. The LAPD has mission areas in Sunland Tujunga, one of them is Mount Gleason Avenue north of Foothill. They are also having problems with residents leaving their cars running to quickly get something at convenience stores to come out and find their cars gone. It is also important to check that residence windows are closed when leaving the home. The LAPD is working on quality of life issues and is beginning to enforce City Ordinance 56.11 which requires those living in tents take them down during daytime hours.

Eve Sinclair --- Area Director for Councilwoman Monica Rodriguez' office -- Construction has begun at North Valley City Hall, the Councilwoman's staff is working out of Pacoima City Hall. Staff are keeping their existing contact numbers. Sunland Park is going to get improved security lighting and a new swing set this summer. There is going to be a movie at Sunland Park on Friday, July 19<sup>th</sup>. The movie, Black Panther, starts at 7:30 pm. There will be churros and other refreshments as well as STEM projects for the children. The Community Garden is having a clean-up / barbeque event in coordination with the Love the Neighborhood Initiative this Saturday at 8:00am. There are still a few beds available. Homelessness is down 28% in Council District 7, one of only two in the city to have a reduction in the number of homeless. Use the lahop.org website if you know of anyone experiencing homelessness that needs assistance. Councilwoman Rodriguez obtained 4 million dollars for traffic improvements in the area. We will be getting left hand turn signals at Foothill and Mt. Gleason and Foothill and Oro Vista, flashing pedestrian cross walks in front of the Tujunga fire station and at Foothill and Wyngate. These projects are in the bidding process and will hopefully be completed by 2021. There is also going to be a new stop sign at Marnice and Foothill. Jon von Gunten inquired about the letter the STAT Committee sent to the Councilwoman regarding more traffic enforcement in the area given the number of serious auto accidents. Director Sinclair said she had not yet seen the letter.

Jason Maruca—SFV Assistant Field Deputy for LA County Supervisor Karen Barger –Supervisor Barger enjoyed being in our 4<sup>th</sup> of July Parade. She is co-sponsoring the Summer Movie night in Sunland Park on July 19<sup>th</sup> and supplying churros for the event. She is also co-sponsoring the stop senior scams event at the Elks Club on July 16<sup>th</sup>.

Arturo Garcia-Mendoza -- Representative for California Assembly Woman Luz Rivas – The assemblywoman also enjoyed riding in the 4<sup>th</sup> of July parade. She has obtained 5 million to build a sustainability park at the Discovery Cube. She also obtained 1 million to hire 6 additional staff to address homeless issues. Luz Rivas supports AB 1702 that will give the City more funds to address homeless issues. There is a brochure on the back table with contact numbers if you know of anyone who is the victim of elder abuse. The real ID requirement will become effective in October 2020, the DMV requires original documents. It is a good idea to fill out the form online before going to the DMV. If you have any issues with state agencies like DMV's real id requirements, etc., feel free to contact Luiz Rivas' office (818) 504-3911.

Madeline Hernandez –Administrator Los Angeles Mission College, Tujunga Campus. Summer and fall class schedules are available on the back table. Session B of the summer schedule begins this Monday, July 15<sup>th</sup>. The fall semester begins August 26; there will be classes in Photoshop, web design, and a Saturday class to get an LA ServSafe Certification. There will also be construction management classes offered this fall at the Sylmar campus. There will be a registration day this Saturday, July 13<sup>th</sup> with financial aid representatives and everything else necessary to register for classes.

#### **Item 7 Presentation by Pacific Clinics**

Presenter Sarah Hutchinson of Pacific Clinics was not in attendance.

#### **Item 8 Bureau of Street Services Small Asphalt Repairs on July 15**

Secretary Cleghorn reported that there will be small asphalt repairs in Sunland-Tujunga. Locations will be announced.

#### **Item 9 Neighborhood Council General Board Orientation**

Gibson Nyambura will be our neighborhood council's new Neighborhood Empowerment Advocate, replacing Semee Park. Mr. Nyambura gave a brief overview of the duties of neighborhood council board members including communication, positive work flow, accountability, need for decorum in meetings and social media, and key ordinances and rules pertaining to the conduct of neighborhood council meetings. These topics will be covered in more detail during the STNC Board retreat.

#### **Item 10 STNC New Board Retreat**

The retreat will be Saturday, July 20; 10 am to 1 pm for all STNC board members.

