

Sunland Tujunga Neighborhood Council

8250 Foothill Blvd., Suite A, Sunland, CA 91042 - (818) 951-7411 FAX (818) 951-7412 E-mail: secretary@stnc.org

General Meeting Agenda

Wednesday, October 12, 2016 - 6:30 PM

NEW LOCATION

Sunland Park Recreation Center 8651 Foothill Blvd, Sunland, CA 91040

- 1. Call to Order and Pledge of Allegiance (2) Krystee Clark, President Announcements
 - Housekeeping, Speaker Cards, and Timekeeper
 - Code of Conduct, Ethics & Funding Training for STNC Board
- 2. Public Comment on Non-Agenda Items within the Board's subject matter jurisdiction (10)
- 3. Event Announcements 1 minute per speaker (10)
- 4. Public Official and Community Representative Announcements (10)
 - Assemblymember Patty Lopez Presentation
 - Questions/Comments from the Public (3)
- 5. DISCUSSION/ACTION: Approve Minutes of the September 14, 2016 Meeting (5)
- 6. DISCUSSION/ACTION: Review and approve September 2016 Monthly Expenditure Report (MER) (5)
- 7. DISCUSSION/ACTION: Motion to hold STNC general monthly meetings and committee meetings at North Valley City Hall, and relocate STNC office and storage to North Valley City Hall, starting as soon as reasonable and practical.
- 8. DISCUSSION: Monthly STNC demand letter for reimbursement from CD7 to is currently being sent to City Council President/CD7 Interim Representative Herb Wesson and all other City Council members, per motion passed in August and to CD7 administrator as appointed by City Council
- 9. DISCUSSION/ACTION: Motion to approve STNC Self-Assessment and Strategic Plan for submittal to DONE
- 10. DISCUSSION: STNC request for DONE to host a board retreat
- 11. DISCUSSION/ACTION: Motion from Sustainability Alliance regarding street trees
- 12. DISCUSSION/ACTION: Motion to appoint Homelessness Advocate Representative
 - Amelia Anderson has volunteered for this position
- 13. DISCUSSION/ACTION: Motion to appoint STNC representative to DWP-MOU group
 - Aris Hovasapian has volunteered for this position
- 14. DISCUSSION/ACTION: Motion to create ah-hoc women's committee:
 - The committee will consist of 5 members with a quorum of 3 hold a meeting. The purpose of the committee will be to lead, develop and advocate for women and women's issues. The committee will work on empowering women in business and technology to achieve unimagined possibilities. The committee will fulfill this purpose through research, advocacy, community based services, and programs. The committee will provide connections, resources, opportunities, supportive environment, guidance, and career training. The committee will invite a group of doctors once a year to provide free medical services to community members in need. The committee will start meetings immediately and meetings will be held in accordance with Brown Act, held at a meeting location that is ADA compliant and in accordance with DONE/LA requirements.
- 15. Board and Committee Reports including Discussion/Possible Action: (30)
 - a. Region & Group Representatives
 - b. Animal Issues
 - i. Last month we had a speaker on hiking locally to see and use Inaturalist to record sightings of reptiles and amphibians. There will be a follow up meeting/fieldtrip to actually go out into the park and practice with Inaturalist.
 - This month we are meeting on 10/18/2016 and our speaker is Keri Dearborn from the Friends of the Island Fox. She'll be telling us all about California's own Island fox and how they saved it from the brink of extinction. We will also be voting on a community impact statement regarding Angelfest. Our November meeting will be on 11/15/2016 and will be back at North Valley City Hall.



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- c. Arts, Recreation and Culture
- d. Beautification
 - i. Clean Streets Challenge Community Clean Up October 8, 9-11 AM, on Foothill between Scoville and Sherman Grove
 - DISCUSSION/ACTION: Motion to submit event for Clean Streets Challenge Grant STNC is partnering with YMCA, LA Conservation Corps, Verdugo Hills High School, and Sunland-Tujunga Chamber of Commerce for this event
 - ii. Motion for change in chairperson
- e. Budget:
 - i. DISCUSSION: Update on changing phone service provider per motion from August meeting
 - ii. DISCUSSION/ACTION: Motion to cancel lease for office space at Sunland Tujunga Chamber of Commerce, subject to moving STNC office back to North Valley City Hall
- f. Land Use
 - i. DISCUSSION/ACTION: Motion on comment letter regarding Redmont Pumping Station DEIR
 - ii. DISCUSSION/ACTION: Motion to approve CIS on Council File #14-1635-S2 regarding short term rentals
 - iii. DISCUSSION/ACTION: Motion to approve CIS on Council File #16-1068 regarding support for City Council opposition to E2 Alignment for High Speed Rail
- g. Outreach
- h. Safety
- i. Youth Advisory Committee
- j. Storage Inventory Committee
 - DISCUSSION/ACTION: Motion to cancel previous STNC decision to rent shipping container for storage because STNC will receive storage space at North Valley City Hall
 - ii. DISCUSSION/ACTION: Motion to amend previous motion to cancel storage spaces currently used by STNC. Amended motion shall include notice dates to storage company. Amended motion to read as follows: Motion to notify storage company by October 21, 2016, that STNC intends to cancel storage contract and intends to remove all items from storage spaces by October 31, 2016. STNC shall conduct inventory of all items and coordinate with DONE regarding disposal or salvage of items in storage.
- k. Safe Streets Committee
- 1. Report from Budget Advocates
- m. Little Landers Representative Report
- 16. Closing Comments by President, Acknowledgements, and Adjournment. (1)

Adjourn 9:00 p.m.

Posted 10/9/16; Remove after 10/12/16

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from take public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 8250 Foothill Blvd. Unit A, Sunland, CA
- At www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Krystee Clark, Board President, at (818) 566-0013 or email via president@stnc.org.



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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Krystee Clark, Board President, at (818) 566-0013 or email via president@stnc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at EmpowerLA.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Presidente de la Krystee Clark, al (818) 566-0013 o por correo electrónico stnc.org para avisar al Concejo Vecinal."

