



# Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- [stnc.org](http://stnc.org)

## Budget & Finance Committee Meeting

Wednesday, May 26, 2021

6:00 pm

**Zoom Meeting Online** <https://zoom.us/j/95821686937> **or By Telephone**

**Dial 1-669-900-6833 to Join the Meeting**

**Then Enter This Webinar ID: 958 2168 6937 and Press #**

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board / Committee must dial **1 (669)-900-6833** and enter **958 2168 6937** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. **On phone:** Every person wishing to address the Board / Committee must dial \*9, when prompted by the presiding officer, to address the Board / Committee on any agenda item BEFORE the Board / Committee takes action on the item. **On webinar:** Every person wishing to address the Board / Committee must "raise their hand" when prompted by the presiding officer, to address the Board / Committee on any agenda item BEFORE the Board / Committee takes action on the item.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board/Committee meeting. Public comment is limited **TWO (2)** minutes per speaker, unless adjusted by the presiding officer of the Board/Committee.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

1. Call to Order – Ed Babakhanian, Treasurer/Budget & Finance Committee Chair
2. General Announcements
3. Public Comments on any non-agenda items.
4. **Discussion/Action:** Approve the April 2021 Budget and Finance Committee Meeting Minutes.
5. **Discussion/Action:** Approve April 2021 Monthly Expenditure Report and Balances. (MER)
6. **Discussion/Action:** Approve May 2021 Monthly Expenditure Report and Balances. (MER)
7. **Discussion/Update:** STNC pending expenses, payment deadline dates, pending events status.
8. **Discussion/Update:** Committee Member Pati Potter Excel Spreadsheet budget recap/update.
9. **Discussion/Update:** STNC projected Rollover Amount from 2020/2021 year to 2021/2022 year.
10. **Discussion/Action:** Approve the STNC 2021/2022 Fiscal Year Administrative Packet recommendation to board.



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11. **Discussion/Action:** Recommend STNC approve **Monthly** recurring expenses for the 2021/2022 Fiscal year for US Storage in the amount of \$449.00, Ring Central in the amount of \$70.00, Web Corner in the amount of \$150.00, and Zoom Meeting License in the amount of \$16.34.
12. **Discussion/Action:** Recommend STNC approve up to \$1332.00 for printing costs for STNC business administrative printing for Fiscal year 2021/2022. (Board and Committee agendas, board and stakeholder meeting packets, training handouts)
13. **Discussion/Action:** Recommend STNC approve yearly invoice of \$714.00 to Constant Contact Email Plus for 501-2500 email contacts. (15% off for prepay) for the 2021/2022 fiscal year.
14. **Discussion/Action:** Recommend STNC approve up to \$388.00 for 12- month rental of P.O. Box 635 for STNC mail or \$163.00 for 6 months.
15. **Discussion/Action:** STNC approve Beautification Committee request in the amount of up to \$500 for outreach banners from Sunland Printing.
16. **Adjourn** by 7:00 PM

Posted 5/28/2021 Remove after 5/27/2021

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico [secretary@stnc.org](mailto:secretary@stnc.org) para avisar al Concejo Vecinal.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cindy Cleghorn, Secretary, at (818) 951-7411 or email at: [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 - Front Window

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)

**SPECIAL JOINT BOARD AND BUDGET & FINANCE COMMITTEE MINUTES**

Meeting Date April 28, 2021 via Zoom

1. Call To Order: 6:00pm by Sandy Capps, Chair
  - Committee in attendance: Sandy Capps, Cindy Cleghorn, Claudia Akin, Nancy Shannon, Pati Potter and Bill Sikes (late)
  - Other STNC in attendance: Lilliana Sanchez
  - Others in attendance: Roger Swart, Georgia Brown, Ed Babakhanian, Evelyn Serrano, "Puppet" and Richard Hobb, aka "Call In User\_1"
  
2. General Announcements:
  - Roger wished to thank Sandy for her service not only to the STNC, but for her community involvement as well.
  - Lillian thanked the Budget and Finance Committee for their service.
  