#### **Item 11 Board Member Updates**

- a. **President, Liliana Sanchez** -- the move from North Valley City Hall has been completed. Previous and current board members need to return any STNC property so it can be inventoried and kept in the storage units so other members can use the equipment and so the President, who is responsible for these items, can keep track of them. The board is still looking for office space to rent and for a Parliamentarian to attend general board meetings.
- b. **Lydia Grant, VP Community Improvement** -- VP Grant would like to continue approval of a new committee members until next meeting so their mission statement can be revised. Board Member Belt is interested in joining the committee to explore the possibility of having a dog park in the community. VP Grant gave an update on Senate bill 516, the proposal to prohibit towing cars that violate parking or registration ordinances. This bill is still being debated and revised. VP Grant also gave updates on two new proposed building bills, Senate bill 330 and Senate bill 592 that limit the power of cities to hold hearings on or object to proposed structures and zoning changes. VP Grant feels it is important to voice opposition to these laws before they are enacted. The City has voted to oppose these bills.
- c. **Nina Royal, VP Outreach** -- VP Royal attended the Equestrian Faire and met 10 people who were interested in the neighborhood council. She is still working on a selection of a location for Outreach meetings; they have been at local restaurants to help support local business. Meetings are the second Tuesday of the month. Secretary Cleghorn noted that 10 more members can be added to this committee. National Night Out is August 6, 2019 at Little Landers Park, 6:00 pm to 9:00 pm. Bolton Hall Museum will also be open so those attending the event can see the museum at the same time. Board Member Belt asked if there is also going to be an event at Sunland Park. VP Royal responded that to her knowledge no one has volunteered to organize an event at Sunland Park this year.

<b>Motion: Approve Outreach Committee members: Nina Royal, Rafi Shaheenian, Glen Belt, Carol Hutchinson, Mercedes del Castillo</b>				
Motion: Liliana Sanchez ; Second Sandy Capps Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

**d. Sandy Capps-- Treasurer**

<b>Motion: Approve Budget Committee members: Sandy Capps, Pati Potter, Cindy Cleghorn, Bill Skiles, Claudia Akin, Nancy Shannon</b>				
Motion: Sandy Capps ; Second Lydia Grant Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

<b>Motion: Approve June 2019 (MER) Monthly Expenditure Report</b>				
Motion: Sandy Capps ; Second Lydia Grant Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

Treasurer Capps reports that the Neighborhood Council is now into a new fiscal year as of July 1 and has the full \$42,000 available. There was less than \$10,000 left to roll over from last year's budget. The City Clerk's office will determine the exact amount that will be rolled over from last fiscal year. Discussion about possibly moving Spectrum service, President Sanchez will inquire with Spectrum regarding options.

<b>Motion: Approve recurring expenses: Webcorner (website) \$150/month; US Storage up to \$450/month, Spectrum \$125/month, Ring Central \$68/month, Insight Investments (Konica copier) \$90/month; Constant Contact \$95/month. These expenses will be recurring and automatically paid.</b>				
Motion: Sandy Capps ; Second Lydia Grant Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

Board Member Lallah Rowe thinks \$150.00 a month is high for web hosting. Secretary Cleghorn notes the neighborhood council is only allowed to use certain vendors and Webcorner has held its price steady since we started with them over six years ago.

<b>Motion: Approve STNC inventory to the best of the board’s ability that the inventory is correct and complete, containing all items in the possession of STNC, as reported to DONE/City Clerk during Fiscal Year 2018-19 and submitted in FY 2019-20 to City Clerk as required.</b>				
Motion: Sandy Capps ; Second Lydia Grant Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

Treasurer Capps notes the former board did an inventory of STNC owned items in June 2018. The 2018 inventory is in the neighborhood council portal. Items acquired since Treasurer Capps took office are on the last page of the inventory. Treasurer Capps thanks those who took time off of work to help the STNC move into the storage containers. Secretary Cleghorn notes keeping an inventory is a monumental task not made easier with two moves into storage. Discussion about whereabouts of various items. Treasurer Capps notes the board has 3 months to make sure inventory is complete. Advisor Gibson notes it is fine to approve a preliminary inventory.

<b>Motion: Approve up to \$250 for NC Congress, \$250 for EmpowerLA Awards and \$250 for NC Budget Advocates.</b>				
Motion: Sandy Capps ; Second Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

- e. **Cindy Cleghorn, Secretary** – Secretary Cleghorn announces there are member badges and business cards available to board members

<b>Motion: Review and approve June 12, 2019 Minutes</b>				
Motion: Cindy Cleghorn ; Second Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

**Item 12 Committee Updates**

**a. Land Use Committee**

Board Member Keshish inquires if there are additional seats open on the Land Use Committee because he knows of a couple qualified and interested applicants. Secretary Cleghorn notes there is still one alternate position open.