STNC Monthly Meeting Minutes September 14, 2016 Elks Lodge

Call to Order 6:40 PM

Board Members Present:

Krystee Clark	Jon von Gunten	Amelia Anderson		
Charlie Bradley	Julie Cuddihy	Richard Stewart		
Aris Hovasapian	Marlene Hitt	Dana Stangel (arrived 6:53 pm)		
Shooshig Avakian	Rick Ramirez	Edwin Miranian (arrived 6:55 pm)		
Pat Kramer	Mark Siegel	Eve Sinclair (arrived 8:12 pm)		
Kat Juarez	David Barron			
Pati Potter	Ana Orudyan			

Item 1: Pledge of Allegiance

Junior Youth Council was introduced; food drive was announced by the Junior Youth Council for September 24 at Vons

Item 2: Public Comment

- Lloyd Hitt Tuna Canyon Detention Station Exhibit 10/2/16 10:30 am to 6:30 pm at Japanese-American Center in Pacoima
- Sonia Tatoulian 10/15/2016 Armenian Sasoun Organization, Armenian National Committee, Armenian Church holding Armenian cultural festival on Commerce
- David Barron Speaking against homelessness measure on ballot; Mission College is coming and that's a victory
- Regina Clark Flickers from Silver Screen event at Bolton Hall
- Rick Ramirez speaking as private citizen, circulating petition to repeal about seven gun laws passed by California recently
- Brian Cotton seeking assistance with code violations, help with moving items and storage space
- Sheri Smith Spring event possibly in April organized by Bolton Hall

- Marco Barron requested access to track at VHHS from principal for community to be able to exercise on track
- Pat Kramer working with owner of Hobbit House trying to get historical preservation status

(Dana Stengel arrived 6:53 pm)

NC Congress is taking place on Saturday, September 24, at City Hall

Item 4: Public Officials and Community Representatives

- LAPD Report from Officer Caloca
 - October 27 Town Hall meeting with City Attorney

(Edwin Miranian arrived 6:55 pm)

- Officer Contreras still on leave, Officer Caloca subbing as SLO for Sunland
- Meeting scheduled with city departments to discuss issues surrounding Sunland Park on 9/21/16
- Had several car break-ins recently, advising citizens to hide or take items from cars
- Pat Kramer question if person was apprehended that was suspected of murdering his grandmother in Pacoima; Answer - Officer Caloca unsure
- o Pati Potter question about traffic fatality on Foothill, reason was failure to yield
- Officer Caloca says none of the fatalities are speeding related
- Rick Ramirez question about helicopter, was end of police pursuit
- Kat Juarez asked about explosions in area Police unsure of reason, had only heard about it recently
- Amelia Anderson asked about pursuit
- o GSD is organizing Sunland Park meeting, LAPD is an invited guest
- Staff from Monica Ratliff's Office Introducing local principals and instructional directors
 - Inviting parents to a coffee with LAUSD Special Education Program, Byrd MS, 9/28/16,
 9:30 am in MPR
- Sunland ES Principal Eduardo Carillo technology, science, math are focuses at Sunland ES, also looking to get parents more involved
- VHHS Principal Arturo Barcenas new principal at VHHS, 16th year at Verdugo, wants ST to be proud of VHHS, 93% graduation rate at Verdugo, 65% of VHHS graduates enrolled in four-year colleges/universities
- Mt. Lukens HS Principal Doug Franklin 20 years with LAUSD, 24 year resident of Tujunga, five people in a three-room high school continuation school
- John Rome Instructional Director for Elementary Schools in ST
 - o Question: Bolton Hall will have exhibit on VHHS 80th anniversay in April 2017
 - Comment and follow up about students enrolling in community college classes VHHS partners with Valley, Mission, and Glendale Colleges

- Question to VHHS about achievement level of incoming students
- Question from Youth Council about school calendar, board not requesting student input
- Brenda Fortune (Patty Lopez's Office) Patty Lopez supports community on HSR, will be representing Patty Lopez at STNC meetings
 - Olga Terjon from Patty Lopez Office 9/16/16 7-10 pm animal abuse and domestic violence forum, Foursquare Church
 - o Housing Event 11300 Glenoaks, Pacoima, 9/30/16 6-10 pm
- Desiree Rabinov La Crescenta Town Council Councilmember community asking how to connect to 501 line from foothills communities
 - Metro has created a survey online
 - Pat Kramer is this for a bus service? Yes, uses freeway to connect Pasadena to North Hollywood

Item 5: Minutes

Aris mentioned correction to one name in public comments Krystee made motion to approve, Pat Kramer second Passed unanimously with voice vote

Item 6: MER

Krystee made motion to approve, Charlie second Motion passes with 16 yes, 4 absent, 1 ineligible

Item 7: Motion to move meeting to Sunland Park Auditorium

- Krystee made motion, second by Kat
- Question from Pat: are there chairs? Yes. Is there sound system? yes
- Shooshig: meetings at Park are free, as opposed to \$150 each meeting at Elks
 - o Park allows meeting to 9 pm, \$22 per hour thereafter
- Comment from Karo Torossian exciting opportunity to bring positivity to the park
- Question from Cindy Cleghorn who would be point person for LUC meetings, if STNC board members are not present for LUC meetings
- Comment from Jon von Gunten safety is an issue at Sunland Park, but does not believe transients would bother community members in auditorium
- Comment from Pati Potter has had trouble with access to another room at Sunland Park
- Motion passes with 16 yes, 1 abstention

Comment from community about doing better on notifying community regarding meetings

Item 8: CD7 reimbursement demand letter

- Krystee moves to approve, Shooshig second
- Aris suggested to address letter to entire City Council, not just Herb Wesson
- Jon von Gunten suggest to include a subject line about "unpaid promised debts" to catch attention of councilmembers

- Question from audience: is there a plan B? If City Hall refuses? Shooshig: plan B is to cut costs as much as possible
- Rick Ramirez suggestion: move bold portion to top of letter
- Jon von Gunten: has spoken to candidates for CD7 who have all committed to reimburse
- Motion passes unanimously

Item 9: letter requesting that STNC move back into NVCH

- Krystee moves to approve, Pati Potter second
- Question if letter includes storage area. Answer is yes.
- Charlie Bradley letter should ask for space to allow STNC to use it for all activities, not just monthly and LUC meetings
- Jon von Gunten language to clarify office space or auditorium; are we asking for the office space as well?

