

**Neighborhood Council
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**CITY OF LOS ANGELES
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**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**Outreach Committee Meeting
Thursday, February 22, 2024 at 6:45PM (Online)**

Zoom info -- Zoom Meeting

Meeting ID: 843 2858 0700

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84328580700>

Or One tap mobile :

+16694449171,,84328580700# US

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Every person wishing to address the Board virtually may join by clicking on the link: <https://us02web.zoom.us/j/3593805628?pwd=SENVV3FnVzFieUhNYVl6Mm5TUFlhJUT09> or by dialing (669) 900-6833 or (888) 475 4499 and entering Web ID # 839 0409 9014 and then pressing #. When prompted by the presiding officer to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on any agenda item will be limited to 1 minute per person and a total of 30 minutes unless adjusted by the presiding officer. Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "General Public Comment" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).

1. **Call to Order, Welcome** - Mapi Moran, Vice President
2. **Roll Call** - Karen Moran, Recording Secretary
3. **Public Comments: Non-agenda items under the committee's jurisdiction.**
4. **Approve/Review January 25,2023 Outreach Committee Meeting minutes** - Karen Moran
5. **Discussion/Possible Action: Upcoming Outreach Events & Budgets**
 - March 14th 11am-3pm - Tip a Cop
 - March 14th 6pm - Community Police Advisory Board
 - March 30th - Spring Easter Egg Park (Game Booth)
 - National Night Out in August
6. **Discussion/Possible Action: STARC/STAT Bus Benches & McGroarty Chairs**
7. **Discussion/Possible Action: Storage organization - set date**
8. **Discussion/ Possible Action: DONE Budget - Awareness & Engagement**
9. **Discussion/ Possible Action: Region Rep Updates / Committee closing announcements**

Adjourn.

Posted 2/20/24; Remove after 2/23/24

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Corresponding Secretary, at email: secretary@stnc.org.**

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:
* **NORTH VALLEY NEIGHBORHOOD CITY HALL, 7747 Foothill Blvd, Tujunga, CA 91042 - front window**

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

Special Outreach Committee Meeting **Thursday, November 16, 2023 at 7:00PM (Online)**

1. **Call to Order, Welcome** - Mapi Moran, Vice President [internal notes](#)
2. **Roll Call** - Karen Moran, Recording Secretary
3. **Public Comments: Non-agenda items under the committee's jurisdiction.**
4. **Approve/Review September 28, 2023 Outreach Committee Meeting minutes** - Karen Moran [see below](#)
5. **Discussion/Possible Action: Events - McGroarty Chili Fest Sat Dec 2 & Sun Dec 3 + M&G**
 - [break down table coverage for each day](#)
 - [confirm logistics & budget with lydia - golf cart + table - load in/out/on-site](#)
 - [hours of operation \(sat\) 10am - 5pm // \(sun\) 10am - 4pm - breakdown schedule for board lallah, mark, leny, mapi](#)
 - [materials needed \(\\$1000\)](#)
 - [community sign ups](#)
 - [potential STNC board m&g - specific hour\(s\) that board/committees are there to network](#)
 - [newsletter/social promotion](#)
6. **Discussion/Possible Action: Outreach plan - Committee engagement, Dec newsletter, Jan calendar events, social media** [see last months minutes](#)
 - [November Newsletter](#)
 - [11/11 Veterans Day events photos? Flag or Lady of Lourdes](#)
 - [**Promote Sunland Park / Little Landers pet waste bags](#)
 - [**Neighborhood Watch](#)
 - [STARC Special Guest](#)
 - [Chili Fest](#)
 - [Kathryn Barger Free Food](#)
 - [CERT Fire Extinguisher Training](#)
 - [City Planning Webinar](#)
 - [List of December Holiday Events](#)
 - [Sunland Park Winter Wonderland** email board/committee about wearing tees](#)

- Community Arts & Crafts Workshop
- 12/4 Making it Happen Gift Wrapping Event at Heart of the Canyons, Lake View Terrace

December Newsletter

- 12/8 Sunland park winter wonderland
- 12/9 Bolton Hall & Little Landers
- 12/13 Holiday event for STNC Board - TBD
- 12/14 STARC Committee w/ Rotary - Hannakuh in the Foothills**
- 12/16 Wreaths - American Legion

7. Discussion/Possible Action: Storage organization

8. Discussion/Action: New year outreach ideas - town halls? CD7 partner events?

Proposed Town Halls - emergency preparedness = fire safety (jan), (run, hide, fight) public safety, emergency checklists including stay in place, drivers ed - traffic safety (online), education, historical land use / April 15 World Art Day - STARC partner w/ Artists for a Better World - Beautification x Earth Day?

