



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

Budget & Finance Committee Meeting

Wednesday May 25, 2022

6:00 pm

Zoom Meeting Online <https://zoom.us/j/95821686937> or By Telephone

Dial 1-669-900-6833 to Join the Meeting

Then Enter This Webinar ID: 958 2168 6937 and Press #

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

1. Call to Order: Ed Babakhanian, Treasurer/Budget & Finance Committee Chair
2. Roll Call
3. General Announcements
4. Public Comments on any non-agenda items.
5. **Discussion/Action:** Approve May 2022 Monthly Expenditure Report and Balances. (MER)
6. **Discussion/Update:** Committee Member Pati Potter Excel Spreadsheet Budget Recap/Update.
7. **Discussion/Action:** Approval of up to \$500 to replace damaged STNC light pole banners (Gold Media) – received from Outreach committee.
8. **Discussion/Action:** Approval of up to \$1,800 to purchase additional / spare light pole banners using same artwork as current from Gold Media – received from Outreach Committee
9. **Discussion/Update:** Request for \$350 to support STAT committee tree watering event approved in April shall be amended to include use of same funds to purchase fertilizer vs mulch
10. **Discussion/Action:** Approval of up to \$300.00 for pet waste bags to refill parks and provide for general clean up of community areas
11. **Discussion/Action:** Approve up to \$1,500 for purchase of a new outdoor movie projector, DVD Player, Speaker System, and blow up screen to be used for Movies in the Park
12. **Discussion / Action:** Confirm interest from Karen Perdue to join this committee and request for additional committee members
13. Discussion / Action: 1st pass at 2022 – 2023 fiscal year budget with budget packet due July 1
12. **Adjourn** by 7:00 PM

Posted 05/22/2022 Remove after 06/01/2022

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Porfavor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

Every person wishing to address the Committee must dial 669 900 6833, and enter 958 2168 6937 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial or use the Raise Hand option, to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Committee meeting.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public

comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or adjourned.

Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee. AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board/Committee meeting. Public comment is limited TWO minutes per speaker, unless adjusted by the presiding officer of the Board/Committee.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

THE AMERICAN WITH DISABILITIES ACT:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Lydia Grant, President at 818-470-6629

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Committee in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cindy Cleghorn, Secretary, at (818) 951-7411 or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 - Front Window

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for Committee action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website www.stnc.org STNC Mailing Address: P.O. Box 635 • Tujunga, CA 91043-0635 • Secretary@stnc.org

*Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

Coffee + Tea = STWC

The Back Door Bakery Cafe

8349 Foothill Blvd
Sunland, CA 91040
(818) 353-2233
www.backdoorbakerycafe.com
@backdoorbakery2

Apr 30, 2022
12:01 PM
Diana

Ticket: NC TAB
Authorization 000761
Receipt ffqt

PICKUP

Coffee To Go x 1	\$16.95
<i>Sub half iced tea, half coffee</i>	
Subtotal	\$16.95
CA Sales Tax	\$1.61
Tip	\$3.39
Total	\$21.95
MasterCard 4210 (Swipe)	\$21.95
Carol Hutchinson	

BackdoorBakery WiFi password: backdoor



Ed Babakhanian <stnc.ed.treasurer@gmail.com>

Constant Contact Payment Receipt for Carol Hutchinson

1 message

Constant Contact Billing <notification@constantcontact.com>
Reply-To: notification@constantcontact.com
To: stnc.ed.treasurer@gmail.com

Tue, May 3, 2022 at 7:38 AM

Thank you for your recent payment. Your payment receipt is found below.



Payment Receipt for May 3, 2022

Sunland-Tujunga Neighborhood Council
Attn.: Carol Hutchinson
200 N. Spring Street, Room 224 in Los Angeles, CA
90012
Los Angeles, CA 90012
US
818-352-0661

Today's Date: May 3, 2022
Payment Date: May 3, 2022
Payment Method: MC (last 4 digits: 4210)
User Name: sunlandtjunganc@gmail.com

Thank you for your payment!