3. Public Comment:
  - "Puppet" mentioned a police car getting broken into and items stolen and urged the STNC to admonish the police to lock their vehicles.
  - "Call In User\_1" stated his name is Richard Hobb and that this agenda was a Brown Act violation.
  
4. Discussion/**Action**: Approve the March Budget and Finance Committee meeting minutes. Claudia motioned Nancy 2<sup>nd</sup>.
  - Richard complained of broken hyperlinks on the website and not being able to see the minutes.
  - Puppet, while bleating and using abusive language, complained about not being able to see the minutes.
  - Pati explained that the minutes are not on the website until they have been General Board approved.
  - Roll call vote: All approved, no "Nays", No Abstentions.
  
5. Discussion/**Action**: Approve March 2021 Monthly Expenditure Report and Balances (MER). Claudia motioned Nancy 2<sup>nd</sup>.
  - Current Balance is \$15,243.62. We have spent \$30,351.74 to date. The balance does not include future reoccurring bills and encumbrances.
  - Pati wished to clarify that the balance was as of today's date.
  - Puppet bleated about not being able to see the MER and about Jose Huizar
  - Richard noted a legal citation and not being able to see supporting documents
  - Roll call vote: All approved, no "Nays", No Abstentions.
  
6. Discussion/**Update**: STNC pending expenses, deadline dates and events
  - Pending expenses encumbered to be used by June 30, will leave us with \$4,087.94 to roll over for the next fiscal year.
  - Lilliana asked if the self-defense class was included in the pending amount. Per Sandy and Pati, while it was approved by the Budget and Finance committee, due to the pandemic and shut down, it was not presented to the board for approval and will need to be resubmitted next fiscal year.
  - Puppet bleated that he couldn't see links and wished to see documents
  - Richard stated he was going to sue and referenced law suit case 20STLZ06608
  - Pati stated that we are only advisory and it is up to the board to see documents and approve.
  - Sandy stated that the new principal at Pinewood ES has signed the approval documentation for the mural and can now be submitted.
  - Street banners paperwork is in process and is being worked on.

7. Discussion/**Update**: Budget and Finance Committee Member Pati Potter Excel Spreadsheet Budget Update.
  - Pati explained her spreadsheet and stated the \$70 difference is due to a payment to the city.
  - Cindy wanted to clarify if the roll-over amount has a limit or is it whatever is left over. Sandy stated that it is whatever is left over.
  - Puppet bleated that documents get you in trouble and questioned the trimmer that was purchased.
  - Richard would like to see the supporting documents. As this is only Pati's personal spreadsheet and not an official document, supporting documents are not required.
  
8. Discussion/**Update**: Outgoing President/Treasurer credit card, funding portal expiration and new Treasurer's funding/training responsibilities when new board sworn in on May 12, 2021.
  - Unofficial election results show Ed with a clear lead for the roll of Treasurer. Sandy has sent Ed training information and suggested he take and complete the training prior to the new board being sworn in to ensure a smooth transition.
  - Lilliana asked if they cut up the credit cards or turn them in. Sandy will check on preferred method.
  
9. Discussion/**Action**: Returning interest for present committee members to stay on Budget and Finance Committee for new 2021-2023 term. Nancy motioned, Claudia 2<sup>nd</sup>.
  - Sandy will stay on committee for 2 months to help with the transition
  - Cindy will step back to allow others to participate
  - Claudia will not be coming back
  - Nancy will not be coming back
  - Pati will stay on
  - Bill will stay on
  - Ed stated that he appreciates any help
  - Puppet thanked the retiring board members
  - Robert spoke to Ed on using S.W.O.T. to do an analysis to see how DONE works and wished us his best.
  
