



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

DRAFT DRAFT General Board Online Meeting Agenda **Wednesday, October 14, 2020** **6:45 p.m.**

How to Join the Virtual Telephonic Meeting

By Telephone: Toll Free (888) 475-4499, enter 918 9278 5703, and Press #

Online: Go to <https://zoom.us/j/91892785703>

or paste the address into the address bar on your browser and press Enter
918 9278 5703

Other Toll Free Numbers: 833-548-0276, 833-548-0282, 877-853-5257

You may also call in at this number which is not toll free: 1-669-900-6833

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is our first virtual meeting, please understand that there may be some connection delays from time to time.

1. **Call to Order and Welcome** – Liliana Sanchez, President [2]
 - A. **Pledge of Allegiance**
 - B. **Roll Call** - Secretary – Cindy Cleghorn – Quorum is 11
 - C. **Board Members eligible to vote.**



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NOTE: To VIEW the agenda, board minutes, MER, board packet, go to **stnc.org** Go to **COMMITTEES** click on **BOARD MEETING AGENDAS** and **MINUTES** select **SEPTEMBER 9**

2. President's Report [2]

A. ANNOUNCEMENT OF BOARD VACANCY - Stakeholder Group Representative (2) vacant positions. From the Bylaws: Seven (7) Stakeholder Group Representatives shall be elected at large. These Representatives shall be elected from the pool of community stakeholders representing nonprofits, educational, faith-based, and, service, youth, and special-interest organizations located or meeting regularly within the Sunland-Tujunga Neighborhood Council boundaries. No organization may have more than one stakeholder representative. All Group Representatives must participate on at least one committee. Candidates interested in applying for the vacancy on the STNC board are to submit their interest statement, stakeholder documentation and supporting organization letter to secretary@stnc.org *no later than Wednesday, September 23, 2020* to be added onto the next Executive Committee and Board meeting agendas. If selected, new board members will be required to complete ethics, funding and code of conduct training, attend meetings, join committees.

B. ~~STNC BOARD MEMBER RESPONSIBILITIES~~

~~As a Board Member and/or Committee Representative of the STNC, I agree to~~

~~1. Attend all meetings and be on time unless prior arrangements are made:~~

~~2. Conduct myself in a civil manner at all times and always wait for the presiding officer to recognize me before speaking:~~

~~3. Learn the applicable laws that govern Neighborhood Councils including bylaws, standing rules, meeting procedures, the Brown Act, conflict of interest laws, city ordinances and the City Charter:~~

~~4. Take responsibility to fulfill my elected role as specified in the STNC Bylaws:~~

~~5. Support the chairperson's effort at preserving decorum:~~

~~6. Not use my Board position for a personal agenda outside my responsibilities as assigned by the STNC Bylaws:~~

3. COMMITTEE / LIAISON ANNOUNCEMENTS & REPORTS – Committee Chair Updates, Surveys & Meeting Announcements

A. So Cal Cargiver Study

B. WaterTalks Needs Assessment survey Sunland/Tujunga English Survey Link

<https://watertalks.csusb.edu/informed-consent>

Spanish Survey Link <https://watertalks.csusb.edu/consentimiento-informado>

C. Bylaws - October 12, 2020 @ 7 PM (tentative)

D. Beautification – October 21 @ 6 PM - via Zoom

E. Budget & Finance – October 28 @ 6 PM - via Zoom

F. RYLAN (Ready Your LA Neighborhood) Update - Sandy Capps [2]

G. Emergency Preparedness – *Need liaison to attend monthly meetings*

H. Neighborhood Watch – Jon von Gunten written report - meetings via Zoom 3rd Tuesday - 10/20

I. Land Use – Pati Potter - Next Meeting Presentations: Sept. 21, Oct. 5, 19 @ 7 PM - via Zoom

J. STAT - Safe Traffic & Transportation Committee next meeting Oct. 20 @ 6 PM - via Zoom

K. Outreach & Community Improvement Committee – Next Meeting Oct. 15 @ 6:00 PM - via Zoom

L. STARC – Arts, Culture & Recreation Committee, Sept. 22 @ 7:30 PM - via Zoom



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- M. Executive Committee – Oct. 28, 2020 @ 7:30 PM via Zoom
 - i. STNC Bylaws Updated 6/29/20
 - ii. STNC Board Elections April 20, 2020 - Vote By Mail - Candidate Filing Opens Dec. 19, 2020
- N. NC Budget Advocates – Liliana Sanchez / Sandy Capps [1] – ncbala.org - via Zoom
- O. VANC - Oct. 8 @ 6:30 PM via Zoom
- P. DWP MOU / DWP Committee – Oct. 3 @ 8:30 a.m. via zoom
- Q. LANCC Update – Next Meeting Oct. 3 @ 10 a.m. via Zoom