Description	Amount Paid
	\$95.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the My Account link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the My Account page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

A \$30 credit for you—and a friend

As a Constant Contact customer, you can refer a friend and receive a \$30 credit—for you and your friend. Here's how our **Refer a Friend** program works:

For every friend that you refer who becomes a paying Constant Contact customer, your Constant Contact account will be awarded a \$30 credit. Plus, the person you referred will receive a \$30 account credit upon paying for their first month of service. It's a win-win for you—and your friend! Refer a Friend today!

And if you haven't yet checked out **Constant Contact Community**, don't wait another minute! Community empowers small organizations to gain maximum impact from their marketing activities by offering a place for conversation, connection and collaboration with others like them to learn, share and grow their business. Check it out today!



US Storage Centers - La Crescenta

4454 Lowell Ave
La Crescenta, CA 91214
818-714-8091

lacrescenta@usstorage.net

PAYMENT RECEIPT

Tenant City of los angeles c/o: Edward Eli Babakhanian
Address 200 N. Main St.
City, State, Zip Los Angeles, CA 90012

Date Printed May 2, 2022
Payment Date May 2, 2022 12:07 PM
Unit 0358, ...
Available Credit 0.00
Current Balance 0.00

Paid Thru May 31, 2022
Receipt Number 98347
By RB

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
05/01/22	0358	Protection Plan 5/1-5/31	12.00	0.00	0.00	12.00	12.00	Master Card
05/01/22	0358	Rent 5/1-5/31	212.50	0.00	0.00	212.50	212.50	Master Card
05/01/22	0363	Protection Plan 5/1-5/31	12.00	0.00	0.00	12.00	12.00	Master Card
05/01/22	0363	Rent 5/1-5/31	212.50	0.00	0.00	212.50	212.50	Master Card

Taxes 0.00
Payment (less tax) 449.00
Payment Subtotal 449.00
Credits Applied 0.00
Refunds Applied 0.00
Total Applied to Account 449.00

Current Account Balance 0.00
Paid By Master Card *****9947
Paid Thru Date May 31, 2022

Memo:

Transaction Type Sale

Authorization 048225
Reference 63390

I agree to pay the above amount according to the card issuer statement.

x

Moving? Check our website for other locations nationwide:
www.usstoragecenters.com

Join us in our quest to cure cancer. Ask manager for details.



www.kureit.org

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
12/1/2021	23786	12/1/2021

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance Dec.2021: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
1	Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
1/1/2022	23787	1/1/2022

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance Jan.2022 : includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
1	Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
2/1/2022	23788	2/1/2022

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance Feb.2022: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
1	Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
3/1/2022	23789	3/1/2022

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance March 2022: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
1	Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
4/1/2022	23790	4/1/2022

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance April 2022: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
1	Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
5/1/2022	23898	5/1/2022

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	May 2022 Monthly Maintenance : includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	May 2022 Monthly Hosting for stnc.org	15.00	0.00
0	May 2022 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00



Adobe Inc.
345 Park Avenue
San Jose CA 95110-2704
United States
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2161595317
Invoice Date 29-APR-2022
Payment Terms Credit Card
Purchase Order AD00283426272CUS
Order Number 7052478696
Customer Number 1232084000
Currency USD

Bill To

Ed Babakhanian
200 N. Spring St
CA 90012

INVOICE

Item Details

Service Term: 29-APR-2022 to 29-MAY-2022

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65232730	Acrobat Pro DC	1	EA	14.99	14.99	0.00%	0.00	14.99

Invoice Total

NET AMOUNT (USD) 14.99

TAXES (SEE DETAILS FOR RATES) 0.00

GRAND TOTAL (USD) 14.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

TO CITY CLERK FOR PLACEMENT ON NEXT
REGULAR COUNCIL AGENDA TO BE POSTED

#54

MOTION

The Sunland-Tujunga Neighborhood Council (STNC), a certified Neighborhood Council, is coordinating a street banner campaign. The purpose of the street banner campaign is to encourage diverse stakeholders to get involved in the STNC programs and activities.

I THEREFORE MOVE that the City Council, in accordance with Los Angeles Municipal Code (LAMC) Section 62.132, approve the Street Banner program being coordinated by the Sunland-Tujunga Neighborhood Council, as a City of Los Angeles Non-Event Street Banner Program for the period of June 2021 to June 2022.

