



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

Budget & Finance Committee Meeting

Wednesday, March 29, 2023

6:00 pm

Zoom Meeting Online <https://us02web.zoom.us/j/95821686937> or By Telephone

Dial 1-669-900-6833 to Join the Meeting

Then Enter This Webinar ID: 958 2168 6937 and Press #

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

1. Call to Order: Ed Babakhanian, Treasurer/Budget & Finance Committee Chair
2. Roll Call
3. General Announcements
4. Public Comments on any non-agenda items.
5. **Discussion/Action:** Approve March 2023 Monthly Expenditure Report and Balances. (MER)
6. **Discussion/Update:** Committee Member Pati Potter Excel Spreadsheet Budget Recap/Update.
7. **Discussion/Action:** Approve edited budget moving funds from election which will not be held, back to Outreach
8. **Discussion/Action:** Approve up to \$1,000 for STNC 20th Anniversary Celebration during an upcoming in person board meeting
9. **Discussion/Action:** Augment already approved \$2,000 to up to \$6,000 (\$4,000 increase) for Audio / Visual equipment to be used for movies in the park and for use in doors at local venues as approved by STNC board
10. **Discussion/Action:** Approve up to \$2,000 to ST Forward to sponsor Foothill Pride event to be held on June 3 at Sunland Park
11. **Adjourn** by 7:00 PM

Posted 03/26/2023 Remove after 04/05/2023

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Porfavor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

Every person wishing to address the Committee must dial **669 900 6833**, and enter **958 2168 6937** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial or use the Raise Hand option, to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Committee meeting.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or

adjourned.

Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee. AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board/Committee meeting. Public comment is limited TWO minutes per speaker, unless adjusted by the presiding officer of the Board/Committee.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

THE AMERICAN WITH DISABILITIES ACT:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Lydia Grant, President at 818-470-6629

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Committee in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cindy Cleghorn, Secretary, at (818) 951-7411 or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 - Front Window

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for Committee action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website www.stnc.org STNC Mailing Address: P.O. Box 635 • Tujunga, CA 91043-0635 • Secretary@stnc.org

*Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

ORDER

Order No. #7119

Order Date March 07, 2023

Payment Mastercard(9784)

Shipping 5439 San Fernando Rd. West

Email stnc.ed.treasurer@gmail.com



Bill to Ed Babakhanian
Sunland Tujunga Neighborhood Council
200 N. Spring St
Los Angeles, CA 90012
Tel. 1 (818) 486-4394

Item Description	Qty	Price	Total
 World's Best Graffiti Coating - 1 Gallon WB0070	× 2	\$70.00	\$140.00
One or more items in cart require Hazmat Shipping			
 Hazmat Fee Refunded × 1	× 1	\$39.00	\$39.00
 MuralShield - 1 Gallon WB0130	× 2	\$99.00	\$198.00
Subtotal			\$377.00
Shipping			\$0.00
Sales Tax			\$32.12
Total			\$409.12
Refund			-\$39.00
Paid			\$370.12

Urban Restoration Group US Inc.

Mail to: 1146 N Central Ave #531, Glendale, CA 91202 | Warehouse: 5439 San Fernando Rd. W, Los Angeles, CA 90039

Ph: 818-247-2555 | Fax: 818-247-2515 | Email: sales@graffitiremovalinc.com

www.graffitiremovalinc.com



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2397586438
 Invoice Date 06-MAR-2023
 Payment Terms Credit Card
 Purchase Order AD00504790021CUS
 Order Number 7062950817
 Customer Number 1238269485
 Currency USD

Bill To

Carol Hutchinson
 Sunland Tujunga Neighborhood Council
 CA 91040

INVOICE

Item Details

Service Term: 06-MAR-2023 to 05-APR-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65314003	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	19.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2390927949
 Invoice Date 27-FEB-2023
 Payment Terms Credit Card
 Purchase Order AD00283426272CUS
 Order Number 7052478696
 Customer Number 1232084000
 Currency USD

Bill To

Edward Babakhanian
 Sunland Tujunga Neighborhood Council
 200 N Spring St
 Los Angeles CA 90012

INVOICE

Item Details

Service Term: 27-FEB-2023 to 29-MAR-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65232730	Acrobat Pro	1	EA	14.99	14.99	0.00%	0.00	14.99

Invoice Total

NET AMOUNT (USD)	14.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	14.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!



