



# Sunland Tujunga Neighborhood Council

Certified May 27, 2003

7747 Foothill Blvd., Rm 101 – Tujunga, CA 91042

stnc.org • (818) 951-7411

## Budget & Finance Committee Meeting

### Special Meeting Agenda

Wednesday, June 19, 2019 – 6:00 PM

Sunland Park/Club House

8701 Foothill Blvd., Sunland, CA 91040

**Committee Members: Sandy Capps, Treasurer ([sandy.stnc@gmail.com](mailto:sandy.stnc@gmail.com)),  
Pati Potter, Bill Skiles, Cindy Cleghorn**

1. Call to Order/Sign-In Sheets/Assign minute taker
2. Announce we have an opening seat on the Budget and Finance Committee. We welcome and encourage anyone to join the committee. We meet every 4<sup>th</sup> or 5<sup>th</sup> Wednesday (if the month has 5 Wednesdays) of the month.
3. General Announcements
4. Public Comments on non-agenda items
5. Discussion/Action: Approve June 5<sup>th</sup> 2019 Budget Meeting Minutes
6. Discussion/Action: Status and amount of Roll over funds for fiscal year 2019/2020
7. Discussion/Action: Moving Committee Update on expenses and moving day volunteer dates
8. Discussion/Action: All monthly recurring STNC payments be set up in funding portal and paid automatically every month by City Clerk. (amounts and all monthly vendors – handout)
9. Discussion/Action: Finalize Inventory items inside of STNC office for General Board Meeting July 10, 2019
10. Discussion/Action: Finalized 2019/2020 Administrative funding packet due to city clerk funding portal July 1, 2019
11. Adjourn by 6:30 p.m.

Posted 6/16/19; Remove after 6/19/19

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:

- North Valley City Hall, 7747 Foothill Blvd., Tujunga
- [www.stnc.org](http://www.stnc.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request.



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To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Liliana Sanchez, Board President, at (818) 951-7411

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 7747 Foothill Blvd., Room 101, Tujunga or stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Liliana Sanchez, Board President, at (818) 951-7411

## **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Neighborhood Council, please consult the STNC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.stnc.org/pdfs/STNCBylaws080118.pdf>

## **SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Liliana Sanchez, Presidente de la Mesa Directiva, al (818) 951-7411 o por correo electrónico para avisar al Concejo Vecinal.