



SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

General Board Meeting MINUTES
Wednesday, January 10, 2018
6:30PM
Approved

Meeting Location:
 North Valley City Hall
 7747 Foothill Blvd, Tujunga, CA 91042

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Adran, Linda	NO	YES	Representative	R2
Anderson, Amelia	YES	YES	Representative	SG
Avakian, Shooshig Treasurer	NO	YES	Treasurer	T
Barron, David	YES	YES	Representative	R3
Bradley, Charlie 1 st Vice President	NO	YES	Vice President	1st
Cuddihy, Julie	YES	YES	Representative	SG
Grant, Lydia	YES	YES	Representative	R4
Hitt, Marlene	YES	YES	Representative	SG
Hussion, Janelle	YES	NO(FN)	Secretary	S
Juarez, Katherine	NO	YES	Representative	R2
Kramer, Pat	YES	YES	Representative	R1
McArdle-Potter, Pati	YES	YES	Representative	R4
Miranian, Edwin	YES	YES	Representative	SG
Orudyan, Ana	NO	YES	Representative	R1
Ramirez, Ricardo	YES	YES	Representative	R3
Seigel, Mark	YES	YES	Representative	SG
Stangel, Dana 2 nd Vice President	YES	YES	Vice President	2nd
Vartzbedian, Hrant	YES	YES	Representative	SG
Von Gunten, Jon	YES	NO(FN)	Representative	SG
Vacant			Representative	SG
Vacant			Parliament	P
Vacant			President	P
TOTAL: 19	13 PRESENT, 6 ABSENT			

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired
 ** Advance notice given for absence

1. Call to Order and Pledge of Allegiance (2) Meeting was called to order by Ms. Stangel at 6:40PM and the Pledge of Allegiance was recited. There were about 27 stakeholders present. Ms. Stangel turned the meeting over to the Secretary, Ms. Hussion and NEA, Ms. Serrano, from the DONE. No roll was taken at the time.
2. DISCUSSION/ACTION: Appointment: President. According to our By Laws, the First Vice President shall preside over the appointment process as described in Article 5 Section 6 to elect a new President to serve out the remainder of the term; the new President must be chosen from those current board members who have served a minimum of twelve months on the current Board. Any board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General Meeting.

Ms. Hussion read the statement of Ms. Stangel, the only applicant for the position of the President position. Ms. Serrano explained the process to appoint a new President and the vote needed to appoint the position.

STNC ITEM 2 Motion to appoint President Moved: Second: Motion was not moved				
Yes – 12	No – 00	Abstain – 01	Not Eligible –00	Absent – 06
Anderson, Barron, Cuddihy, Grant, Hitt, Hussion, Kramer, McArdle, Ramirez, Seigel, Vartzbedian, Von Guten	NONE	Stangel	NONE	Avakian, Adran, Bradley, Juarez, Miranian, Orudyan

- DISCUSSION/ACTION: Appointment: Group Representative. Any stakeholders or board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General Meeting. Stakeholders must provide proof of membership in a group that falls into the category they wish to represent. That group must possess a facility and/or hold regular meetings within the boundaries of the STNC, and the candidate must regularly attend meetings at that branch of the organization; and the candidate must live within the STNC boundaries. Furthermore, the Candidate must provide proof that that organization/group affirms that he/she is their representative.

STNC ITEM 3 Motion to appoint group representative Moved: Second:				
Yes – 00	No – 00	Recuse – 00	Not Eligible –00	Absent – 00
Item postponed until next meeting				

- Announcements (5) a. Street Repair Dates, Election Chair, Facebook, Committee Chairs/Room Reservation
- Event Announcements- 1 min per speaker (10)
- Public Comment on Non-Agenda items within the Board’s subject matter jurisdiction. (10)
- Public Official and Community Representative Announcements (20)
- DISCUSSION/ACTION: Approve budget \$250 for refreshments at Homeless Count

STNC ITEM 3 Motion to fund \$250 for refreshments at homeless count Moved: Kramer Second: Ramirez				
Yes – 12	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

