



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

Budget & Finance Committee Meeting

Wednesday March 23, 2022

6:00 pm

Zoom Meeting Online <https://zoom.us/j/95821686937> or By Telephone

Dial 1-669-900-6833 to Join the Meeting

Then Enter This Webinar ID: 958 2168 6937 and Press #

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

1. Call to Order: Ed Babakhanian, Treasurer/Budget & Finance Committee Chair
2. Roll Call
3. General Announcements
4. Public Comments on any non-agenda items.
5. **Discussion/Action:** Approve March 2022 Monthly Expenditure Report and Balances. (MER)
6. **Discussion/Update:** Committee Member Pati Potter Excel Spreadsheet Budget Recap/Update.
7. **Discussion/Update:** Review YTD expense vs budget and suggest any new potential projects before end of fiscal year (June 30, 2022)
8. **Discussion/Action:** Motion to approve \$30 for domain name registration renewal with Web Corner (www.stnc.org)
9. **Adjourn** by 7:00 PM

Posted 03/20/2022 Remove after 03/30/2022

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

Every person wishing to address the Committee must dial 669 900 6833, and enter 958 2168 6937 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial or use the Raise Hand option, to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Committee meeting.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or adjourned.

Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee. AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board/Committee meeting. Public comment is limited TWO minutes per speaker, unless adjusted by the presiding officer of the Board/Committee.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Committee in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cindy Cleghorn, Secretary, at (818) 951-7411 or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 - Front Window

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for Committee action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website www.stnc.org STNC Mailing Address: P.O. Box 635 • Tujunga, CA 91043-0635 • Secretary@stnc.org

*Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

Pinewood Mural

Dunn-Edwards Paints
La Canada Flintridge Store
2220 Foothill Blvd Unit B
(818) 248-0017

** Cash Take **

COURTESY ACCOUNT

DE#: 2161240965

Color-Ark#: 16153564122644

ITEM	QTY	PRICE
SSHL10-0-M-Q SPARTASHIELD Ext FL M Base 11.35 each [DE] DET 517 FLAGSTONE QUARTZITE	3	34.05T
PCF-R-L-Q PaintCare Fee 0.35 each	3	1.05T
SSHL10-0-U-1 SPARTASHIELD Ext FL U Base [DE] DET 608 MOSS COTTAGE	1	42.20T
PCF-R-L-1 PaintCare Fee	1	0.75T
SSHL10-0-M-Q SPARTASHIELD Ext FL M Base 11.35 each [DE] DET 523 CLOISTERED GARDEN	2	22.70T
PCF-R-L-Q PaintCare Fee 0.35 each	2	0.70T
SSHL10-0-L-1 SPARTASHIELD Ext FL L Base [DE] DET 556 LAKE REFLECTION	1	42.20T
PCF-R-L-1 PaintCare Fee	1	0.75T

Subtotal \$144.40
Sales Tax \$13.73

Total \$158.13

CreditCard \$158.13

Auth Code: 041851

MC *4210

EMV Data:

Entry Mode: Chip Read
APP ID (AID): A0000000041010
APP Resp Code: 00
Term Verif Results: 0000088000
Trans Status Indicator: E800
Issuer App Data (IAD): 01106070032200007C7D0
00000000000000FF
Mode: ISSUER
Verification Method: SIGNATURE

Change \$0.00

For CPSC Compliance Certificate, visit
www.dunndwards.com/cpsc/cert

When you provide a check as
payment, you authorize us
either to use the information
from your check to make a
one-time electronic fund
transfer from your account or
to process the payment as a



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2122296786
 Invoice Date 06-MAR-2022
 Payment Terms Credit Card
 Purchase Order AD00504790021CUS
 Order Number 7062950817
 Customer Number 1238269485
 Currency USD

Bill To

Carol Hutchinson
 CA 91040

INVOICE

Item Details

Service Term: 06-MAR-2022 to 05-APR-2022

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65314003	Adobe Acrobat Pro DC	1	EA	14.99	14.99	0.00%	0.00	14.99

Invoice Total

NET AMOUNT (USD)	14.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	14.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!



[Print](#)

Billing Activity - Invoices

Sunland-Tujunga Neighborhood Council

Attn: Carol Hutchinson

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles CA 90012

US

P.: 818-352-0661

Today's Date: 03/04/2022

User Name: sunlandtjunganc@gmail.com

Invoices from 02/02/2022 to 03/04/2022

Date	Description	Charge Amount	Credit Amount
03/03/2022	Invoice #1646326239	\$95.00	
	Constant Contact - Email Plus	\$95.00	
02/03/2022	Invoice #1643903445	\$95.00	
	Constant Contact - Email Plus	\$95.00	

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

US Storage Centers - La Crescenta

4454 Lowell Ave
La Crescenta, CA 91214
818-714-8091

lacrescenta@usstorage.net

PAYMENT RECEIPT

Tenant City of los angeles c/o: City of Los Angeles
Address 200 N. Main St.
City, State, Zip Los Angeles, CA 90012

Date Printed March 1, 2022
Payment Date March 1, 2022 10:24 AM
Unit 0358, ...
Available Credit 0.00
Current Balance 0.00

Paid Thru March 31, 2022
Receipt Number 97405
By EM

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
03/01/22	0358	Protection Plan 3/1-3/31	12.00	0.00	0.00	12.00	12.00	Master Card
03/01/22	0358	Rent 3/1-3/31	212.50	0.00	0.00	212.50	212.50	Master Card
03/01/22	0363	Protection Plan 3/1-3/31	12.00	0.00	0.00	12.00	12.00	Master Card
03/01/22	0363	Rent 3/1-3/31	212.50	0.00	0.00	212.50	212.50	Master Card

Taxes 0.00
Payment (less tax) 449.00
Payment Subtotal 449.00
Credits Applied 0.00
Refunds Applied 0.00
Total Applied to Account 449.00

Current Account Balance 0.00
Paid By Master Card *****9947
Paid Thru Date March 31, 2022

Memo:

Transaction Type Sale

Authorization 058600
Reference 62772

I agree to pay the above amount according to the card issuer statement.

x

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www.usstoragecenters.com

Join us in our quest to cure cancer. Ask manager for details.



www.kureit.org



Adobe Inc.
345 Park Avenue
San Jose CA 95110-2704
United States
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2116123912
Invoice Date 27-FEB-2022
Payment Terms Credit Card
Purchase Order AD00283426272CUS
Order Number 7052478696
Customer Number 1232084000
Currency USD

Bill To

Ed Babakhanian
200 N. Spring St
CA 90012

INVOICE

Item Details

Service Term: 27-FEB-2022 to 29-MAR-2022

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65232730	Acrobat Pro DC	1	EA	14.99	14.99	0.00%	0.00	14.99

Invoice Total

NET AMOUNT (USD) 14.99
TAXES (SEE DETAILS FOR RATES) 0.00

GRAND TOTAL (USD) 14.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Invoice

Date	Invoice #	Terms
3/2/2022	23600	Due on Receipt

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

Ship To

QTY	Description	Price Each	Amount
	.ORG Domain Renewal STNC.ORG	30.00	30.00
Total			\$30.00
Payments/Credits			\$0.00
Balance Due			\$30.00