

1. Meeting called to order by President Liliana Sanchez at 7:30 p.m. Self introductions.
2. Committee members present: Liliana Sanchez, Lydia Grant, Sandy Capps, Cindy Cleghorn, Nina Royal (left early due to emergency). Also present: Bill Skiles, Nancy Shannon, Claudia Akin.
3. General Public Comment –(5) – Board of Neighborhood Commissioners (BONC) will be meeting at the ST Library on March 3, 2020, 6:00 p.m. CD7 has a visioning meeting at the Sr. Center on March 26, 2020, 6-8 p.m. being run by CD7, not the planning department, flyer on the stnc.org website. Pancake breakfast for Tujunga Baseball Saturday, Descanso Gardens Safety event with Senator Portantino.
4. OLD BUSINESS
 - Owl Boxes project – no update
5. NEW BUSINESS
 - a. Discussion/Q&A: Intended for any candidates interested in applying for the two vacancies on the STNC board including how to apply for the board position, responsibilities, residency requirement, training opportunities, ethics, funding, code of conduct, meetings, community and time schedule. – No candidates present at this meeting.
 - b. Discussion/possible action: Motion (Sandy/Cindy) to approve minutes for January 29, 2020 approved as presented.
 - c. Discussion/Possible Action: Agenda Requests submittal process on website. Everything that comes out of committee meetings and from stakeholders would be submitted through this process. Webcorner does not have a cost for adding this. Submittals through the website will be sent to all members of the executive committee so the items are not stuck with one executive committee member. The submittal would then be picked up by the committees and then to the board and would include presentations and requests for actions of the board. We'll test using it to see how it is working and review again next meeting.
 - d. Discussion/Possible Action: Reviewed past February 12, 2020 meeting. Meeting ended at 8:40 p.m. which is a first. The consent items were helpful to make the meeting run more efficient. There was some information that given out that was not accurate regarding homeless housing and funding for homeless housing and that information needs to be corrected at the next meeting.
 - e. Discussion/Possible Action: Meeting preparation for March 11, 2020 Board Meeting, location, set up and refreshments. Special thanks to Mark Dutton for assisting with set up and the sound system. Liliana will reach out to other board members to help. Set up at the Rec Center went well overall. Liliana likes our meetings to start on time.
 - f. Discussion/Possible Action: Motion to approve updated Meetings/Events Calendar for 2020 – no motion.
 - g. Discussion/Possible Action: Committee Reports for the March 11, 2020 STNC Board Meeting agenda including update on their purpose, meeting schedule, committee members, minutes and actions for the STNC board:
 - Bylaws & Standing Rules - **requested 10 minutes**
 - Land Use – **none at EC but expecting items after their meeting this week**
 - Budget & Finance – **requested time for event requests and that it could wait til April**
 - h. Discussion/Action: Motion (Sandy/Cindy) to approve consent items for March 11, 2020 meeting. Passed.
6. Discussion: Final date for receipt of documents to the STNC Secretary for Board Meeting Agenda Packet will be Tuesday, February 4, 2020, 6 p.m.
7. Discussion/Action: Motion (Sandy/Lydia) to approve order of draft agenda items for General Board meeting on February 12 including Presenters from Barger's office re: Corona Virus, also Christopher from LA Family Housing Louis Apartments but will confirm by Friday, Bylaws changes. Motion (Sandy/Lydia) to approve draft board meeting agenda pending receipt of detail items and land use committee items - passed.
8. Discussion: Brief discussion regarding importance of STNC Board involvement at community events.
9. Confirm next STNC Executive Committee meeting date at Sunland Park Clubhouse scheduled for March 25 @ 7:30 p.m.

Meeting adjourned at 8:30 p.m.