(Eve Sinclair arrived 8:12 pm)

- Nina Royal make sure that STNC meetings are allowed to go beyond 8 pm at NVCH
- Comment about avoiding conflicts with existing tenants that use the building
- Motion carries unanimously

Announcement that Eve Sinclair has been appointed to Board of Neighborhood Commissioners, confirmation to take place on Friday at City Hall

Item 10 - Krystee will poll board about dates for a board retreat on a Saturday

Item 11: LANCC motion regarding safer streets

- Krystee moves to approve, Rick Ramirez second
- Eve Sinclair says funding has been approved for surveys, between October 2016 and October 2017 all high injury network surveys will be surveyed, Foothill is in second batch
- Motion carries unanimously

Item 12: LANCC motion in reference to Council File 16-0047 on homelessness

- Krystee moves to approve, Amelia Anderson second
- Amelia would like accounting of \$150 million; this is a city and county problem; there has been no funding for homeless issues
- Eve can we change language on bond issue?
- Rick Budget Advocates has taken position against Bond issue
- Jon von Gunten clarifying language
- Aris spoke against supporting motion
- 7 yes, 8 no, 2 abstain, motion does not carry

Item 13: LANCC motion regarding illegal dumping

• Krystee moves to approve, second by Eve

Motion passes unanimously

Item 15.e.i: Motion to change STNC phone Service Provider

- Krystee moves to approve, Charlie second
- Question from Cindy establish procedure for answering phones and messages to assign responsibilities on specific issues
- Motion is amended to change service provider to RingCentral on annual plan, second by Aris
- 17 yes, 3 absent, 1 ineligible motion passes

Item 15.e.ii: Motion for Budget Committee to renegotiate rent for Chamber office space

- Krystee moves to renegotiate rental agreement with Chamber, Kat second
- Pat Kramer: what happens if we move to NVCH? Rent is month-to-month, no issues with moving out
- Charlie: who will do negotiating? Answer: Treasurer
- Motion carries unanimously

Item 15.j.i: Motion to rent shipping container for storage items

- Krystee moves to approve, Dana second
- Jon von Gunten attention to security, thickness of walls, security of lock; Church parking lot is also gated
- Pati asking if STNC would move storage items again if NVCH space is made available
- Pat: how do we gain access? We will have keys
- Motion passes

Item 15.j.ii: Motion to cancel storage spaces

- Krystee moves, kat seconds
- 16 yes, 1 abstain, 3 absent, 1 ineligible motion passes

Item 15.k.i: Change Transportation Committee name to Safe Streets Committee

- Krystee moves, eve seconds
- Passes unanimously

Item 15.k.ii: Motion for STNC to apply for City grant for scavenger hunt event

- Krystee moves, Dana second
- STNC can submit multiple events for grant, including Beautification Committee event
- Motion passes unanimously

Meeting adjourned 9:03 pm

Re	partment of Neighborhood porting Month: Name:		SEPTEMBE Sunland-Tuju		MONTHLY EXPENDITURE REPORT Submitted: 10/11/2016 10:14:00			POWER LA	
	dget Fiscal Year:	2016-2017		-			Departm NEIGH	ent of BORHOOD EMPOWERMENT	
FIL						ays of Board Approval along			y)
	EXPEN			r more than 12 expen	ditures, you may c				
Α	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / D	ESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Frontier	Aug-Sept		Service bill		OPERATIONS			\$177.9
2	US Storage			September Storage		OPERATIONS			\$573.0
3	Venice Classic Pastry			September Meeting Cod	kies	OUTREACH			\$28.0
4	Pyro Spectacular	53769A		Fireworks at July 4th ev	ent	OUTREACH			\$7,112.0
5	Summerfest	2016-001		Sponsorship of Summer	fest	OUTREACH			\$1,250.0
6	ST Chamber of Commerce	67		Rent for office space - J	uly	OPERATIONS			\$600.0
7	ST Chamber of Commerce	68		Rent for office space - A	ugust	OPERATIONS			\$600.0
8	Webcorner	13368		Website Maintenance -	May	OPERATIONS			\$150.0
9	Webcorner	13498		Website Maintenance -	June	OPERATIONS			\$150.0
10	Service Charge			Bank service charge		OPERATIONS			\$5.0
11				•					
12									
	SUBTOTAL: Expenditures b	y Line Item (Ma	y include totals	on page 3, if entered)					\$10,645.9
В	CUMULATIVE EXPENDITUR	ES FROM PRIO	R MONTHS (CI	JRRENT FISCAL YR)					\$7,327.3
С	OUTSTANDING COMMITME	NTS (OBLIGATI	IONS)						
1	ST Chamber of Commerce	69		Rent for office space - S	eptember				\$600.0
2	ST Chamber of Commerce	70		Rent for office space - C	October				\$600.0
3	Webcorner	13655		Website Maintenance -	July				\$150.0
4	Webcorner	13787		Website Maintenance -	August				\$150.0
-5									•
6									
7									
8			†				 	 	
9									
10									
	SUBTOTAL: Outstanding Co		cludes total on	page 3)					\$1,500.0
D	Total Expenditures & Comm								\$19,473.2
Ε	Total Adjustments (such as		ssed, prior fisca	al years items, etc) (use	'-' for credits, '+' for	deductions)			\$0.0
F	Approved Budget 2016-2017								\$37,000.0
	Balance of Budget 2016-201	1							\$17,526.7

