

# Sunland-Tujunga Neighborhood Council

LAND USE COMMITTEE

P.O. Box 635 • Tujunga, CA 91043

Phone: 818-951-7411/Website: [www.STNC.org](http://www.STNC.org)



## LAND USE COMMITTEE MEETING AGENDA

**DATE:** Monday, AUGUST 5, 2019

**LOCATION:** Tujunga United Methodist Church – NEW LOCATION

9901 Tujunga Canyon Blvd., Tujunga

**TIME:** 7:00 p.m.

The City's Neighborhood Council system enables civic participation for all Angelinos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

Name – Present / Absent			Name – Present / Absent		
Debby Beck			Cathi Comras		
Bill Skiles			Betty Markowitz		
Pati Potter*			Berj Zadoian		
Nina Royal*			Lora de la Portilla (a)		
Richard Marshalian			John Laue (a)		
Liliana Sanchez*			Arsen Karamians* (a)		
Vartan Keshish*			Stephanie Mines (a)		
Cindy Cleghorn*			CD 7		

\* STNC Board Member (a) = LUC Committee alternate CD7 = representative present

The Land Use Committee contains eleven full members and four alternates. A quorum for a LUC Committee meeting consists of seven members, and at least six votes in favor or against an issue are required to achieve consensus.

Order of item may be changed to accommodate speakers / presenters. To schedule a presentation please contact Pati Potter at [patipstnc@ca.rr.com](mailto:patipstnc@ca.rr.com)

**1. Call to Order and Introductions**

**2. PUBLIC COMMENTS:** non agenda items

**3. DISCUSSION/ACTION: Project Presentations:**

a. 7361 Foothill Blvd. (Reg.2 reps Arsen Karamians and Glen Belt)

i. DIR-2019-2515-SPP and ENV-2019-2516-CE

ii. Change of Use to Retail and Interior Alteration. Plumbing Business.  
6am-6pm Monday thru Saturday.

b. 9945 Commerce Ave (Reg.2 reps Arsen Karamians and Glen Belt)

i. DIR-219-2810-SPP and ENV-2019-2811-CE

ii. Change of use from Office to Child Day care and enlarge outdoor rear deck.

**4. ANNOUNCEMENT:** Save the Date for the Neighborhood Council Congress on September 28 at City Hall

**5. ANNOUNCEMENT:** Save the Date for the STNC Board Meeting on 8/14/19

**6. DISCUSSION:** City Planning Department Newsletter

*It's YOUR Voice - get involved!*

7. **DISCUSSION/POSSIBLE ACTION:** Confirm LUC Committee members
8. **DISCUSSION/POSSIBLE ACTION:** July 15, 2019 minutes
9. **DISCUSSION/POSSIBLE ACTION:** Approve draft support letter regarding 6454 Foothill Blvd. new ARCO gas station and convenience store.
10. **DISCUSSION/ACTION:** CIS submission regarding CF#19-0623 “Empty Home Penalty”
11. **DISCUSSION / ACTION:** 10131-10146 Commerce Ave. Status on non-support letter to be written.
12. **DISCUSSION/ACTION:** Approve minutes for 7/15/19
13. **DISCUSSION/ACTION:** To submit no comment, inquiry or comment letters on pending development proposals where applications have filed with the Department of City Planning, which may not have presented to the LUC or \*\* were asked to return:
  - a. 10240 Commerce Ave—why was the STNC-LUC not notified of the change from 18 units to 36 units etc. (*Reg. 3 Oliver and Rafi*).
  - b. 8433-8437 Foothill- inquire to City Planning why the LUC was not notified since in the FBCSP
  - c. 6708 Foothill Blvd\*\*.Change of Use from Office to Retail & Sale of Firearms (*reg.4 Pati and Carol*)
  - d. 10220 Fernglen\*\* - Demolish single family home for a 10 unit apartment from 33 to 40ft. (*reg.2 Arsen and Glen*)
  - e. 10247 N. Hillhaven\*\* - Demolish single-family home & construction of 14 units, 3 stories Height 30 to 44ft. Also now a ADM case # (*reg. 2*)
  - f. 8100-8150 McGroarty 13-lot Subdivision for 11 single-family homes Last application expired, (*reg.4 Pati and Carol*)
14. **FUTURE MEETING AGENDA ITEMS:**
  - a. Economic Development in Sunland-Tujunga – *Richard Marshalian*
  - b. Land Use Committee Procedures – *Richard Marshalian*
  - c. Status of previously approved projects that have come before the LUC to find out when / if construction will start.
  - d. reCode / Community Plan Update sub-committee
  - e. Special meeting with City Planning External Affairs Department (EAD)
15. **Adjourn by 8:45pm**

Posted 8-2-2019 Remove after 8-5-2019

ALL NEIGHBORHOOD COUNCIL MEETINGS MAY BE FILMED AND/OR AUDIO RECORDED

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:

- North Valley City Hall, 7747 Foothill Blvd., Tujunga
- [www.stnc.org](http://www.stnc.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at (please copy and paste this link into your browser): <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Liliana Sanchez, Board President, at (818) 951-7411.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [stnc.org](http://stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Liliana Sanchez, Board President, at (818) 951-7411.

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available at our Board meetings and our website [www.stnc.org](http://www.stnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Liliana Sanchez, Presidente de la Mesa Directiva, al (818) 951-7411 o por correo electrónico para avisar al Concejo Vecinal.

**Land Use Committee** - This committee consists of community stakeholders and Board members who shall be appointed as deemed appropriate by the Board. The Land Use Committee:

Meets at least once per month.

Contains no more than five (5) Board members, so that a majority of a quorum of the Board will not be present at its Committee meetings.

Sends Committee members to attend Planning Commission meetings and other meetings dealing with city development and land use.

Meets with representatives of prospective new businesses in the community and negotiates with those representatives to promote community standards of architecture, appearance, and preservation of scenic areas.

Issues reports and recommendations to the Board on issues and developments within its purview.

The Land Use Committee shall contain eleven (11) full members and four (4) alternates, appointed by the Board. A quorum for a Land Use Committee meeting consists of seven (7) members, and at least six (6) votes in favor or at least six (6) votes against an issue are required to achieve consensus. The alternates shall be called on to vote in the absence of full members of the Committee. The Land Use Committee takes direction from the Board and presents recommendations to the Board, but makes no decisions for the Board. It is responsible for implementing the details of the policies and directives set for it by the Board. It is the responsibility of the Chairperson of the Committee to set the meeting times and agendas and to assign duties to the Committee members in order to implement these policies and directives.