10. **Adjourned** at 6:49 pm

# Monthly Expenditure Report



Reporting Month: April 2021

Budget Fiscal Year: 2020-2021

NC Name: Sunland-Tujunga  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$22508.57	\$4334.95	\$18173.62	\$3196.00	\$0.00	\$14977.62

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$23838.00	\$449.00	\$438.54	\$196.00	\$242.54
Outreach		\$885.95		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10000.00	\$0.00	\$9457.72	\$0.00	\$9457.72
Neighborhood Purpose Grants	\$8162.00	\$3000.00	\$1182.00	\$3000.00	\$-1818.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$26586.79	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	US STORAGE CENTERS - L	04/01/2021	STNC approves the STNC monthly payment of \$449.00 to US STORAGE for the rental of 2 (two) storage units.	General Operations Expenditure	Office	\$449.00
2	THE WEB CORNER, INC	04/01/2021	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments, Monthly Hosting for stnc.org Email Standard Mailboxes:1 Account secretary@stnc.org (included in maintenance) *Encumbrance funds 2019/2020	General Operations Expenditure	Outreach	\$150.00
3	ZOOM.US 888-799-9666	04/10/2021	STNC Approves Monthly Zoom account meeting Invoice for \$16.34* *Encumbrance Funds 2019-2020 \$16.34	General Operations Expenditure	Outreach	\$16.34
4	SUNLAND PRINTING AND C	04/22/2021	Certificates of Appreciation STNC Committees and Liasons	General Operations Expenditure	Outreach	\$149.61
5	EIG CONSTANTCONTACT.CO	04/28/2021	Approve Constant Contact \$70.00 Monthly Maintenance Email Plus 501-2500 contacts*. *Encumbrance 2019/2020 Funds	General Operations Expenditure	Outreach	\$70.00

6	Sunland Tujunga Shadow Hills Rotary Club	03/24/2021	Approve NPG in the amount of \$3000.00 from Sunland Tujunga Shadow Hills Rotary Club to fund local artists for contributions to the City Light/Street Pole Banner project.	Neighborhood Purpose Grants		\$3000.00
7	San Fernando Valley Partnership, Inc	03/22/2021	STNC approves the STAT Committee request for up to \$500 for 50 coroplast yard lawn signs for stakeholders who request them as a preventative measure to slow down speeding drivers. (o...	General Operations Expenditure	Outreach	\$500.00
<b>Subtotal:</b>						<b>\$4334.95</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	San Fernando Valley Interfaith Council	04/23/2021	STNC Approves NPG for \$3000.00 to San Fernando Valley Interfaith Community Council to fund one week of home delivered meals to older adults 60+ in the Sunland Tujunga Area.	Neighborhood Purpose Grants		\$3000.00
2	Interpreters Unlimited	04/29/2021	The request was made by the Department of Neighborhood Empowerment for Zoom meeting (s) to assist the Board.	General Operations Expenditure	Office	\$196.00
<b>Subtotal: Outstanding</b>						<b>\$3196.00</b>

#6



# Neighborhood Council Funding

## System Dashboard

▼ Sunland-Tujunga Neighborhood Cou
▼ Fiscal Year: 2020-2021

[Budget](#)
[Payment Requests](#)
[pCard Transactions](#)
[MER](#)

[Special Accounts](#)
[Encumbrance Accounts](#)

