



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

Special Joint Board and Outreach Committee Meeting

Thursday, November 21, 2019 – 7:00-8:00 PM

Apperson Street School – ****Parent Room****

10233 Woodward - Sunland

Outreach Committee Chair: Nina Royal, Vice President – Outreach

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

"Out of an abundance of caution due to the possible attendance and participation of a majority of Neighborhood Council Board Members at this Joint Committee meeting, this meeting is noticed as a Special Joint Meeting of the Committees and the Board, in adherence with the State's Brown Act. No action will be taken on behalf of the Board at this meeting of the Committees. Only Committee Members are allowed to vote"

1. Call to Order – Nina Royal, VP-Outreach, Chair Outreach Committee
2. Public Comments – Non agenda items within the committee's jurisdiction
3. Board Member and/or Committee Member Comment on matters within the Board's and/or Committee's subject-matter jurisdiction that DO NOT appear on the agenda.
4. DISCUSSION REGARDING STNC INVOLVEMENT + OUTREACH IN and AT THE FOLLOWING EVENTS – including promotion, STNC on flyers, board members at events
 1. Chili Bowl Fest – Dec 7 & 8
 2. Region 4 Outreach event – Dec. 14 @ 9 a.m.
 3. Little Landers Holiday Event – Dec 14 @ 1 p.m.
 4. Winter Wonderland – Dec. 14 3-5 p.m.
 5. Making it Happen – Dec. 14 – 5-7 p.m.
 6. Hannukah In the Foothills – Dec 29
 7. Other Events
5. DISCUSSION/RECOMMENDATION: Approve STNC Meeting Banner Artwork
6. DISCUSSION/RECOMMENDATION: Banner Placement for STNC meetings including NVCH corner Wyngate & Foothill, Apperson Street School, Sunland Park and Other locations. Who will place the banners, who will pick up the banners for all board and committee meetings.
7. DISCUSSION: Standard Operating Procedure for STNC Storage Units
 1. Responsibilities
 2. Access & Keys / Hours
 3. Sign In / Sign Out
 4. Other recommendations
8. DISCUSSION: Outreach Expectations for STNC Outreach including Boardmember responsibilities, Code of Conduct between board members, the community.
9. DISCUSSION: How to order STNC Business Cards + Name Badges
10. DISCUSSION: How to get Items onto the STNC Board Agenda
11. DISCUSSION: STNC's SOCIAL MEDIA
12. DISCUSSION/RECOMMENDATION: To approve T Shirt and Polo Shirt Design
13. DISCUSSION / RECOMMENDATION: Follow up from last Outreach meeting regarding STNC Brochure + Flyers for Board & Committees outreach; review Current and past brochures; discuss content for new
14. DISCUSSION: OUTREACH BOX FOR BOARD MEMBERS, what is in the box, who keeps the box, turn in when no longer on the board.
15. DISCUSSION/RECOMMENDATIONS: Finalize Outreach items for STNC Budget & Board approval for Dec. 11 board meeting agenda
16. DISCUSSION/RECOMMENDATIONS: Future Region Rep Meet & Greet event planning including proposed budget, outreach expectations, who's doing what:
 1. Region 1 - Vartan Keshish – January/February 2020
 2. Region 2 – Glen Belt – April 2020 event at Howard Finn Garden
 3. Region 3 – Rafi Shaheenian possible locations
 4. Region 4 – Carol Hutchinson possible locations
17. DISCUSSION/RECOMMENDATION to amend Region Rep outreach budgets for meet and greets



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18. DISCUSSION/POSSIBLE ACTION: Engaging our Youth in Sunland-Tujunga.
19. DISCUSSION/POSSIBLE ACTION: Neighborhood Council Block/CERT Captains and how STNC can participate.
20. DISCUSSION/POSSIBLE ACTION: Continue to confirm additional members of the Outreach Committee and finalize for STNC board.
21. DISCUSSION: Confirm future STNC Outreach Committee meetings will be held on the third Thursday of each month at Apperson Street School. Next meeting December 19 – Confirm meeting time set up at 6:30 p.m. and meeting start at 7:00 p.m.; who will be there at Apperson to open and set up for the Outreach meeting.
22. Discussion/Action: Approve Minutes of meetings.
23. Closing Comments by Nina Royal, VP-Outreach, Acknowledgements, and Adjournment.

Adjourn 8:00 p.m.

Posted 11/18/19 Remove after 11/21/19

Order for agenda items may change at the discretion of the Presiding Officer.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- North Valley City Hall, 7747 Foothill Blvd., Tujunga
- www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at (please copy and paste this link into your browser): <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Liliana Sanchez, Board President, at (818) 951-7411.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Liliana Sanchez, Board President, at (818) 951-7411.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available at our Board meetings and our website www.stnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Liliana Sanchez, Presidente de la Mesa Directiva, al (818) 951-7411 o por correo electrónico para avisar al Concejo Vecinal.