I FURTHER MOVE that the City Council approve the content of the attached street banner designs.

PRESENTED BY:



MONICA RODRIGUEZ
Councilwoman, 7th District

SECONDED BY:



MAY 26 2021

kat



Sunland Tujunga
drive safe
stay safe!

Get Involved
SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL
Artist: Rebecca M. STNC.org

Get Involved
SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL
Artist: Gerardo B. STNC.org

CELEBRATE OUR HISTORY

Get Involved
SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL
Artist: MaryEllen E. STNC.org

Get Involved
SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL
Artist: Abble Dahlia STNC.org

Get Involved
SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL
Artist: Tom Pula STNC.org



Quote/Sales Order

Date: 5/10/2022
 Job #: AG 4190

21051 Warner Center Lane
 Suite 250A
 Woodland Hills, CA 91367
 (Tel) (800) 755-9466 (Fax) (818) 348-1956

Bill To:	
Sunland-Tujunga Neighborhood Council ATTN: Cindy Cleghorn 818-353-7135	Prior Customer: Yes No Credit OK by:

Ship To	
	Terms Due Upon Acceptance of order Explain:

Sale Type	Launch Date	Removal Date:	Customer P.O.	Account REP	FOB
	TBD			AG	

Quantity	Description	Unit Price	Amount
10	"Neighborhood Council" City Light Pole Banner (Single Wing) 3'(w) x 8'(h) - Printed on outdoor vinyl with wind slits (5) Images (A/A, B/B, C/C, D/D, E/E)- All 4 Color Process	102.50	1,025.00T
10	Installation, maintenance and removal. Maintenance includes normal wear & tear for 90 days (Maintenance due to any unforeseen circumstances will be charged extra). City of Los Angeles Permit Fees not included - you must have City Council approval to waive fees. Full payment due upon acceptance of order.	62.50	625.00

Sales tax subject to change based on current sales tax rate at time of invoicing. Prices subject to change after review of supplied art. All claims for errors or allowances must be made in writing within 10 days from receipt of goods. No goods returnable without written consent.	Sales Tax:	\$97.38
	TOTAL AMT. DUE	\$1,747.38

Order confirmation sent Date:

Received:

Authorized by: _____



Quote/Sales Order

Date: 5/10/2022
 Job #: AG 4189

21051 Warner Center Lane
 Suite 250A
 Woodland Hills, CA 91367
 (Tel) (800) 755-9466 (Fax) (818) 348-1956

Bill To:	
Sunland-Tujunga Neighborhood Council ATTN: Cindy Cleghorn 818-353-7135	Prior Customer: Yes No Credit OK by:

Ship To	
	Terms Due Upon Acceptance of order Explain:

Sale Type	Launch Date	Removal Date:	Customer P.O.	Account REP	FOB
	TBD			AG	

Quantity	Description	Unit Price	Amount
1	<p>Trip Charge to go out and review all banners. Using 5 extra banners we have in storage to replace any banners beyond repair.</p> <p>NOTE: This is discounted since the installation fee was previously paid for the 5 banners kept in reserve.</p>	440.00	440.00

Sales tax subject to change based on current sales tax rate at time of invoicing. Prices subject to change after review of supplied art. All claims for errors or allowances must be made in writing within 10 days from receipt of goods. No goods returnable without written consent.	Sales Tax:	\$0.00
	TOTAL AMT. DUE	\$440.00

Order confirmation sent Date:
 Received:

Authorized by: _____



Get Involved



**SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL**

Artist: Rebecca M. STNC.org

Sunland Tujunga

drive safe
stay safe!



Get Involved



**SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL**

Artist: Gerardo B. STNC.org

CELEBRATE OUR HISTORY



Get Involved



**SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL**

Artist: MaryEllen E. STNC.org



WELCOME

Gateway to the
Angeles National Forest

Get Involved



**SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL**

Artist: Abbie Dahlia STNC.org



Get Involved



**SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL**

Artist: Tom Pula

STNC.org