

Sunland-Tujunga Neighborhood Council  
**SPECIAL JOINT BOARD AND BUDGET & FINANCE COMMITTEE MINUTES**

Meeting Date July 29, 2020 ♦ via Zoom

1. Call To Order: 6:13pm by Sandy Capps, Chair
  - a. Nancy Shannon minute taker
  - b. Committee in attendance: Sandy Capps, Cindy Cleghorn, Pati Potter, Claudia Akin, Nancy Shannon
  - c. Others in attendance: Joe DeCenzo and Marjorie Maxon
2. General Announcements: Sandy reminded everyone of the Food Give-Away happening tomorrow at All Nations Church sponsored by Kathryn Barger and Monica Rodriguez, from 9am to 12pm.
3. Discussion/**Action**: Approve the June Budget and Finance Committee meeting minutes. Sandy motioned, Claudia 2<sup>nd</sup>. All approved.
4. Discussion/**Action**: Approve June 2020 Monthly Expenditure Report and Balances (MER). Sandy motioned, Nancy 2<sup>nd</sup>. This is the closing out of the 19-20 Fiscal Year. The Rollover will not be reflected until August. Roll call vote: All approved, no "Nays", No Abstentions
5. Discussion/**Action**: Approve Land Use Committee request for a G-Suite Business Account at \$12 per month/\$144 yearly for LU Committee email accounts. Sandy motioned, Nancy 2<sup>nd</sup>. This was previously approved in encumbered funds and needs the official BAC. Roll call vote: All approved, no "Nays", No Abstentions
6. Discussion/**Action**: Approve STAT committee request for up to \$500 to fund 50 Coroplast yard signs for stakeholders who request them as a preventative measure to slow down speeding drivers. Claudia motioned, Nancy 2<sup>nd</sup>. This was discussed last month and needed to come back with 3 quotes. Joes asked about design approval, Sandy stated that we only approve fund and any design approval would need to come from the STNC General Board meeting. Roll call vote: All approved, no "Nays", No Abstentions
7. Discussion/**Action**: Approve Outreach Committee request for \$150 for STNC Bus Bench Advertising. Cindy motioned for this to be postponed.
8. Discussion/**Action**: Approve request from Beautification Committee for up to \$850 for repair to the Sunland Welcome Sign located at Wentworth/Foothill. Repair: Installation of a new double sided graphic panel. Material to be used is .080" thick aluminum with applied digital prints. (Community Improvements-Special Clean Streets fund). Claudia motioned, Nancy 2<sup>nd</sup>. Marjorie stated the current sign has holes and gashes and would like the new sign to be "anti-graffiti coated". Discussion regarding where on the sign the STNC would show as sponsor. Marjorie also said they can reach out to Foothill Trails N.C. and the back of the sign can also have graphics and the sign leads in/out to Lake View Terrace. Roll call vote: All approved, no "Nays", No Abstentions
9. Discussion/**Action**: Approve Sunland Printing Invoice #191237 from March 11, 2020, in the amount of \$387.63 for printing cost of STNC board and committee meeting packets. Claudia motioned, Nancy 2<sup>nd</sup>. Roll call vote to ratify: All approved, no "Nays" No Abstentions
10. **Discussion**/Action: Discussion regarding Election Budget for the 2021 Elections and possible hiring of outside approved vendors. Claudia motioned, Nancy 2<sup>nd</sup>. Vendor would handle advertising, promotion, etc and would show no bias. Cindy stated there should be a cap on the amount. Claudia said there should be an ad hoc committee to pick vendor. We will revisit this discussion with more info on city approved vendors.
11. Public Comments on non-agenda items. Joe asked when would be a good time present STARC needs to us. Cindy has an "How to do an Agenda request" on the STNC website.
12. Discussion/**Action**: Next Budget and Finance meeting August 26, 2020. All approved.
13. Adjourned at 6:53pm