### Budget Amount

# \$49,095.36

# \$

Budget: \$32,000.00

Adjustments: \$17,095.36

### Expense-to-Date

# \$34,848.06

# ↓

Funding Requests: \$11,500.94

Credit Card: \$23,347.12

### Total Outstanding

# \$0.00

# 0

Commitments: \$0.00

Pending Payments: \$0.00

### Net Available

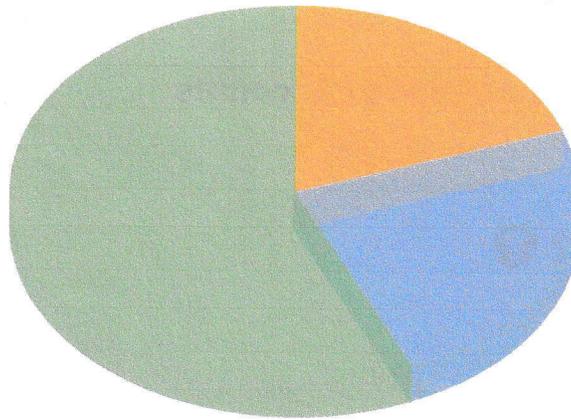
# 14,247.30



# \$14,247.30

## Budget Allocation

**General Operational Expenditure:**  
**\$23,838 (56.8%)**



**Neighborhood Purpose Grants:**  
**\$8,162 (19.4%)**

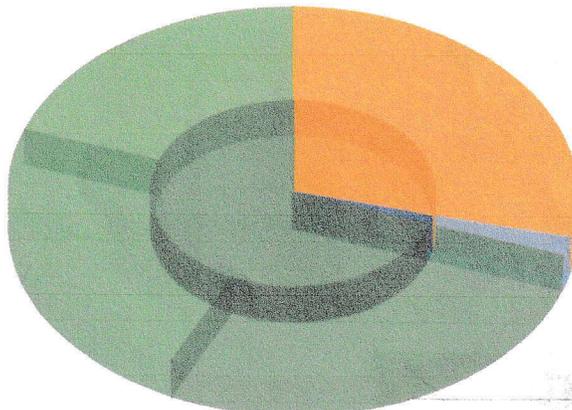
**Community Improvement Project:**  
**\$10,000 (23.8%)**

## Expenditures-to-Date by Category

**Uncategorized:**  
**\$16.34 (0.0%)**

**Office:**  
**\$6,841.71 (19.6%)**

**Outreach:**  
**\$8,126.05 (23.3%)**



**Neighborhood Purpose Grants:**  
**\$9,980 (28.6%)**

**Community Improvement Project:**  
**\$542.28 (1.6%)**

**Elections:**  
**\$9,341.68 (26.8%)**

#11

**US Storage Centers - La Crescenta**

4454 Lowell Ave  
La Crescenta, CA 91214  
818-957-0700

lacscenta@usstorage.net

**PAYMENT RECEIPT**

**Tenant** City of los angeles  
**Company** c/o: City of Los Angeles  
**Address** 200 N. Main St.  
**City, State, Zip** Los Angeles CA 90012  
**Paid Thru**

April 1, 2021  
**Payment Date** April 1, 2021 10:43 AM  
**Unit** 0358, ...  
**Available Credit** 0.00  
**Current Balance** 0.00  
April 30, 2021  
**Receipt Number** 91576

By KK

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
04/01/21	0358	Protection Plan 4/1-4/30	12.00	0.00	0.00	12.00	12.00	Master Card
04/01/21	0358	Rent 4/1-4/30	212.50	0.00	0.00	212.50	212.50	Master Card
04/01/21	0363	Protection Plan 4/1-4/30	12.00	0.00	0.00	12.00	12.00	Master Card
04/01/21	0363	Rent 4/1-4/30	212.50	0.00	0.00	212.50	212.50	Master Card
							Taxes	0.00
							Payment (less tax)	449.00
							Payment Subtotal	449.00
							Credits Applied	0.00
							Refunds Applied	0.00
							Total Applied to Account	449.00
							Current Account Balance	0.00
							Paid By	Master Card *****4545
							Paid Thru Date	April 30, 2021

Transaction Type Sale  
Authorization 069995  
Reference 58624

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_

Memo:

Signed: \_\_\_\_\_

**Moving? Check our website for other locations nationwide:**  
[www.usstoragecenters.com](http://www.usstoragecenters.com)

**Join us in our quest to cure cancer. Ask manager for details.**



[www.kureit.org](http://www.kureit.org)

#11

# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
4/1/2021	21815	4/1/2021

**PAID**  
**04/01/2021**

Bill To  
 Sunland Tujunga NC  
 7747 Foothill Blvd., Room 101  
 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
1	Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience.  
 Thank you for your business!