[Print](#)

Billing Activity - Invoices

Sunland-Tujunga Neighborhood Council

Attn: Ed Babakhanian

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles CA 90012

US

P.: 818-352-0661

Today's Date: 03/12/2023

User Name:

Invoices from 02/12/2023 to 03/12/2023

Date	Description	Charge Amount	Credit Amount
03/03/2023	Invoice #1677838025	\$70.00	
	Constant Contact - Email Plus		
	501-2500 Contacts		
	Max Period Contacts: 2439	\$70.00	
	From 02/03/2023 to 03/03/2023		

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



[Print](#)

Billing Activity - Payments

Sunland-Tujunga Neighborhood Council

Attn: Ed Babakhanian

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles CA 90012

US

P.: 818-352-0661

Today's Date: 03/12/2023

User Name:

Payments from 02/12/2023 to 03/12/2023

Date	Description	Charge Amount	Credit Amount
03-03-2023 05:07:07 AM	Payment - Credit Card (MasterCard) *****9784		\$70.00

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

The Back Door Bakery Cafe

8349 Foothill Blvd
Sunland, CA 91040
(818) 353-2233

www.backdoorbakerycafe.com
@backdoorbakery2

Mar 16, 2023

5:34 PM

Deborah

Ticket: Nelly Luboff STNC pu 3/18, 10am
389-2800

Authorization: 039484

Receipt: JUC3

PICKUP

Custom Amount x 1 \$300.00
Assorted Pastries

Subtotal \$300.00
Tip \$45.00

Total \$345.00
MasterCard 9784 (Swipe) \$345.00
Edward Babakhanian

BackdoorBakery WiFi password: backdoor



DOLLAR KING SUNLAND

8343 FOOTHILL BLVD
SUNLAND, CA 910402880
8189517840

<https://dollar-king.net>

THANK YOU FOR SHOPPING AT YOUR
DOLLAR KING STORE. NOW YOU CAN SHOP
ON-LINE @ DOLLARKING.NET.

Cashier: Marilyn

16-Mar-2023 5:44:23P

Transaction **062925**

1	SOFT TOUCH NAPKINS	\$1.51
3	White 9 Inch Dinner Plates 16 Count 011179310562	\$4.53
1	Plastic Bags	\$0.10
4	ARCTIC GLACIER ICE 074608352052	\$7.96

Subtotal \$14.10
DEFAULT 9.5% \$1.33

Total \$15.43

CREDIT CARD SALE \$15.43
MASTERCARD 9784

Retain this copy for statement validation

Station: REGISTER 1

16-Mar-2023 5:45:02P

\$15.43 | Method: EMV

MASTERCARD XXXXXXXXXXXXX9784

EDWARD BABAKHANIAN

Reference ID: 307600804007 | Auth ID:
071736

MID: *****5470

AID: A0000000041010

Store Policy: NO REFUNDS! EXCHANGE
ONLY WITHIN 15 DAYS! ALL COSMETICS,
JEWELRY, FOOD, CLOTHING, AND SEASONAL
ITEMS ARE FINAL SALE. CUSTOMER
MUST HAVE RECEIPT PRESENT FOR ALL
EXCHANGES.