Reporting Month:	SEPTEMBER
NC Name:	Sunland-Tujunga

MONTHLY CASH RECONCILIATION						
Beginning Balance (A) Funds Deposited (B) Total Available (C) = (A+B) Cash Spent this Month (D) Remaining Balance (E) = C - D						
\$1,165.59	\$10,354.71	\$11,520.30	\$10,645.90	\$874.40		

	MONTHLY CASH FLOW ANALYSIS						
Category Identifier Budget Category		Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D	
100 Operations		\$27,536.00	\$2,255.90	\$0.00	\$4,471.85	\$20,808.25	
200	Outreach	\$5,414.00	\$8,390.00	\$0.00		(\$2,976.00)	
300	Community Improvement	\$2,800.00	\$0.00	\$0.00		\$2,800.00	
400	NPG	\$1,250.00	\$0.00	\$0.00		\$1,250.00	
500	Elections	\$0.00	\$0.00	\$0.00	\$2,855.46	(\$2,855.46)	
	TOTAL	\$37,000.00	\$10,645.90	\$0.00	\$7,327.31	\$19,026.79	

NEIGHBORHOOD COUNCIL DECLARATION							
We, the Treasurer and	We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish						
	additional documentation to the Department of Neighborhood Empowerment upon request.						
Treasurer Signature	Signer's Signature						
Print Name	Shooshig Susan Avakian	Print Name	Krystee Clark				
Date		Date					
IC Additional Comments							

Revision Date 08/09/16



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E-mail: NCSupport@lacity.org www.EmpowerLA.org



Neighborhood Council Outreach Survey for Fiscal Year 2016-2017

Neighborhood Council Name: Sunland-Tujunga		
□ No changes from Fiscal Year 2015-2016		
Name and contact for your Outreach Committee Chair: Dana Stang	el	
Emaildana.stnc@gmail.com	_Phone	818-730-5212
<u>Digital Tools:</u>		
Does your Council have: a website? Yes / No If yes, please give us your website address: www.stnc.org if so, does it link to EmpowerLA? Yes / No		
Does your Council have: a Facebook Account? Yes / No If yes, please give us your Facebook url: https://www.facebook.com/S if so, do you utilize the events feature? Yes / No	SunlandTuju	ungaNeighborhoodCouncil/
Does your Council have: a Twitter Account? Yes_ / No If yes, please give us your Twitter url: SunlandTujungaNC Do you utilize hashtags with Twitter? Yes_ / No If yes, what hashtags does your Council use for Twitter? #stnc		
Does your Council have: a YouTube Account? Yes / No If yes, please give us your YouTube URL: We use VIMEO if so, do you create Council videos? Yes / No		
Does your Council have: a database of Stakeholders? Yes_ / No an email newsletter campaign? Yes_ / No an email newsletter service? Yes_ / No if so, what company? constant contact		
Does your Council have: a virtual phone line? Yes / No if so, what company? RingCentral (beginning Nov. 2016)		
Does your Council have: a virtual fax line? Yes / No if so, what company? RingCentral (beginning Nov. 2016)		

Page 2 of 2

Neighborhood Council Outreach Survey

Print Materials:

Does your Council have: business cards for Board Members? $\underline{\text{Yes}}$ / No business cards with general information? $\underline{\text{Yes}}$ / No a print newsletter campaign? Yes / $\underline{\text{No}}$ a brochure? Yes / No

Does your Council have: letterhead? <u>Yes</u> / No templates for newsletters, brochures, flyers? <u>Yes</u> / No branded materials (fridge <u>magnets</u>, bookmarks,...) <u>Yes</u> / No

If Yes, please list branded materials: community meeting with city logo (magnets)

Calendar:

Does your Council use: an online Calendar? Yes / No If yes, what Calendar service do you use? with website and google calendar

Does your Council use: Community Bulletin Boards? Yes / No

Partners:

Does your Council maintain working relationships with other organizations? (CPAB, Homeowners and Residential Associations, <u>Chambers of Commerce</u>, <u>Library</u>, Local Parent/Teacher Associations, <u>Cultural Organizations</u>, Community Theatre, <u>Churches/Synagogues</u>, Social Services/<u>Food Banks</u>, <u>Historical Associations</u>,...) <u>Yes</u> / No

If so, what are the organizations? Little Landers Historical Society, McGroarty Arts Center, Rotary, ST Chamber, SAFE, SHPOA, Sunland Foursquare Church, CPAB.

Media:

Does your Council have: Local Media Contacts? \underline{Yes} / No Press Release Templates? \underline{Yes} / No a media strategy? Yes / \underline{No} Contacts with local print media? \underline{Yes} / No Contacts with local digital media? \underline{Yes} / No a local media advertising strategy? Yes / \underline{No}

Street Presence:

Does your Council advertise: Bus Stop Shelters Yes / No Bus Benches Yes / No Street Light Banners Yes / No Sanitation Trucks Yes / No A-Frames Yes / No Yard Signs Yes / No

What is your Council's most effective tool for engaging the public and keeping them informed?

One to one, facebook, our website.

What is your Council's greatest opportunity for improving its outreach and for reaching the public and engaging them in the Neighborhood Council's activities?

print, website, email, newsletter (constant contact), large community events.





Neighborhood Council Self-Assessment Form for Fiscal Year 2015-2016

Neighborhood Council Name: Sunland-Tujunga
What was the BIG Vision(s) for your Council? Improving our community's quality of life.
What were the BIG Goals for fulfilling your Vision?
1. Doggie waste bags in parks
Did your Council meet this goal? ✓ Yes □ No – Why?
2. DOT boxes being painted
Did your Council meet this goal? ☑ Yes ☐ No –Why? Began painting and coating electric DOT boxes in our
community.
3. 4th of July Fireworks
Did your Council meet this goal? ☑ Yes ☐ No – Why? Helped finance the 4th of July Fireworks show for
the community.
4
Did your Council meet this goal? ☐ Yes ☐ No – Why?
5
Did your Council meet this goal? ☐ Yes ☐ No – Why?