<b>Total</b>	<b>\$150.00</b>
<b>Payments/Credits</b>	<b>-\$150.00</b>
<b>Balance Due</b>	<b>\$0.00</b>



INVOICE

#11

Zoom Video Communications Inc.  
55 Almaden Blvd, 6th Floor  
San Jose, CA 95113

Invoice Date: 04/10/2021  
Invoice #: INV79562414  
Payment Terms: Due Upon Receipt  
Due Date: 04/10/2021  
Account Number: 3002589572  
Currency: USD  
Account Information: Sunland Tujunga NC  
7747 Foothill Blvd,  
Tujunga, California 91042  
United States  
sunlandtjunganc@gmail.com

Remittance Details should be sent to:  
Finance@zoom.us

Purchase Order Number:

Tax Exempt Certificate ID:

[Zoom W-9](#)

[Question about your Billing?](#)

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
<b>Charge Name: Standard Pro Monthly</b> Quantity: 1 Unit Price: \$14.99	04/10/2021-05/09/2021	\$14.99	\$1.35	\$16.34

INVOICE TOTALS	
Subtotal:	\$14.99
Total (Including Tax):	\$16.34
Invoice Balance:	\$0.00

TAX DETAILS				
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
Standard Pro Monthly	Utility Users Tax	City	\$14.99	\$1.35
			<b>Total Tax</b>	<b>\$1.35</b>

TRANSACTIONS



INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
04/10/2021	P-85900317	Payment		<b>\$16.34</b>	(\$16.34)
				<b>Invoice Balance</b>	<b>\$0.00</b>

QUOTE

Prepared for

Quote Name: Sunland Tujunga Neighborhood Council 1

Sunland Tujunga Neighborhood Council

Valid Until: July 17<sup>th</sup>, 2020

President of STNC

[stnc.president2019@gmail.com](mailto:stnc.president2019@gmail.com)

Start Date:

~~4818564232~~

*stnc.ed.treasurer@gmail.com*

Initial Term:

Renewal Term:

Currency: USD

Payment Plan: Annual

RingCentral Office Services					
Product	Charge Term	Quantity	Unit Price	Total	
DigitalLine Unlimited Standard	Annual	1	\$419.88	\$419.88	
e911 Service Fee	Annual	1	\$12.00	\$12.00	
Compliance and Administrative Cost Recovery Fee	Annual	1	\$48.00	\$48.00	
				Total One - Time Payment*:	
				\$0.00	
				Total Annual Price*:	
				\$479.88	

\*Does not include Taxes and Fees.



*\$39.99 monthly*



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Free Video for Smart Meetings

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Inbound. Outbound. Digital.

Monthly

Annually

SAVE UP TO 33%

Number of users

1

2-10

11-50  
9999+

Most popular

### Essentials

Message, Phone

~~\$29.99~~

# \$19.99

/user/month \*

Try free

Buy now

Up to 10 users only

Business phone or toll-free numbers

### Standard

Message, Video, Phone

~~\$37.99~~

# \$27.99

/user/month \*

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Buy now

Everything in Essentials, PLUS

No limit on number of users

### Premium

Message, Video, Phone, Open API

~~\$44.99~~

# \$34.99

/user/month \*

Try free

Buy now

Everything in Standard, PLUS

Automatic call recording

Single Sign-on

### Ultimate

Message, Video, Phone, Open API

~~\$59.99~~

# \$49.99

/user/month \*

Contact Sales

Everything in Premium, PLUS

Device status reports

Device status alerts

Unlimited storage



[Print](#)

**Pre-payment Deposit Invoice**

Sunland-Tujunga Neighborhood Council  
Attn: Ed Babakhanian  
200 N. Spring Street, Room 224 in Los Angeles, CA 90012  
Los Angeles , CA US 90012  
8189517411