Online: <https://clover.com/p/6Z2ZRPDM9TCRJ>



6Z2ZRPDM9TCRJ

Clover ID: ABWD02QCWBX2R
Payment 6Z2ZRPDM9TCRJ

Clover Privacy Policy
<https://clover.com/privacy>



INVOICE

Sunland Printing & Copy Center

7566 Foothill Blvd, Tujunga, CA 91042, UNITED STATES

mail@sunlandprinting.com

Invoice No#: 1870

Invoice Date: Mar 16, 2023

Due Date: Mar 16, 2023



Scan.Pay.Go

PAID

\$0.00

AMOUNT DUE

BILL TO

stnc.ed.treasurer@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	Banner/ Region map 2X3	1	\$20.00	\$20.00
2	Banner / English Election 3X6	3	\$48.00	\$144.00
3	Banner / Spanish Election	2	\$48.00	\$96.00
			Subtotal	\$260.00
			Tax 9.5% (9.5%)	\$24.70
			TOTAL	\$284.70 USD
			Amount paid	\$284.70
			AMOUNT DUE	\$0.00 USD

INVOICE



Sunland Printing & Copy Center

7566 Foothill Blvd, Tujunga, CA 91042, UNITED STATES

mail@sunlandprinting.com

Invoice No#: 1860
Invoice Date: Mar 9, 2023
Due Date: Mar 9, 2023



PAID

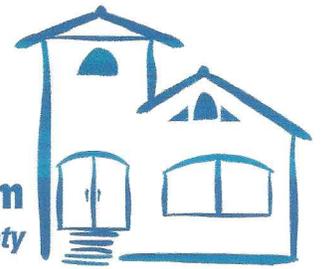
\$0.00
AMOUNT DUE

BILL TO

stnc.ed.treasurer@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	Banner/ garden anniversary	1	\$48.00	\$48.00
	Subtotal			\$48.00
	Tax 9.5% (9.5%)			\$4.56
	TOTAL			\$52.56 USD
	Amount paid			\$52.56
	AMOUNT DUE			\$0.00 USD

Bolton Hall Museum
Home of Little Landers Historical Society



March 13, 2023

TO: Sunland-Tujunga Neighborhood Council (STNC)
Lydia Grant, President
Ed. Babakhanian, Treasurer

RE: Bolton Hall Museum - Games People Play
March 25, 2023 1-5 p.m.
Bolton Hall Museum, 10110 Commerce Avenue, Tujunga

Thank you for sponsoring the above family friendly community event at Bolton Hall Museum. The event is free and open to all.

\$100 Sponsorship includes recognition of the STNC as follows:

- A display table at the event
- Mention in the Bolton Hall Museum *Cornerstone* newsletter
- Mention and STNC logo on all flyers and other print promotions of the event
- Mention and STNC logo on all online event promotions
- A promotional banner

Please forward a check in the amount of \$100 to:

Little Landers Historical Society
P.O. Box 203
Tujunga, CA 91043

INVOICE



Sunland Printing & Copy Center

7566 Foothill Blvd, Tujunga, CA 91042, UNITED STATES

mail@sunlandprinting.com

Invoice No#: 1869

Invoice Date: Mar 16, 2023

Due Date: Mar 16, 2023



Scan.Pay.Go

PAID

\$0.00

AMOUNT DUE

BILL TO

stnc.ed.treasurer@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	Banner/ Beautification	1	\$48.00	\$48.00
2	Thank You Card	1	\$50.00	\$50.00

Subtotal \$98.00

Tax 9.5% (9.5%) \$9.31

TOTAL \$107.31 USD

Amount paid \$107.31

AMOUNT DUE \$0.00 USD

INVOICE

MAKE CHECK PAYABLE TO

US Storage Centers - La Crescenta
4454 Lowell Ave
La Crescenta, CA 91214

Unit 0358, ...
Tenant 617554
Invoice 47795
Invoice Date February 27, 2023
Due Date **March 1, 2023**

Amount Due 697.00

City of los angeles
c/o: Edward Eli Babakhanian
200 N. Main St.
Los Angeles CA 90012

Please check box if address is incorrect
and indicate change. Signature is required
to authorize address changes.

