



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

Special Joint Board and Budget & Finance Committee Meeting

Wednesday, May 27, 2020

6:00 pm

Zoom Meeting Online: <https://zoom.us/j/93308685660>

Or By Telephone

Dial 1-669-900-6833 to Join the Meeting

Then Enter This Webinar ID: 933 0868 5660 and Press #

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board / Committee must dial 1 (669)-900-6833, and enter 933 0868 5660 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. **On phone:** Every person wishing to address the Board / Committee must dial *9, when prompted by the presiding officer, to address the Board / Committee on any agenda item BEFORE the Board / Committee takes action on the item. **On webinar:** Every person wishing to address the Board / Committee must "raise their hand" when prompted by the presiding officer, to address the Board / Committee on any agenda item BEFORE the Board / Committee takes action on the item.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board/Committee meeting. Public comment is limited TWO minutes per speaker, unless adjusted by the presiding officer of the Board/Committee.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

"Out of an abundance of caution due to the possible attendance and participation of a majority of Neighborhood Council Board Members at this Joint Committee meeting, this meeting is noticed as a Special Joint Meeting of the Committees and the Board, in adherence with the State's Brown Act. No action will be taken on behalf of the Board at this meeting of the Committees. Only Committee Members are allowed to vote"

1. Call to Order, Welcome and Introductions-Sandy Capps, Chair
2. General Announcements
3. Discussion/Action: Approve the February Budget and Finance Committee meeting minutes.
4. Discussion/Action: Approve [March 2020 Monthly Expenditure Report](#) and Balances. (MER)
5. Discussion/Action: Approve [April 2020 Monthly Expenditure Report](#) and Balances. (MER)
6. Discussion/Action: Approve Web Corner Invoices 19854 & 20153 in the amount of \$63.00 total for domain name and yearly renewal of Stnc.org
7. Discussion/Action: Emergency Covid-19 funding approved by DONE – Total \$4500.00



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- a) Approve Emergency Covid-19 funding in the amount of \$500 to Making It Happen, Inc. for the operations of supporting individuals and families in need of food. (May 18, 2020)
- b) Approve Emergency Covid-19 funding in the amount of \$500 to Tujunga United Methodist Church/ Bailey Center Food Pantry for the operations of supporting individuals and families in need of food. (May 18, 2020)
- c) Approve Emergency Covid-19 funding for [Hope for Homeless Youth](#) in the amount of \$500 for the [operations of supporting individuals and families](#) in need of food. (April 27, 2020)
- d) Approve Emergency Covid-19 funding in the amount of \$500 [to Making it Happen, Inc.](#) for the operations of supporting individuals and families in need of food. (April 27, 2020)
- e) Approve Emergency Covid-19 funding in the amount of \$1000.00 to [LA Students Most in Need/ California Community Foundation](#) for support for meal services for LAUSD students. (April 20, 2020)
- f) Approve Emergency Covid-19 funding in the amount of \$500 to Fabulous Feathers & More for 500 masks in the operations of manufacturing and supporting personal protective gear. (April 20, 2020)
- g) Approve Emergency Covid-19 funding in the amount of \$1,000 to Making It Happen, Inc. for the operations of supporting individuals and families in need of food. (April 20, 2020)
8. Discussion/Action: STNC current balance of funds/expenses and the cities policy on applying \$10,000 to roll over into the 2020/2021 fiscal year.
9. Discussion/Action: Encumber Request form for STNC Fiscal year 2019/2020. Identifying vendors and purpose of encumbered funds for 2020/2021 fiscal year.
10. Discussion/Action: Approve 2020-2021 STNC Administrative Budget Packet for board approval.
11. Discussion/Action: NPG request from PESA
12. Discussion/Action: NPG request from North Valley Caring Center.
13. Public Comments on non-agenda items.
14. Discussion/Action: Setting of next budget and finance meeting June, 2020.
15. Adjourn by 7:00 PM

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cindy Cleghorn, Secretary, at (818) 951-7411 or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<https://www.lacity.org/subscriptions>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website www.stnc.org