4. PRESENTATIONS

Eric Early - Candidate for Congress [20] -- **confirmed by Lydia**

Emada Tingirides, Deputy Chief, Commanding Officer, Community Safety Partnership Bureau [20] - **not confirmed by Liliana**

5. REPRESENTATIVE's Announcements & Reports – [12 minutes total] – **Please Review - Order has changed.**

Representatives of LAPD, Local, City, County, State - 2-minute limit per speaker

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 -
Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online
SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; 35755@lapd.lacity.org
SUNLAND SLO: Cesar Contreras: 818-634-0705; 36373@lapd.lacity.org
CD7- Councilwoman Monica Rodriguez –Eve Sinclair 818-352-3287 - Staff Rep Eve.Sinclair@lacity.org
The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331
LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - (818) 778-4990 Caroline.Menjivar@lacity.org
LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 michael.menjivar@lausd.net
LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: JMaruca@bos.lacounty.gov
CA Assembly Member Luz Rivas (District 39) Arturo Garcia 818-504-3911 arturo.garcia@asm.ca.gov
CA State Senator Anthony Portantino (District 25) - 818-409-0400 vickere.murphy@sen.ca.gov
Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481
Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov
Dept. of Neighborhood Empowerment - Jasmine Elbarbary, NEA jasmine.elbarbary@lacity.org 818-374-9886
L.A. City COVID-19 Resources <https://corona-virus.la/>
Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360
GANGS-DRUGS: Lt. Carlos Solano: 818-897-6081; 26339@lapd.lacity.org
NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.lacity.org
TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic
BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner
LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 -- mark.ross@lacity.org
Mission College – Dean Madeline Hernandez - (818) 875-4036
Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631
Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland
Diana Gutierrez, Greater Los Angeles County Vector Control District – 562-944-9656 - dgutierrez@glacvcd.org

4. GENERAL PUBLIC COMMENT: a total of 10 minutes – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone). [10]

6. **Discussion: STNC Land Use Committee Report - Pati Potter [2]**



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7. Selection to fill vacant Stakeholder Group Representative Board seat [5]

MOTION: The STNC Board shall select a stakeholder to fill a vacant Group Representative Board seat. Letter of application received by Evelyn Serrano representing ABRA Foothills: Anti-Bigotry Responding with Action.

Discussion/Possible Action: Stakeholder Request from Evelyn Serrano that her Stakeholder Group Rep appointment postponed at last board meeting return to the STNC board: I request for our Council to take a vote, without abstentions, on my application to become a stakeholder representative on behalf of Against Bigotry Responding with Action. I make this request on the basis that the vote was postponed indefinitely based on guidance that will not be effective until October 16th. Under current bylaws, the organization I represent deserves due process and a vote by every member of my Neighborhood Council. Motion Title: Motion to Vote on ABRA Stakeholder Representative Application

8. TREASURER REPORTS *(Sandy Capps, Chair, Budget & Finance Committee approved 9-30-20).* [6]

- A. **Discussion:** Update on City Funding approvals regarding events during COVID 19 Stay at Home.
- B. **Discussion:** Verdugo Hills High School NPG Report

CONSENT CALENDAR FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the consent calendar:

C. Approval of August 2020 MER

MOTION: The STNC Board approves the September 2020 Monthly Expenditure Report

- D. Approve up to \$50 for 10 Scotch Blue Multi-Surface Painter's Tape from Home Depot for posting of agendas on the newly installed windows at NVCH agenda posting site. (Office)
- E. Discussion/Action: Approve Neighborhood Council Funding Contribution Form for \$250 to Budget Advocates, \$250 for L.A. Congress of Neighborhoods and \$250 for L.A. Congress of Neighborhoods Empower LA Awards/Networking. (Outreach)
- F. Discussion/Action: Approve Neighborhood Purpose Grant in the amount of \$250 to The Southern California Valley Disaster Preparedness Foundation Fair Virtual Event. (NPG)
- G. Discussion/Action: Approve Neighborhood Purpose Grant in the amount of \$3500 to local non-profit Making It Happen, Inc. for food and necessity item for families and children in need during the Holidays and Covid 19 in the Sunland- Tujunga Community. (NPG)
- H. Discussion/Action: Approve up to \$ 2,761.81 total to vendor S.O.S. Survival Products for the replacement of 20 STNC Safety Goggles that were used/donated during Covid-19 PPE needs; 1 (one) 100 person refill kit to replenish the 5- year shelf life of items in our current STNC 100-Person Office Support Systems purchased in 2014; 1 (one) additional new 100-person office support system for emergency preparedness supplies. (Office or Outreach)