Signature _____
AMOUNT ENCLOSED _____

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

ITEM/SERVICE	PRIOR BALANCE		CURRENT BALANCE		DUE
	AMOUNT	TAX	AMOUNT	TAX	
Rent	0.00	0.00	673.00	0.00	673.00
Protection Plan	0.00	0.00	24.00	0.00	24.00
			Subtotal		697.00
			Taxes		0.00
			Balance Due		697.00

REFER A FRIEND & GET 50% OFF YOUR NEXT MONTH'S RENT - SEE MANAGER FOR DETAILS

Unit(s): 0358, 0363

*** If your account has been signed up for auto-pay, this invoice is for informational purposes only. ***

Pay Online: <https://www.usstoragecenters.com/my-account>
Pay by Phone: 818-839-6278

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

Invoice

Date	Invoice #	Terms
3/1/2023	25235	
Ship To		

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

QTY	Description	Price Each	Amount
1	March 23 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	March 23 Monthly Hosting for stnc.org	15.00	0.00
0	March 23 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description: 25235

Order Number:

P.O. Number:

Customer ID:

Invoice Number:

Billing Information

Edward Babakhanian
Sunland Tujunga NC

Shipping Information

Shipping:	0.00
Tax:	0.00
Total:	USD 150.00

Payment Information

Date/Time: 02-Mar-2023 12:56:14 MST
Transaction ID: 43972710687
Transaction Type: Authorization w/ Auto Capture
Transaction Status: Captured/Pending Settlement
Authorization Code: 045828
Payment Method: MasterCard XXXX9784

Motion: Spend up to \$1,000 to celebrate STNC's 20th Anniversary at May 10 (2nd Wednesday STNC meeting) for refreshments, other items, promotion.

**Who: Shauna will order the cupcakes / little sandwiches. Cheryl says storage has a million cups and napkins, plates. Carol/Lydia will pick up toothpicks for stickers
Suggest: Local Restaurants preferred
Promotion: Mapi**

Motion: Purchase equipment for Movies in the Park up to \$6,000.00 to include: two quiet generators, dolly, screen, lights, video equipment necessary and technician to set up.

Who: Lydia will get list of equipment from SORO and contact for technician.

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Sunland-Tujunga Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) ST Forward, Incorporated 88-1385094 CA 03/09/22
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) P.O. Box 3 Tujunga CA 91043
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
Evelyn Serrano (661) 755-6974 toevelynserrano@gmail.com
Name Phone Email

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) *Attach Signed letter on School Letterhead* or 501(c)(3) Non-Profit (other than religious institutions) *Attach IRS Determination Letter*

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

To produce and present the 2nd annual Foothills Pride festival to be held at Sunland Park on June 3, 2023 from 12:00 to 4:00 pm. The festival will feature 1) Performance - musicians, dancers and poets representing the LGBTQ+ community; 2) Resources - booths representing public agencies including LA County Mental Health Services and community service organizations including Somos Familia Valle, La Vida Care and Bienestar; 3) Arts, health and information participatory booths - local artists and arts organizations assisting and instructing in the creation of Pride poetry and jewelry take-away; the L.A. Library mobile branch filled with LGBTQ+ titles and resources; and 4) Vendors including a book store and food vendors. The grant would assist us in paying site fees, remuneration to performers, insurance, security and promotional materials.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

Please help us bring to life our performing arts and resource festival celebrating and supporting the LGBTQ+ community of Los Angeles' foothills. The event will include music, dance and poetry; LA County Mental Health, LA City Housing and other service agencies; yoga, massage and destressing; representatives from offices of our elected officials, including appearances from State Senators Caroline Menjivar and Anthony Portantino; a youth art competition celebrating Pride, and large helpings of love and light, art, food and fun! A highlight of last year's event was the appearance of the winner of tv's Legendary! competition, Calypso, who will return this year. And once again we will be awarding a scholarship to an LGBTQ+ graduating senior from a Foothills public high school (public funds will not be used toward the scholarship). The event is free (except for purchases from food or other vendors) and all are welcome!