How did your BIG Budget mate	ch up to your go	oals?		
Outreach:	Budgeted:\$	14,150.00	Spent:\$	13,891.56
Operations:	Budgeted:\$	18,900.00	Spent:\$	18,900.00
Neighborhood Purpose Grants:	Budgeted:\$	1,000.00	Spent:\$	1,000.00
Neighborhood Improvements:	Budgeted:\$	2,950.00	Spent:\$	2,950.00
Elections/Selections:	Budgeted:\$	0.00	Spent:\$	0.00
	Budgeted Total:	\$ 37,000	Actual Amount Sper	nt:\$36,741.56
		□ Second		ember):\$ \$
How did you measure your Blowas to increase a number, e.g. in how many people to how many?	ncrease web traff			with numbers if the measurement r more people at meetings (from
Measure: Election mailers	3			
Result: This brought more	voters out to	vote on April 2	2, 2016.	
Measure:				
Result:				
Measure:				
Result:				
Measure:				
Result:				
Measure:				
Result:				

Citywide Neighborhood Council Metrics

How many Community Impact Statements did your Council file? 1 □ None. Why? □					
How many Requests for Action* (not including Community Impact Statements) from your electeds or City Departments did your Council make? 0 None. Why?					
*A Request for Action is when the board makes a recommendation on an issue that must be conveyed to your electeds or City Departments to take further action, e.g. Neighborhood Council position on a land use issue or other City matter.					
How many general and special meetings did your Council conduct? 15 Committee meetings? 66					
How many events did your Council collaborate with electeds and/or City Departments to conduct?5					
Please list the event and the elected and/or City Departments involved.					
Fireworks National Night Out					
Elections					
Town Hall (2)					
How many events did your Council collaborate with a community group or non-profit? 5 Schools? 1					
Please list the event and the community group, non-profit or school.					
Summerfest (Teranga Ranch) Little Landers Park					
McGroarty Arts Center VHHS Youth Council					
Fireworks (Rotary) Boy Scouts					
How many stakeholders did your Council have in its database (if not already listed in the Big Score above):					
on July 1, 2015and on June 30, 20164200					
□ do not have a stakeholder database					
How many times did your Council communicate with its stakeholder database? times every ☒ month □ year					
Thank you for taking the time to complete this Neighborhood Council Self-Assessment Form!					



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E-mail: NCSupport@lacity.org www.EmpowerLA.org



Neighborhood Council Strategic Plan for Fiscal Year 2016-2017

Neighborhood Council Name: Sunland-Tujunga

The BIG Vision: A clear statement of what you will do to fulfill your mission in the upcoming year. Imagine a year from now, when the headline in your local paper announces your success, what do you want the headline to say? Vision should be consistent with the City Charter mandate "To promote more citizen participation in government and make government more responsive to local needs."

<u>Example</u>: The XXNC wins the EmpowerLA Award for Outreach! Or Neighborhood Council draws more voters than Citywide Municipal race!

The BIG Goals: Break the Vision down into achievable goals that are steps in fulfilling your vision. **New for this year:** Two of your BIG Goals must connect your stakeholders to citywide initiatives or issues. Check out www.empowerla.org/mayorsdirectives for some ideas.

Example:

- 1) Conduct 3 community townhalls on a Council File that affects our community in order to gather community input to file a Community Impact Statement.
- 2) Hold a Purposeful Aging LA Senior Workshop to connect with our community's older adult population on City services and safety information.
- 3) Participate in the Clean Streets LA Challenge or conduct a street cleaning to bring a cleanliness score from a 2 or 3 to a 1.
- 4) Partner with a Neighborhood Council alliance or other Neighborhood Council on a project, such as Cool Blocks with the Neighborhood Council Sustainability Alliance, planning trainings with PlanCheckNC, emergency preparedness or resiliency planning with the Neighborhood Council Emergency Preparedness Alliance, etc.

The BIG Solutions: Anticipate the challenges or obstacles that you will encounter and incorporate the solutions in your plan.

Example:

- 1) We're not tech savvy so where do we go? Solution Survey the surrounding Neighborhood Councils and share strategies with other successful councils.
- 2) We don't know the other organizations and groups. Solution Find the people that do and enlist their support (real estate agents, non-profits, Council office, local principal, etc.)
- 3) Look at the tools in our Outreach Plan template. What tools do you have and what would like to have?
- 4) These things cost money! Solution Break it down and budget for your goals. Budget for the outreach materials that are part of your booth strategy and also the tools for public events (canopy, table, outreach materials, etc.). Partner with other Neighborhood Councils to make your dollars stretch.

The BIG Budget: The Neighborhood Council yearly allocation for Fiscal Year 2016-2017 is \$37,000. While there is no set criteria for how much a Neighborhood Council should spend in each area, remember the mission for Neighborhood Councils: "to increase citizen participation and make government more responsible to local needs." Are your funding expenditures doing that? While you can give NPGs out to the community, don't forget to set aside funds to increase community awareness of what is going on with City electeds and departments so you can bring community members' concerns back to the City government. Remember - Budgets can always be adjusted during the year with a board vote so changes are easily made if necessary.

Page 2 of 2

Neighborhood Council Strategic Plan

Also, unless you've planned a big project, don't wait until the last month of the fiscal year to frantically spend down the funds. The strategic plan is to help your Neighborhood Council see when and where funds should be spent the entire year.

Use the Neighborhood Council Budget template to help you categorize your expenditures each month based on your vision, goal and solutions.

1) Outreach \$ 5414.00			
2) Operations \$ 27,536.00			
3) Neighborhood Purpose Grar	nts (NPGs) \$ 1250.00		
4) Neighborhood Improvement	3\$ 0.00		
Recurring Monthly Expenditure	ıres \$ <u>1850.12</u>	<u>-</u>	
6) S/Election \$0.00	(start planning for your	2018 s/election now with	voter registration drives)

The BIG Score: Measure your progress and your final performance with these performance metrics. Evaluate your journey based on results that are specific, measurable and meaningful!