- PRESENTATION: LA Family Housing Local Update (15 + 10 min Q/A)
- PRESENTATION: Fire Update- Fire Station 74 (5 + 5 min Q/A)
- PRESENTATION: Using 311- Lydia Grant (5)
- DISCUSSION/ACTION: K. Partridge/Recovering from Fire/Navigating City and County Permit Systems (5)

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes – 12	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

- DISCUSSION/ACTION: Approve possible Town Hall: Homeless and Fires

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes – 12	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

- DISCUSSION/ACTION: Appoint Legal Liaison

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes – 12	No –	Recuse –	Not Eligible	Absent – 05

	00	00	-2	
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

15. DISCUSSION/ACTION: Appoint Community Impact Statement writers

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

16. DISCUSSION/ACTION: Appoint DWP Liaison

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

17. DISCUSSION/ACTION: Appoint NC Funding Equity Workgroup representative

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

18. DISCUSSION/ACTION: Appoint "Second Signer"

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

19. DISCUSSION/ACTION: Create Safe Streets Ads ad hoc committee

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

20. DISCUSSION/ACTION: Approve minutes from December Board Meeting

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

21. DISCUSSION/ACTION: Review and approve December 2017 Monthly Expenditure Report (MER)

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

22. DISCUSSION/ACTION: Update on Konica balance (~\$2,000)

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

23. DISCUSSION/ACTION: Approve Neighborhood Purposes Grant: Bolton Hall (\$3,500)

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

24. DISCUSSION/ACTION: Approve Neighborhood Purposes Grant: Giving Music (\$1,005)

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

25. DISCUSSION/ACTION: Approve \$250 VANC Planning meeting (revote)

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

26. DISCUSSION/ACTION: Approve \$250 VANC March Neighborhood Council mixer event (revote)

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

27. DISCUSSION/ACTION: Approve Elections budget: Up to \$6,000 from this year's budget

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

28. DISCUSSION/ACTION: Approve change of structure for paying minute taker. \$25/hr up to 10 hours per meeting.

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

29. Neighborhood Council Board and Committee Reports including Discussion/Possible Action:

a. Land Use Committee

- i. DISCUSSION/ACTION: Approve the City's new draft ordinance to regulate Donation Bins. The ordinance will require all bins to get a building permit from the Department of Building and Safety to be installed and operated; can only be placed in commercial zones and they must be at least 100 ft. from any A or R zoned property, at least 10 feet from any property line, and at least 20 feet from a public right of way. No more than one collection bin is allowed on a property, which must have a main building with at least one operating business. The STNC LUC supports the draft ordinance.

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

- ii. DISCUSSION/ACTION: Snowball West or Associates have formed the Tuna Canyon Memorial Partnership to solicit community support and are circulating a petition to move placement of the Tuna Canyon Historic Monument Site No. 1039 to a new site south of La Tuna Canyon along the Freeway in order to vacate the original site at 6433 La Tuna Canyon Rd.. Moving the site will destroy the monument status that exists today. The STNC LUC opposes any change to the Tuna Canyon Historic Monument Site No. 1039.

STNC ITEM 3 Motion to fund NPG for \$2500 for Making it Happen Event Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian

- iii. ANNOUNCEMENT: Street Work on Valmont Street, from France Avenue to Commerce Avenue for resurfacing postponed due to private construction on Valmont Street. Will be rescheduled when private work is done. Questions? call (818) 756-8651.

- b. Report: Neighborhood Council Budget Advocates by Rick Ramirez, Budget Advocate: North East Valley
- c. Report from representatives of VANC, LANCC or other NC Coalitions or Alliances
- d. Region & Group Representatives
- e. Youth Advisory Council
- f. Outreach
- g. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC)
- h. Women Empowering Sunland-Tujunga (WEST) Committee
- i. Sunland-Tujunga Emergency Preparedness (STEP) Committee
- j. Education
- k. Beautification
- l. Animal Issues Committee- Animal Disaster Preparedness Panel and Planning Meeting Jan. 16th 7:30pm.
- m. Bylaws Committee – Bylaws will be voted on at an upcoming meeting and submitted before the next deadline

30. Closing Comments, Acknowledgements, and Adjournment. (1)

STNC ITEM 30 Motion to Adjourn Moved: Kramer Second: Ramirez				
Yes - 12	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Adran, Anderson, Cuddihy, Miranian, Vartzbedian