**Invoice Number:** ZHGBYUYAB13821  
**Invoice Date:** Tue May 18 17:07:38 EDT 2021  
**User Name:** sunlandtjunganc@gmail.com  
**Terms:** Due upon receipt  
**Next Billing Date:** Jun 03, 2021

Description	Amount
<b>Constant Contact - Email Plus</b>	
Prepay for 15% Off   501 - 2500 Contacts	\$714.00
<b>Estimated Tax</b>	\$0.00

**AMOUNT DUE: \$714.00**

Please make checks payable in **USD funds** to *Constant Contact, Inc.* noting your **Invoice Number** or **Constant Contact User Name** on the check.

Constant Contact, Inc. is a corporation with a Federal Tax ID number of: 04-3285398.

**Note:**

1. Payments under a prepayment plan are non-refundable deposits on account with Constant Contact that will be used to settle future monthly invoices.
2. Pre-payment amounts are estimated based on your current selection of services and may not be sufficient to last the discount period you choose.
3. Actual charges and discounts will be calculated at the time of your monthly invoice based on products and add-on services to which you subscribe and related usage.
4. When your prepayment runs out we'll attempt to charge your account under the same prepayment terms. If we are not able to, we'll convert your account to a standard monthly payment plan.

**Billing questions?** Contact Support  
Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

\$ 840  
 \$ 126 - Discount  


---

 \$ 714.00

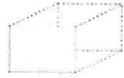
#14

**PREMIUM PO BOX SERVICES** ⓘ

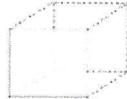
**PARCEL LOCKERS AVAILABLE** ⓘ

ON-SITE PARKING AVAILABLE

What size PO Box™ are you looking for? ⓘ



**Size 1-XS**  
3" x 5.5"



**Size 2-S**  
5" x 5.5"



**Size 3-M**  
5.5" x 11"

What type of payment term works for you?

**NOTE:** A 3-month payment term requires enrolling in automatic renewals (No opt out). However, if you choose a 6- or 12-month term, you can opt out of automatic renewals.

3 Months  
**\$112.00**

6 Months  
**\$194.00**

12 Months  
**\$388.00**

Prices displayed do not reflect potential one-time key deposit.  
3-month boxes will automatically be signed up for automatic renewal. If you choose a 6 or 12-month term, you can opt-out of automatic renewal. You must be 18 years old to open a PO Box online. If you're under 18, please visit your nearest Post Office.

Feedback

### Congratulations!

You qualify for an extra month of PO Box Service during our promotion.  
*Some conditions may apply.*

### Reserve Now

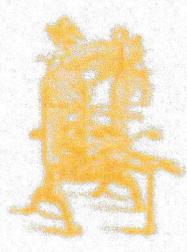
You will be temporarily redirected until you are logged into your USPS account.

You must be 18 years old to open a PO Box online. If you're under 18, please visit your nearest Post Office.

## Can't find what you're looking for?

Check out our Support section to find answers to your PO Box questions.