Example:

- 1) Citywide Initiatives count # of streets/alleys cleaned, how many seniors/homeless/youth assisted, etc.
- 2) Website measure traffic and set a specific goal number to increase traffic to your website
- 3) Contacts count the # of people on your email distribution and set a specific goal number to increase your contacts
- 4) Meetings look at the crowd and count your stakeholders and set a specific goal number to increase the crowd
- 5) **Public Events** how many do you do and what is the result. Set a special goal number to increase your public events
- 6) Partners make a list of organizations in your network and set a specific goal number to increase your partners

Include these citywide performance metrics measures for Neighborhood Councils so we can see Neighborhood Councils Big Impact on Los Angeles! Remember set specific, measurable and meaningful goals.

- 1) Community Impact Statements: Our Neighborhood Council will file _____ (insert a number) Community Impact Statements this year.
- 2) Requests for Action: Our Neighborhood Council will file 5 (#) Request for Action to our elected and City departments this year. This number should not include Community Impact Statements.
- 3) Meetings: Our Neighborhood Council will conduct <u>114</u> (#) general board meetings and committee meetings this year. You can specify the type of committee meetings, too!
- 4) **Collaborations:** Our Neighborhood Council will collaborate on 10 (#) events with Electeds, City departments, community organizations or non-profits and schools. You can be more specific and name the collaborators, too!
- 5) **Stakeholders**: Our Neighborhood Council will increase our stakeholder database from 2000 (#) to 5000 (#) this year.
- 6) **Communication**: Our Neighborhood Council will contact our stakeholders <u>1</u> (3) times <u>∞</u> month or □ year about what's going on with the Neighborhood Council and the City.

We'll be incorporating your metrics into your monthly Neighborhood Council Profiles so you can measure your progress and evaluate your success each year.

The BIG Reminder: Align your behavior with your Vision. Everything you do should be advancing you toward your Vision. If something you are doing is not aligned, it is a potential obstacle or challenge that will interfere with your goals.

At every turn, ask "Does this promote more citizen participation in government and make government more responsive to local needs." If the answer is yes, then you are bringing your Vision to life!

[LETTERHEAD]

Council File 14-0163-S3 Honorable City Council c/o Office of the City Clerk Los Angeles City Hall 200 North Spring Street, Room 395 Los Angeles, CA, 90012

The Sunland-Tujunga Neighborhood Council (STNC) submits the following Community Impact Statement in favor of the Sidewalk Repair Incentive Rebate Program <u>as long as it is amended</u> to ensure that the City commits to funding the planting and care of a second replacement tree

COMMUNITY IMPACT STATEMENT

This Community Impact Statement is based on the action taken at the regularly scheduled STNC General Meeting on October 12, 2016; the Sunland-Tujunga Neighborhood Council has adopted the following motion by a vote of [X] yes, [X] no, [X] abstention, and has directed that this Community Impact Statement be filed with the City Clerk's office reflecting its position.

The Sunland-Tujunga Neighborhood Council, supports council resolution 14-0163-S3, with specific amendments, introduced by Council President Wesson and Councilmember Krekorian. All Angelenos deserve a safe and accessible city. However, our communities need to have a healthy urban forest to protect us all from extreme heat, to purify the air we breathe, to clean and add stormwater to our local water supply, and much more. When one mature tree is removed, it should be replaced by two trees because the replacement trees will be younger, oftentimes a smaller species, and will have to struggle to survive due to pests, extreme heat and drought. The City of Los Angeles needs to commit to a plan that funds the establishment and care of these replacement trees to ensure that Angelenos do not see our urban forest decimated and lose the many critical protections that they give us. Without a secure funding source and a planting timeline, we leave too much up to chance and miss an important opportunity to create a more healthy and liveable city.

Motion by Pat Kramer: "I move that the Sunland-Tujunga Neighborhood Council approve a Community Impact Statement <u>in favor of</u> Council File 14-0163-S3, the Sidewalk Repair Incentive Rebate Program, <u>as long as it is amended</u> to ensure that the City commits to funding the planting and care of a second replacement tree"

Seconded by: [name of seconder]

for STNC Board Agenda on 10/12/16

Recommendations from the STNC Land Use Committee

- 1. STNC Board approves comment letter regarding Redmont Pumping Station Draft Environmental Impact Report (DEIR).
- 2. That STNC Board approves Community Impact Statement as recommended by the STNC Land Use Committee re: Council File #14-1635-S2
 - re: Council File #14-1635-S2 At the General Board meeting of the Sunland-Tujunga Neighborhood Council held on October 12, 2016, the board members voted ____ yes ____no___abstain to support CF #14-1635-S2 which directs the City to develop an Ordinance regarding transient single family residential occupancy which includes: 1) Authorizing a homeowner to rent his residence or part thereof while they are out of town. 2) Prohibits hosts to rent units that are not their primary residence or units covered by the Rent Stabilization Ordinance. 3) Requires all hosts submit Transient Occupancy Tax to the City. While the Sunland-Tujunga community does not have a preponderance of these short-term rentals their existence has been reported to diminish the quality of life by neighbors and it is important for the City to establish consistent rules.
- That STNC Board approves Community Impact Statement as recommended by the STNC Land Use Committee re: Council File #16-1068
 - re: Council File #16-1068 At the General Board meeting of the Sunland-Tujunga Neighborhood Council held on October 12, 2016, the board members voted ____ yes ____no___abstain to support CF #16-1068 to support the City Council's opposition to the Refined E2 Alignment for the California High Speed Rail Authority's Palmdale-to-Burbank project segment, and any other alignments that would cross any natural segments of the Los Angeles River and its tributaries, including the Big Tujunga Wash, at or above grade within the City of Los Angeles.