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9. **CONSENT CALENDAR - NON-FUNDING ITEMS** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. [4]
 - A. [Approval of Board Meeting Minutes](#)
MOTION: The STNC Board approves the September 9, 2020 minutes
 - B. Motion: Recommendation that STNC Board change meeting on November 11, 2020 to November 4, 2020 due to Veterans Day holiday. [Cindy Cleghorn]
 - C. Motion: Approve 2021 Neighborhood Council Election Information Worksheet and Election Drop Box Location for Sunland-Tujunga Neighborhood Council [Sandy Capps]
 - D. Motion: Approve 2021 Elections Committee
 - E. Motion: Remove Ivan Spiegel as Parliamentarian of the Sunland-Tujunga Neighborhood Council [Lydia Grant]
 - F. Motion: Add to the Standing Rules that the Parliamentarian which is appointed by the President be ratified by the Board. The Parliamentarian may also be removed by a vote of the Board. The Bylaws that were rewritten for the Parliamentarian did not include checks and balances. When the Parliamentarian fails to do the job as required by the bylaws and or oversteps his duties the Board needs to be allowed to remove the Parliamentarian. This should be added to the Bylaws when the Bylaw window is open. It should be noted that this Bylaw was written by the Parliamentarian which was being paid by our Board which is a Conflict of Interest. The Board did not realize that there was no removal clause. [Lydia Grant]
 - G. Motion: That STNC board ratify Ivan Spiegel as Parliamentarian. [Carol Hutchinson]
 - H. Motion: All agenda items that are not operation items to a committee for review. [Lydia Grant]
 - I. Motion: Vote on an STNC board member to fill the duty of vetting all new board member applicants.[Lydia Grant]
 - J. Motion: To send all candidates to committee for review to confirm eligibility. New candidates should be approved before they are added to the agenda and should answer questions before a committee. [Lydia Grant]
 - K. Motion: Vote on an STNC board member to fill the duty of vetting all new board member applicants. [Liliana Sanchez]
 - L. Motion: Request committee chairs or representative and liaisons give their reports at the beginning of STNC board meetings. [Lydia Grant]



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- M. Motion: To change name of Community Improvement Committee to Community Improvement and Government Affairs Committee. [Lydia Grant]
- N. Motion: Approve LAUSD request for Facilities Use at Pinewood Elementary. [Sandy Capps] *Beautification Committee request to provide LAUSD Request for the use of Facilities and Insurance at Pinewood Elementary School for painting of the Pinewood Mural on the west side of campus.*
- O. Discussion of EVG protocols as in 'webinar' format to be used at all Zoom meetings as recommended by DONE on Sept. 9, 2020. [Liliana Sanchez]
- P. Motion: Discuss the offer from Jean Morrison's offer for a FREE online resilience in the COVID Era. [Liliana Sanchez]
- Q. Motion: That STNC Boardmembers required to serve on at least one committee may use their liaison position to satisfy this requirement. Example: Currently Oscar Alvarez is the liaison to the NC Sustainability Alliance [Lydia Grant]
- R. Motion: CF20-1145 - Controller report, dated September 9, 2020, relative to Meeting the Moment: An Action Plan to advance Prop HHH. [Lydia Grant]
- S. CF20-1099 (Martinez- Krekorian) relative to request the LA Department of Water and Power to report on the methane leak at the Valley Generating Station, and develop a policy to proactively find and address leaks of methane, or other hazardous pollution; and request the Air Quality Management District and the Jet ropulsion Laboratory report as detailed in this Motion. [Lydia Grant]
- T. CF20-0608 - Office of Anti-Corruption and Transparency / Independent Auditors and Investigators / Land Use Approval Oversight and Monitoring / Quid Pro Quo Activity [Lydia Grant]

13. FINAL ANNOUNCEMENTS: Next STNC Board Meeting October 14, 2020

ADJOURNMENT

add Google Link

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Ratify STNC Bylaws -- when they arrive from DONE that include Reform Motions updates



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THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Secretary, at (818) 951-7411** or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website www.stnc.org