<b>Motion: Approve new Land Use Committee members/alternates: Betty Markowitz and Stephanie Mines.</b>				
Motion: Pati Potter; Second Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

<b>Motion: Approve Community Impact Statement CF#19-0002-S102 - SB330 - support L.A. city opposition - State Senate Bill SB 330 would place restrictions on certain types of development standards, restricts local government ability to review proposed structures and property zoning changes, and allows delay of code violation enforcement for seven years</b>				
Motion: Lydia Grant; Second Vartan Keshish Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

<b>Motion: Approve Community Impact Statement CF#19-0002-S117 - SB592 - support L.A. city opposition - Takes away the Power of the City of Los Angeles to determine if a Housing Project would be bad for the Community</b>				
Motion: Lydia Grant; Second Patty Potter Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

VP Grant explains to the audience the impact of the two proposed Senate Bills that are also the subject of two City Council Files. Senate Bill 330 will severely impact the ability of the Land Use Committee to weigh in on proposed developments because it limits public hearing to 5 per project. Senate Bill 592 allows for mixed use apartment projects in any neighborhood. Claudia Akin suggested there should be a neighborhood council committee to monitor and respond to proposed state ordinances. VP Grant felt this was a possibility but the committee members would have to be able to act on very short notice because these bills often come up for a vote within a few days of being proposed. Land Use Chair Patty Potter notes that the remodel of the Sunland McDonalds has not yet started. The land use committee meets on the first and third of every non-holiday Monday at the Tujungu United Methodist Community Room.

**b. STAT – Sunland Traffic and Transportation**

Member Jon von Gunten notes he has been told by the traffic division there is additional money in the Council District budget for additional police officers. He is disappointed that the City mail system has failed to deliver the letter the STAT committee sent to Monica Rodriguez three weeks ago. He will email the letter.

<b>Motion: Approve New STAT – Sunland-Tujunga Traffic &amp; Transportation committee members – Pat Kramer, Jon von Gunten, John Clausen, John Yard, Nina Royal, Betty Markowitz, Barbara Rowe, Mark Dutton, Gerald Sherman</b>				
Motion: Jon von Gunten; Second Lydia Grant Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

Board Member Belt expressed interest in joining this committee. Board Member von Gunten does not know how many members the committee can have, all are welcome to attend their meetings. Member Belt can join the committee if there is room.

General Meeting in recess 8:48 pm

**SPECIAL BOARD MEETING 7:00 PM**

Liliana Sanchez calls the meeting to order at 8:49 pm.

**Item 1 Discussion / Action, Approve \$250 Payment to Jean Morrison for Self Defense Class Held June 26, 2019**

Due to a credit card charging issue, payment to Jean Morrison needs to be re-approved for the current fiscal year.

<b>Motion: Approve \$250 Payment to Jean Morrison for Self Defense Class Held June 26, 2019</b>				
Motion: Liliana Sanchez ; Second Sandy Capps Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Alvarez, Belt, Hutchinson, Potter, Clausen, Khanjian, von Gunten	None			Shaheenian, Karamians, Armbruster, Tadevosyan, Abramyan, Mehrabi,
15 yes 6 absent, motion passed				

**Item 2 Owl Box Update**

President Sanchez asks if anyone knows where these owl boxes have been installed? Audience members note there is one in South Sunland near the intersection of Floralita and Day. President Sanchez notes there are 4 owl boxes in storage and asks each region representative to suggest an area in their region that would be a good location for an owl box. Kevin James, President of City Public Works has said he will help guide their installation with the City. VP Grant suggests that if they are installed in one of the parks, it may be that the Recreation and Parks dept. could help with the installation.

Adjourn Special Meeting 8:52

Resume General Meeting at 8:53

**Item 13 Board Member Comments**

Board Member Rowe noted that six members of the STNC Board attended the Budget Advocates meeting in downtown Los Angeles on Saturday, June 23rd. This gave our neighborhood a lot of input on the list of items requested by neighborhood councils to include in the City's budget. The City does have reserves and some of these funds need to be used for city services and other needed items. President Sanchez notes that this is an important topic that needs to be revisited, but the meeting needs to close because there will be an additional cost if the meeting runs past 9:00 pm.

Adjourn at 8:55 pm

Minutes by Marjorie Maxon