10/3/16 LUC Report for STNC Meeting to be held on 10/12/16

New Projects Under Review by the LUC – to save time at the STNC Board meeting, please include in the meeting packet and place in the STNC Board minutes

7660 Foothill & Apperson – Proposed Drive-Thru Car Wash at this commercial corner. This is the second proposal of this type for this site. The last proposal included the drive-thru tunnel along Foothill and a restaurant where the auto repair bays are currently located. This new proposal shows the car was tunnel at the rear of the property and requesting zero set back from the property line. Entrance and queuing of cars from the driveway along Foothill that will be widened. Proposal also includes a new 7-Eleven convenience market that will be located on the south west end of the property where several auto repair units now exist and will include off-sale beer and wine. The LUC has had two meetings with the owner and representatives. Thanks to board member Pati Potter for the extended outreach. Neighbor concerns brought forward that the tanks are still underground. Owner is now working to remove the tanks and take care of the remedial work necessary. A noise study and environmental document have not been prepared/completed as yet. The LUC will schedule another meeting once those documents are available. Several zoning approvals are needed to complete this project and a public hearing with the City Zoning Administrator will be held at some point. If approved, this would be the 4th 7-Eleven along the Foothill Blvd. corridor. There have been many questions regarding the up keep on the existing 7-Elevens and need for a 4tth one as well as comments as to the improvement of the site overall with this car wash / 7-Eleven proposal. Board member participation at meetings welcome and encouraged. This application is in the early stages. See attached new proposed rendering received by the LUC on 10-3-16.

10019 Leona – will require a public hearing. Request is to reduce the front yard set back to 8 feet so a car port can be installed. This is a single family residence being used for transitional housing of 10 people and two employees in the R1 zone. The owners were invited to return when more information about their plans is available. This application is in the early stages.

Please see LUC minutes for other updates.



October 12, 2016

LADWP, Environmental Affairs Division 111 N. Hope Avenue, Room 1044 Los Angeles, CA 90012

ATTN: Nadia Parker, Environmental Supervisor

Email: Nadia.Parker@ladwp.com

RE: DEIR Redmont Pump Station and Tank Project

The STNC appreciates the early notification and opportunity to submit comments regarding the proposed improvements to the Redmont Pump Station Tank Project located at Summitrose and Redmont in Tujunga. After review and discussion in the community with surrounding neighbors and the STNC's Land Use Committee, the Sunland-Tujunga Neighborhood Council supports the comment letter submitted by Abby Diamond in its entirety. In addition, the community is concerned that the new tank as proposed will block the view and if adding more landscaping will block the view.

The STNC looks forward to the opportunity to work with the LADWP on a revised project for this Pump Station.

Thank you for your consideration of suggestions to improve the visual quality of this Project.

Sincerely,

Krystee Clark
President
Sunland-Tujunga Neighborhood Council

Attch: Abby Diamond's comment letter

cc: Herb Wesson, Councilman

DEIR Redmont Pump Station and Tank Project August 11, 2016

Comments submitted by Abby Diamond 7526 Kyle St.
Tujunga, CA 91042
a.gemofagirl@gmail.com

Water is a vital resource for our very survival, and we appreciate the upgrade to the infrastructure. This Project is very visible along the main thoroughfare of our residential neighborhood. Hundreds of people drive by the intersection of Redmont, Summitrose, and Tujunga Canyon Boulevard all times during the day. It is a well-travelled route serving a neighborhood grocery and liquor store, several schools, many churches, and the Post Office.

Section 3 - Environmental Impact Analysis

Aesthetics

Land Use and Planning

One main concern is the Aesthetics of the completed Project. The DEIR lists the Aesthetics as *Effects Not Found to be Significant*. I strongly disagree, and I believe many others would also disagree. I will discuss how the confluence of Aesthetics and Land Use and Planning will have a significant impact on our everyday lives.

This Project will change the entire visual character of the well-travelled corner.

The impact of having an enormous water tank installed above ground where no water tank was visible before will have a significant impact on the **Aesthetics** and visual quality of our neighborhood. The removal and loss of two heritage oak trees will also impact the look and feel of the area.

The **Land Use and Planning** Checklist clarifies that the footprint and height of the pump station will be enlarged, and construction of the colossal tank requires a Zoning Variance Waiver for *current and future uses*. There is no discussion in this section about the possible uses of the land except a pump station and water tank. This absence of possible land use should be remedied and disclosure of possible future uses for the site should be made public.

An additional Zoning Variance Waiver is required from the Bureau of Engineering Highway Dedication because the gigantic tank will also protrude into the front yard building line.

The artist rendition of the pump station at the DEIR Public Meeting on August 11 looked like a drab cinder block prison building. I suggest the building design include architectural details to match some of the historic buildings in the neighborhood.

If you take a field trip to see Bolton Hall Museum located only a few minutes away from the Project site you will see a fantastic example of how the pump station can be designed. Bolton Hall Museum is located at 10110 Commerce Ave, Tujunga. It is Los Angeles Historic Monument #2, home of the Little Landers Historic Society, and was built just a few years before the original Redmont pump station and water tank was installed. It is constructed of local river rock and has a Spanish tile roof. Please incorporate REAL river rock walls and a Spanish tile roof for the pump station. Real river rock would help this new pump station fit right in with the existing neighborhood and be visually pleasing. Fake rocks are available, but the colors just aren't the same and end up looking cheesy.

The new, massive, above ground water tank needs improvement. It is a perfect canvas for a mural or two. We have many talented local artists who are capable of creating a masterpiece for this corner. Please consider sanctioning the water tank to be something beautiful the residents will appreciate, instead of an industrial eyesore that we will resent. After the mural is painted, it can be coated with anti-graffiti material. The Beautification Committee of the Sunland-Tujunga Neighborhood Council has recently managed the painting of the LADWP electrical boxes along Foothill Boulevard. Please be sure to contact the STNC to coordinate and communicate with the painting of a beautiful mural on the water tank. The cost of materials and the artists' time should be worked into the cost of the project.