#15



# Estimate

Estimate #: 0020  
Estimate date: May 20, 2021

## Sunland Printing & Copy Center

7566 Foothill Blvd  
Tujunga, CA 91042  
United States

mail@sunlandprinting.com

Bill To:  
Beautification STNC

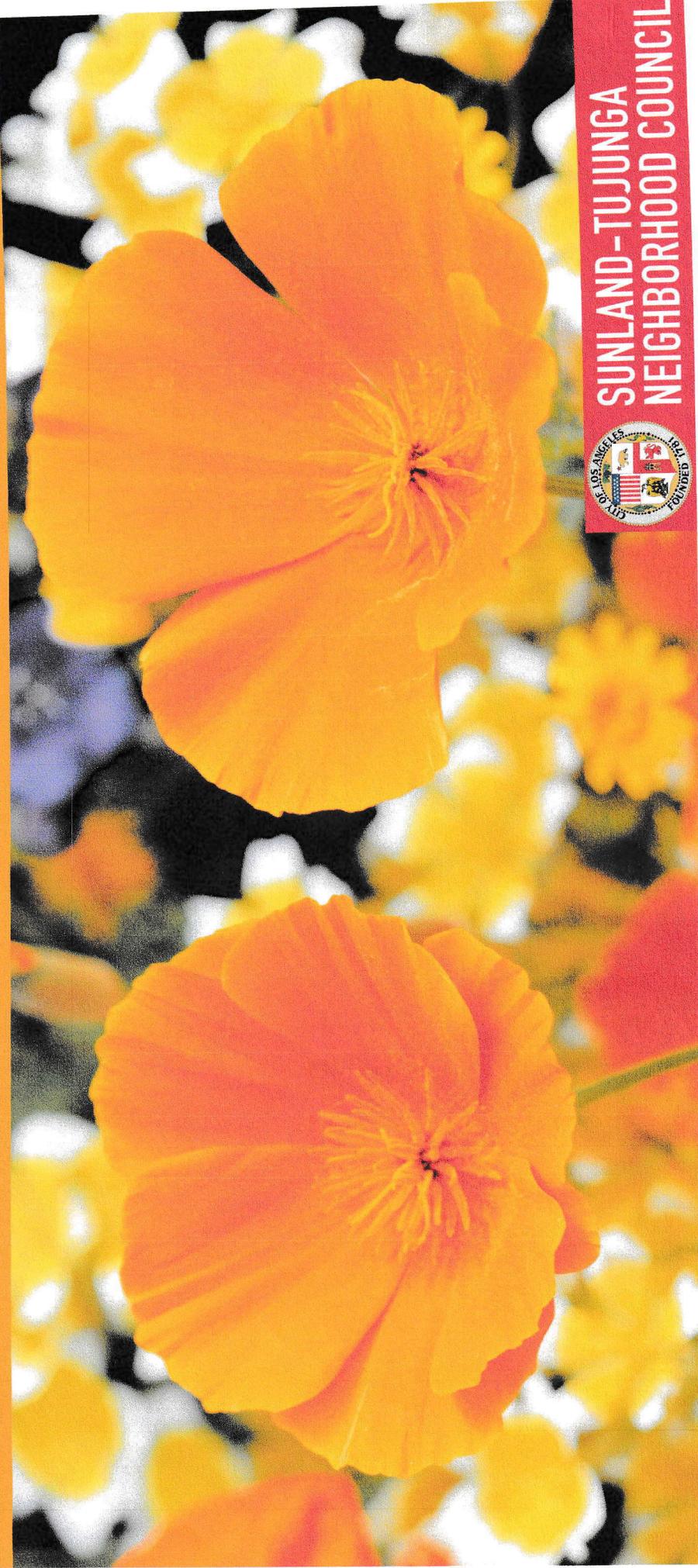
Ship To:

Description	Quantity	Price	Amount
18X24 Generic Yard Sign with H stake 311 dump/pickup	70	\$6.50	\$455.00
		Subtotal	\$455.00
		Discount (\$0.00)	\$0.00
		Shipping	\$0.00
		9.5% (9.5%)	\$43.23
		<b>Total</b>	<b>\$498.23</b>

# KEEP OUR COMMUNITY BEAUTIFUL

CALL 311 OR DOWNLOAD THE MYLA311 APP  
FOR FREE CITY SERVICES:

REPORT ILLEGAL DUMPING, BULKY ITEM  
PICKUPS, GRAFFITI, POTHOLES, AND MORE!