Senior Dance - Nina (feb), STAT - tree saving :, HAMM radio classes, Narcan training - PTAs
Land use, public works - specific goal setting / partner with city commissioner

9. Discussion/ Possible Action: Region Rep Updates / Committee closing announcements

No meeting held in October

Special Outreach Committee Meeting Minutes

September 28, 2023 (In Person)
Sunland Park Recreation Center
8651 Foothill Blvd, Sunland, CA 91040 [

1. **Call to Order, Welcome** - Mapi Moran, Vice President, 7:01 pm
2. **Roll Call** - Mapi Moran, Cheryl Schmidt, Karen Moran (members); Mark Seigel and Cindy Cleghorn. Absent: Belinda Woodruff and Leny Freeman
3. **Minute Taker** – Karen Moran
4. **August 31, 2023 Outreach Committee Meeting Minutes** reviewed and approved as presented.
5. **Public Comments: Non-agenda items under the committee's jurisdiction**
 - a. Cindy reported on the City Planning Commission hearing held 9/28 regarding 7577 Foothill Blvd (former Denny's site). Will be 46 apartments with 89 parking spaces. Seven of the apartments will be very low income. Height will be 42 ft. With ingress and egress off Plainview. To see detail plans and rendering go to stnc.org and check under the News menu
 - b. Mark noted that Sunland-Tujunga has an oversight plan for our community known as the Foothill Blvd. Corridor Specific Plan. STNC absorbed the oversight function through the Land Use Committee.

- c. Funding requests need to come through a board member who would sponsor it. Outreach has the biggest budget. **Need to go through \$1000 budget for McGroarty event and see what needs to be ordered/approved**
 - d. Region Rep reports. Discussion about potential candidate activities for Region Reps to encourage involvement: including surveys of what stakeholders. Other ways to connect might include distribution of backpacks, giving away refrigerator magnets with contact numbers, brochures, info on bulky item pick-up, etc. **Organize a region rep specific survey to send by January. What are we looking to find out? What are we asking region reps to help us with - re: messaging / neighborhood engagement / committee communication?**
 - e. Suggest having a path for improving internal board and committee communications. STNC committees are part of the STNC. Refer to the Bylaws for committee descriptions and goals. The City Clerk requires early approval for events and funding opportunities. **Use EmpowerLA resources to connect with other neighborhood councils?**
6. **Newsletter** – Newsletter (October draft in process) and will include information about committees and upcoming events as well as photos. Adding new emails collected at Farmers Market and other events to grow our e-mail list. **Next newsletter targeted 11/27 - send another one in December w/ general updates**
7. **Outreach plan - dividing short term & long term goals**
- **Website: board contacts, calendar, upcoming news, credentials**
 - i. **Board contact information.** Mapi will take over the effort from Cindy to get STNC member info (Board/Committee members, positions, pictures, contact information) for inclusion in STNC website. Mapi will double – check the Board Bios and add committee members to that tab. **Sent to WebCorner**
 - ii. STNC website **Calendar updated for Oct.** Need to start using the recurring meeting feature. **Still in Cindy's court - confirm committees in person or virtual in new year**
 - iii. STNC Phone Line: Cindy to work with Carol to set up new service. Mark will provide voice for prompts on phone (“press #1 for ‘this’, #2 for ‘that’). **Confirm if this was handled**
 - **Board: roles & responsibilities, how to tutorials** - Mapi will gather detailed Info about what each STNC position entails that is detailed; info to focus on execution of job and not a high level description. This will enable people in the future to assume responsibilities more easily. **Waiting on updated doc of secretary responsibilities. Still need to work on organization of this - get feedback from Cindy if she already has something started**
8. **Discussion/Possible Action: Budget - Halloween Carnival, Coffee & Tea w/ STNC (Oct/Nov)**
- a. **Halloween Carnival.** Budget approved is \$100. STNC provides candy and possibly give-aways.
 - b. **Coffee & Tea** - No October event planned. November date/locale TBD. **Discuss if we can do this at McGroarty December event during a specific hour?**
 - c. **STNC member social event.** Would like to have an event for STNC members to get to know each other better, possibly in January 2024. Possibly an ice-breaker game. Venue

TBD. What other town halls are scheduled? Can we double up and do an ice-breaker at one of these? Open to the public

- d. **Candidate Outreach Events** - Pancake Breakfast at ELKS or event at McGroarty Park with relay races, etc. How do we get STNC board members or neighbors to help submit these events?

9. **Region Rep Updates** – none.

10. **Committee closing announcements**

11. **Adjourn.** 8:17pm