The landscaping and greenery will have a positive visual impact on the Project as well. Unfortunately, two protected trees are slated to be removed. These beautiful old oaks should be replaced with other native trees to provide habitat for the wildlife that dwells there now, even if no species are listed as endangered or sensitive. **Sadly, nothing can replace hundred year old oaks.** I am not an arborist, but I suggest Incense Cedar (Calocedrus decurrens) as an appropriate landscape tree that is useful as a single specimen, screen, or hedge. The roots are usually fairly shallow and should not invade the water lines. It would look lovely planted along the iron fencing, as a specimen near the pumping station, or around the water tank. Also consider a larger variety of California Lilac (Ceanothus spp.). There are many to choose from; all are extremely drought tolerant, and very beautiful.

http://www.laspilitas.com/groups/ceanothus/southern california lilacs/southern california lilacs/south

Thank you for your consideration of suggestions to improve the visual quality of this Project.



Motion

The California High Speed Rail Authority (Authority) was created in 1996 for the purpose of constructing a high speed train from San Francisco to Los Angeles. The Authority has been examining routes through the San Fernando Valley for the Palmdale to Burbank route. The Authority has reviewed several alternative routes, refining some and eliminating others.

As originally proposed, routes SR14 and E-1 would have divided some of the most venerable and impacted communities and constituencies in the San Fernando Valley. The Authority recognized that the impacts to these communities would have been severe, and it refined these routes to grade separate by tunneling, thus avoiding the separation of communities and the impacts that come with that. The Refined SR14 and Refined Alternative E-1 routes were significant improvements from the original proposals.

The Authority also refined Alternative E-2, but in doing so it did not address the impacts to the communities, their residents, the environment, and the equestrian lifestyle. This route traverses some of the most environmentally sensitive areas, like the Big Tujunga Wash, at or above grade. The Big Tujunga Wash is one of the main tributaries to the Los Angeles River, and unlike most of the Los Angeles River and its tributaries, this area is in its undisturbed natural form.

The City of Los Angeles, the State of California and the Federal Government have committed to spend billions of dollars to remove concrete from sections of the riverbed, restore the riparian habitats, improve trail networks, promote recreation, and preserve open space along the Los Angeles River. By contrast, the Refined Alternative E-2 proposes to add concrete to the river, destroy its natural undisturbed habitat, impact one of the last remaining ecosystems of threatened and endangered species, and threaten recreational uses by the surrounding equestrian communities by building High Speed Rail at and above grade along the Big Tujunga Wash. The proposed Refined E-2 Alignment is in direct conflict with the goals of the Los Angeles River and ecosystem restoration, and it poses tremendous risks to local communities (e.g., Sun Valley, Lake View Terrace and Shadow Hills), to threatened and endangered species, to equestrian activities and to the general quality of life of Angelinos.

The proposed route also passes through the City of Los Angeles' designated Environmental Justice Improvement Area (Council File 03-2529) in the community of Sun Valley. The Environmental Justice zone was established to offset the cumulative impacts that this community faces. The Environmental Justice zone instructs the City Planning Department, the City Attorney, the Los Angeles Fire Department, the Community Development Department (now EWDD), and the Department of Recreation and Parks to review and comment upon all pending and future land use applications to improve coordination of comprehensive planning efforts within the Sun Valley community.

The proposed California High Speed Rail Station that is planned at the Hollywood Burbank Airport would be located in the City of Los Angeles, in the community of Sun Valley, in Council District 2. Nonetheless, the City of Burbank was given an \$800,000 station planning grant for this station by the Authority. The Authority staff at a public meeting on August 24th stated that a

station will have an impact area of one mile radius, so certainly the impacts will be at least as great in the City of Los Angeles as in the City of Burbank.

I THEREFORE MOVE that the City Council instruct the City Administrative Officer (CAO) and the Chief Legislative Analyst (CLA) to work with the California High Speed Rail Authority to report to the Budget and Finance Committee within 30 days on the progress of obtaining a reimbursement agreement and a Station Planning Grant for the City of Los Angeles for the Palmdale to Burbank project segment. This report should include:

- 1. A budget that accounts for the full cost recovery of City services and consultant necessary to thoroughly study and peer review existing and future studies including but not limited to the Environmental Impact Report, on the impacts of the High Speed Rail in the communities and the environment of the East San Fernando Valley. This should include the costs of the services of the Planning Department, the Bureau of Engineering, the Department of Transportation, the Los Angeles Department of Animal Services, the Department of Water and Power, the LA River Works, and all other relevant departments.
- 2. A potential timeline by the City Planning Department to conduct a full Station Planning study for the one mile impact area around the proposed High Speed Rail Stop in Sun Valley.
- 3. An analysis of the resources that the departments anticipate needing to conduct thorough review.

I FURTHER MOVE that the Council express opposition to the Refined E-2 Alignment for the California High-Speed Rail Authority's Palmdale-to-Burbank project segment, and any other alignments that would cross any natural segments of the Los Angeles River and its tributaries, including the Big Tujunga Wash, at or above grade within the City of Los Angeles

Presented by:

PAUL KREKORIAN Councilmember, 2nd District

Seconded by:

Little Landers Historical Society in Bolton Hall Museum Report

Why is Preservation Important?

Historical Societies struggle to preserve sites, buildings, artifacts, stories, news articles, books, and more, more, more. They are all old and dusty, why not throw them away?

Historians believe that the past is almost as important as the present and will inevitably shape the future.

It is also thought that if anyone, old or new becomes acquainted with the people and traditions, their events and places which show the development of an area they will feel a part of it and part of each other. We share the past of this place where we stand. We can learn so much from the settlers and those who came to this frontier through the decades.

Not only are the innovations of people and their character interesting, even amusing, we learn from the contrast of their lives and ours. How did we get where we are? How do we get to where we want to be?

In order to see with your own eyes, for instance, some of the homes made from indigenous materials, even neighborhoods with their history often saved by historians, we can be clear about all that had to be accomplished, how those accomplishments have occurred and how we can apply that knowledge to our own lives.

Preserved sites; monuments and HPOZs: the Stonehurst neighborhood, Stonehurst Recreation Center Building, Serulnic House, Oak Glen Ranch, Tuna Canyon Detention Station, Wetherwolde Castle, Bolton Hall, McGroarty House, Pasko Park (the Cross of San Ysidro), Verdugo Hills Cemetery and the Blarney Castle.