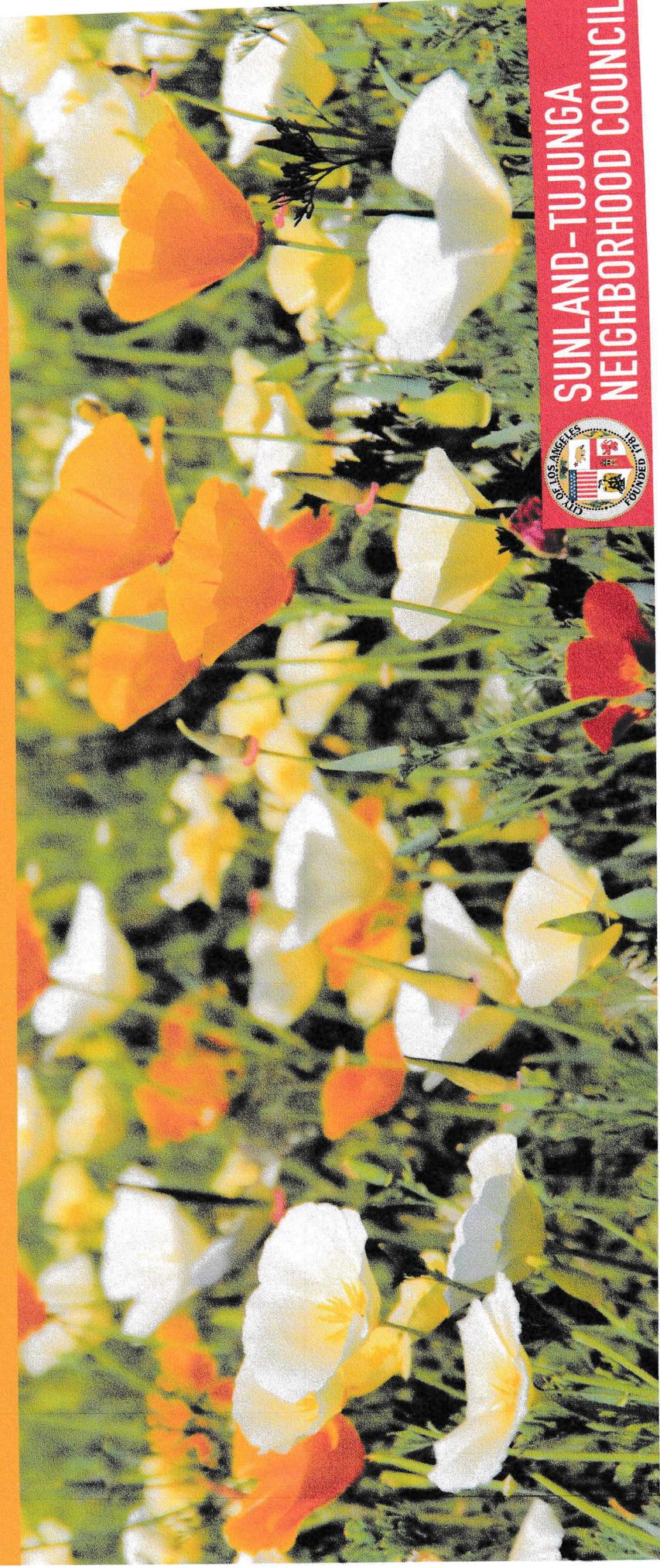


SUNLAND-TUJUNGA  
NEIGHBORHOOD COUNCIL

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Չաճագահարեգ **311**, կամ  
նեքեռնեք **MYLA311** ծրագիր:

Հաղորդելու ապօրինի թափման, զանգվածային  
իրեռի, գրաֆիտիների, փոսերի և այլնի  
տեղափոխման մասին:



**SUNLAND-TUJUNGA  
NEIGHBORHOOD COUNCIL**

# MANTENGA NUESTRA COMUNIDAD HERMOSA

LLAME AL 311 O DESCARGUE LA APLICACIÓN  
"MYLA311" PARA SERVICIOS GRATUITOS  
REPORTE VERTIDOS ILEGALES, RECOLECCIÓN DE  
ARTÍCULOS VOLUMINOSOS, GRAFFITI, BACHES Y MÁS.



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