



# SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

**Special Board Meeting MINUTES**  
**Wednesday, December 13, 2017**  
**6:30pm – 9:00pm**  
**APPROVED**

**Meeting Location:**  
 North Valley City Hall  
 7747 Foothill Blvd, Tujunga, CA 91042

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Adran, Linda	NO	YES	Representative	R2
Anderson, Amelia	NO	YES	Representative	SG
Avakian, Shooshig Treasurer	YES	YES	Treasurer	T
Barron, David	YES	YES	Representative	R3
Bradley, Charlie 1 <sup>st</sup> Vice President	YES (6:58PM)	YES	Vice President	1st
Cuddihy, Julie	NO	YES	Representative	SG
Grant, Lydia	YES	YES	Representative	R4
Hitt, Marlene	YES	YES	Representative	SG
Hussion, Janelle	YES	<b>NO(FN)</b>	Secretary	S
Juarez, Katherine	YES	YES	Representative	R2
Kramer, Pat	YES	YES	Representative	R1
McArdle-Potter, Pati	YES	YES	Representative	R4
Miranian, Edwin	YES (7:20PM)	YES	Representative	SG
Orudyan, Ana	YES	YES	Representative	R1
Ramirez, Ricardo	YES	YES	Representative	R3
Seigel, Mark	YES	YES	Representative	SG
Stangel, Dana 2 <sup>nd</sup> Vice President	YES	YES	Vice President	SVP
Vartzbedian, Hrant	NO	YES	Representative	SG
Von Gunten, Jon	YES	<b>NO(FX)</b>	Representative	SG
Vacant			Representative	SG
Vacant			Parliament	P
Vacant			President	P
<b>TOTAL: 19</b>	<b>14 PRESENT, 5 ABSENT</b>			

\*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired  
 \*\* Advance notice given for absence

1. **Call to Order and Pledge of Allegiance** Ms. Stangel called the meeting to order at 6:42 PM. Mr. Seigel lead the Pledge of Allegiance and the Pledge was recited by the Board and Stakeholders. There were 32 stakeholders present.
2. **Announcements (5)**
  - a. Fires have devastated the community and many fundraisers are planned. Look to Facebook for more details. Ms. Stangel thanked the community for being so strong. A moment of silence was observed for the fire victims and the community.
  - b. Timekeeper, Mr. Seigel was asked to be timekeeper by Ms. Stangel.
  - c. Sound, no comment
  - d. Recording meetings will start January 2018.

- e. Asphalt repairs (potholes) will be performed by the City of Los Angeles in the first quarter of the New Year and requests are due by January 2, 2018. No forms were present due to technical issues with the printer, but any requests can be sent to Ms. McArdle, patip91040@sc.rr.com
- 3. Event Announcements- 1 min per speaker (10)
  - a. Dawn Jenkins, McGroarty Arts Center, classes and workshops are enrolling now, see website for more information. Chili Bowl event was very successful and 200 bowls are still available for gifts. Contact the Center. Hanukkah in the Foothills, Tuesday, December 19, 2017 6:30-8:30PM.
  - b. Regina Clark, Bolton Hall Museum, Great success with their holiday party. Yule Log Lighting and gift exchange this Saturday @ 7:00PM. Second Saturday Program in January will be about the Clifton Cafeteria Camera Girls. All free and open to the public.
  - c. Chris Cofer, Instructor, Mission College will be teaching his first class at the Tujunga Satellite Campus starting January 2, 2018. The class is Political Science 1 and space is available.
  - d. David Baron Public Safety issue
- 4. Public Comment on Non-Agenda items within the Board's subject matter jurisdiction. (10) No public comment

Ms. Stangel announced that if the community would like to send a card to the Firefighters, there is paper on the table in the back and she would make sure that the cards and notes get to the fire department.

Ms. Stangel reopened Public Comment.

Sonia Tatulian, Berkshire Hathaway HomeServices announced that her office sold the house of Brian Cotton and that he will not be seen anymore.

- 5. Public Official and Community Representative Announcements (20)
  - a. FD Eve Sinclair, Councilmember Rodriguez, the City of Los Angeles and the County of Los Angeles are sponsoring a local assistance center for people that have been affected by the fires. It will be held at Lake View Terrace Recreation Center this Thursday and Friday from 12:00PM-8:00PM and Saturday from 8:00AM-4:00PM. Commercial Cannabis and all of its activities have been removed from A1 and A2 zones. All the floors in the North Valley City Hall will be refinished tomorrow night. The doors to the North Valley City Hall have been rekeyed due to security issues. For after-hours access, contact FD Sinclair 213-254-7073.
- 6. Presentation: Sarah Armstrong JD, Director of Industry Affairs for Americans for Safe Access: General overview of the concerns and ordinances of cannabis cultivation changing on January 1, 2017 (15) Minutes corrected that cannabis cultivation regulations change January 1, 2018.
  - a. Questions/Comments from the Public (10) not present, no presentation given.

Mr. Bradley joined the meeting at 6:58PM

Meeting adjourned at 7:00PM to start 2<sup>nd</sup> Special meeting.