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) **Personnel Related Expenses**

	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) **Non-Personnel Related Expenses**

	Requested of NC	Total Projected Cost
Facility Fee	\$ 1,250	\$ 1,250
Security	\$ 440	\$ 440
Insurance	\$ 310	\$ 400

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Public fund-raising through Give Butter	\$ 2,000	\$
Porta Potties from CD 7	\$ 750	\$ 750
Local business contributions (some in-kind)	\$ 1,000	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,000

10a) Start date: 02 / 01 / 23 10b) Date Funds Required: 05 / 01 / 23 10c) Expected Completion Date: 06 / 03 / 23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
K.T. Travers - STNC	a member of ST Forward

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Liliana Sanchez President *Liliana Sanchez* 3/20/23
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Evelyn Serrano Secretary *[Signature]* 3/20/23
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

BUDGET - FOOTHILLS PRIDE 2023

ITEM	AMOUNT	NOTES	SECURED Y/N
Youth Scholarship	\$500		
Crescenta Valley Weekly Ads	\$150		part of sponsorship
Park Cost / Open use fee	\$500		
Maintenance Deposit	\$350		
Food truck	\$250	\$50 per person per hour	
Staff Fee	\$100		
Volunteer lunches	\$400		
Printing costs (posters and banners)	\$750		
Toilets	\$100		
Water	\$440		Possible donation
Security	\$1,200		\$200 per performer
Performers	\$400		
Insurance	\$514		
Administrative Costs (10%)			

Total \$5,654

POTENTIAL FUNDERS

STNC	\$1,000	
Crescenta Valley Town Council	\$1,000	
Foothill Trails NC	\$1,000	
Sylmar NC	\$1,000	
CD7	\$750	Potties
Chairs (60) and tables (10)		Joe will inquire with the STNC about 60 chairs and 5 table (also Hope church)



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

SI FORWARD
PO BOX 3
TUCUNGA, CA 91043-0003

Date:
04/06/2022
Employer ID number:
88-1385094
Person to contact:
Name Customer Service
ID number 31954
Telephone 877-829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
March 09, 2022
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053484004072

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

JUNE 3, 12-4PM
SUNLAND PARK

8651 FOOTHILL BLVD.,
SUNLAND, CA 91040

Foothills pride 2023

PERFORMANCES
VENDORS
MUSIC
DELICIOUS FOOD
AND GOOD VIBES!
POETRY
ART
RESOURCES



STFORWARD.ORG/PRIDE2023



SUPPORT
AND DONATE

	FY 22 / 23 Fiscal	2022 11/1 Update	01/27/23 update	03/26/23 update
Operations	11,709	13,953	13,527	13,600
US Storage	5,388	7660	7660	7660
Web Corner	1,830	1830	1830	1830
Ring Central	600	600	600	600
Constant Contact	1,140	1,140	1140	1140
US Post Office	388	404	404	404
Zoom		163.39	163.39	163.39
Printing	1,000	1000	500	500
Adobe	345	359.76	359.76	359.76
Insights Investments		0	0	0
Minute Taker	500	150	150	150
Operations	518	646	720	793
Outreach	10,000	10,000	8,873	14,300
Outreach	4,100	4850	500	1,500
Sponsorships		2000	500	500
Printing	1,500	1000	500	500
STNC Shirts	1,000	500	500	500
National Night Out	3,000	1000	1,000	1,000
Holiday party	400	400	400	400
Coffee & Tea		250	250	250
STNC Banners	-	0	600	600
Thank you notes			50	50
McGroaty Art Fair Sponsorship			1,000	1,000
Name Badges		0	200	200
20th Anniversary				1,000
Safety Fair			573	-
STAT Committee T-Shirts			300	300
STAT Committee refreshments			500	500
Movies in the Park			2,000	6,000
Election	3,000	8,447	12,500	2,000
Election	3,000	8447	12500	2000
Neighborhood Purpose Grants	2,500	4,000	2,500	5,000
NPGs	2,500	2500	1000	3500
Making it Happen		1500	1500	1500
Community Improvement Projects	4,500	4,960	3,960	6,460
Street Banners	1,000	1800	1800	1800
Owl Box Installation	-	0	0	0
CIPs	2,500	2500	1000	3500
Pinewood Mural	1,000	659.75	1159.75	1159.75
Total Budget	31,709	41,360	41,360	41,360
Original Budget		32,000	(0)	-
+ Carryover from 2021 - 2022 Fiscal		9,345		
+ additional adjustments		14.99		
Total expected budget		41,360		