Meeting was recalled to order at 7:11PM

- 7. DISCUSSION/ACTION: Approve minutes from November Board Meeting
  - Ms. McArdle requested corrections to Item 4 that the committee is called LUC and not PLUM. Other references to PLUM were replaced with LUC.
  - Public comment:
  - No comment

<b>STNC ITEM 7 Motion to approve November 2017 minutes Moved: Stangel Second: Bradley</b>				
<b>Yes - 14</b>	No - 00	Recuse - 00	Not Eligible -00	Absent - 05
Avakian, Barron, Bradley, Grant, Hitt, Hussion, Juarez, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel, Von Guten	NONE	NONE	NONE	Anderson, Adran, Cuddihy, Miranian, Vartzbedian

Mr. Miranian joined the meeting at 7:20PM

8. **DISCUSSION/ACTION:** Motion to accept board resignations: John Candler and Krystee Clark

Public comment:

No comment

<b>STNC ITEM 8 Motion to accept Board resignations Moved: Stangel Second: Bradley</b>				
<b>Yes – 15</b>	No – 00	Recuse – 00	Not Eligible –00	Absent – 04
Avakian, Barron, Bradley, Grant, Hitt, Hussion, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel, Von Guten	NONE	NONE	NONE	Anderson, Adran, Cuddihy, Vartzbedian

9. **DISCUSSION/ACTION:** Announcement of Vacancy for President Position. According to our By-Laws, the First Vice President shall preside over the appointment process as described in Article 5 Section 6 to elect a new President to serve out the remainder of the term; the new President must be chosen from those current board members who have served a minimum of twelve months on the current Board. Any board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General Meeting.

10. **DISCUSSION/ACTION:** Announcement of Vacancy for Group Representative Position. Any stakeholders or board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General Meeting. Stakeholders must provide proof of membership in a group that falls into the category they wish to represent. That group must possess a facility and/or hold regular meetings within the boundaries of the STNC, and the candidate must regularly attend meetings at that branch of the organization; and the candidate must live within the STNC boundaries. Furthermore, the Candidate must provide proof that that organization/group affirms that he/she is their representative.

11. **DISCUSSION/ACTION:** Procedure for Committee meetings and use of NVCH. Postponed until meeting with Council staff to discuss issues.

Items 14-18, 19D, and 19H Funding motions were moved to Item 12 due to Treasurer’s schedule

14. **DISCUSSION/ACTION:** Motion to approve the balance due to Konica of up to \$2,000. Postponed until next meeting

15. **DISCUSSION/ACTION:** Motion to approve up to \$100.00 for dog waste bags to restock Sunland Park containers  
Public comment:  
No comment

<b>STNC ITEM 15 Motion to purchase \$100 in dog waste bags Moved: Kramer Second: Bradley</b>				
<b>Yes – 13</b>	No – 00	Recuse – 00	Not Eligible –02	Absent – 04
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Anderson, Adran, Cuddihy, Vartzbedian

16. **DISCUSSION/ACTION:** Motion to approve \$500 to Making it Happen homeless holiday event: NPG (funding) Removed from agenda.

17. **DISCUSSION/ACTION:** Motion to pay Chamber of Commerce storage space rental Feb/March 2017  
Public comment:  
No comment

<b>STNC ITEM 17 Motion to pay Chamber back rent Moved: Avakian Second: Kramer</b>				
<b>Yes – 13</b>	No – 00	Recuse – 00	Not Eligible –02	Absent – 04

Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel,	NONE	NONE	Hussion, Von Guten	Anderson, Adran Cuddihy, Vartzbedian
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Ms. Stangel introduced Item 19D after Item 17.

19D. DISCUSSION/ACTION: Motion to approve up to \$400.00 for refreshments for the January kick-off Youth Council meeting. This is an outreach event for recruitment to be held at Joselito's on January 22, 2017 at 6 pm

Public comment:

No comment

<b>STNC ITEM 19D. Motion to fund \$400 for Youth Council Kick-off Moved: Stangel Second: Hussion</b>				
<b>Yes - 13</b>	No - 00	Recuse - 00	Not Eligible -02	Absent - 04
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Anderson, Adran, Cuddihy, Vartzbedian

Ms. Stangel introduced Item 19H after Item 19D

19H. DISCUSSION/ACTION: Motion to approve up to \$850.00 for the WEST committee Tea Party and Fashion show event to be held at North Valley City Hall on January 27, 2018

Public comment:

No comment

<b>STNC ITEM 19H Motion to fund \$850.00 for Tea Party and Fashion Show Moved: Orudyan Second: Avakian</b>				
<b>Yes - 13</b>	No - 00	Recuse - 00	Not Eligible -02	Absent - 04
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Anderson, Adran, Cuddihy, Vartzbedian

Ms. Stangel introduced Item 19K after Item 19H

19K. DISCUSSION/ACTION: Motion to approve up to \$1,000 for Owl Boxes (revote/prior mtg)

Public comment:

No comment

<b>STNC ITEM 19K Motion to fund \$1000 for owl boxes Moved: Stangel Second: Bradley</b>				
<b>Yes - 13</b>	No - 00	Recuse - 00	Not Eligible -02	Absent - 04
Avakian, Barron, Bradley, Grant, Hitt, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel	NONE	NONE	Hussion, Von Guten	Anderson, Adran, Cuddihy, Vartzbedian

Ms. Stangel introduced Item 18 after Item 19K

18. DISCUSSION/ACTION: Review and approve November 2017 Monthly Expenditure Report(MER)

Public comment:

No comment

<b>STNC ITEM 18 Motion to approve November 2017 MERS Moved: Avakian Second: Hussion</b>				
Yes - 13	No - 00	Abstain - 01	Not Eligible -02	Absent - 04
Avakian, Barron, Bradley, Hitt, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Stangel,	NONE Grant,	Seigel	Hussion, Von Guten	Anderson, Adran Cuddihy, Vartzbedian

Ms. Stengel returned the meeting to Item 12

12. DISCUSSION/ACTION: Approve art for Safe Streets Signage

Ms. Avakian left meeting 8:12PM

Public comment:

No comment

<b>STNC ITEM 20 Motion to approve art for Safe Streets Moved: Stangel Second: Juarez Failed</b>				
<b>Yes - 0</b>	No - 14	Recuse - 00	Not Eligible -00	Absent - 05
NONE	Barron, Bradley, Grant, Hitt, Hussion, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel, Von Guten	NONE	NONE	Adran, Anderson, Avakian, Cuddihy, Vartzbedian

**13. DISCUSSION/ACTION: Motion to form Education Committee**

Public comment:

No comment

<b>STNC ITEM 13 Motion to form Education Committee with Ms. Grant as Chair Moved: Grant Second: Seigel</b>				
<b>Yes - 14</b>	No - 00	Recuse - 00	Not Eligible -00	Absent - 05
Barron, Bradley, Grant, Hitt, Hussion, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel, Von Guten	NONE	NONE	NONE	Anderson, Adran, Avakian, Cuddihy, Vartzbedian

**14. Neighborhood Council Board and Committee Reports including Discussion/Possible Action**

- a. Report: Neighborhood Council Budget Advocates by Rick Ramirez, Budget Advocate: Northeast Valley Meeting this Saturday to draft white paper. Mr Ramirez met with the Pension System and found the information troubling
- b. Report from representatives of VANC, LANCC or other NC Coalitions or Alliances
- c. Region & Group Representatives
- d. Youth Advisory Council
  - i. Motion for funding was moved up because of Treasurer's schedule.
- e. Land Use Committee
  - i. DISCUSSION/ACTION: Motion to approve comment letter regarding Cannabis Signage ordinance at CPC on 12/14/17.

Public comment:

No comment

<b>STNC ITEM 14i Motion to approve comment letter regarding signage Moved: McArdle Second: Kramer</b>				
<b>Yes - 13</b>	No - 00	Recuse - 00	Not Eligible -00	Absent - 06
Barron, Bradley, Hitt, Hussion, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel, Von Guten	NONE	NONE	NONE	Anderson, Adran, Avakian, Cuddihy, Grant(left room), Vartzbedian

- ii. DISCUSSION/ACTION: Motion to approve letter of support regarding 10638 Sherman Grove waivers of dedications and improvements.

Public comment:

No comment

<b>STNC ITEM 14ii. Motion to approve letter of support for 10638 Sherman Grove Moved: McArdle Second: Kramer</b>				
<b>Yes - 13</b>	No - 00	Abstain - 01	Not Eligible -00	Absent - 05
Barron, Bradley, Grant, Hitt, Hussion, Juarez, Kramer, Miranian, Orudyan, Ramirez, Seigel, Stangel, Von Guten	NONE	McArdle	NONE	Anderson, Adran, Avakian, Cuddihy, Vartzbedian

- iii. Pending items before the committee and next meeting 12-18-17.

- f. Outreach
- g. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC)
- h. Women Empowering Sunland-Tujunga (WEST) Committee
  - i. Motion for funding was moved up because of Treasurer's schedule.
- i. Sunland-Tujunga Emergency Preparedness (STEP) Committee Confirmation that the Emergency Fair will be January 20, 2018. CERT classes will be forming in 2018 with a class size of

- 20 persons.
- j. Beautification no report
- k. Animal Issues Committee
  - i. Motion for funding was moved up because of Treasurer's schedule.
- l. Bylaws Committee – Bylaws will be voted on at an upcoming meeting and submitted before the next deadline

15. Closing Comments by President Pro Temp, Acknowledgements, and Adjournment. (1)

<b>STNC ITEM 20 Motion to adjourn Moved: Stangel Second: Bradley 8:53PM</b>				
<b>Yes – 14</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 05
Barron, Bradley, Grant, Hitt, Hussion, Juarez, Kramer, McArdle, Miranian, Orudyan, Ramirez, Seigel, Stangel, Von Guten	NONE	NONE	NONE	Avakian, Anderson, Adran, Cuddihy, Vartzbedian