



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

Budget & Finance Committee Meeting

Wednesday December 29, 2021

6:00 pm

Zoom Meeting Online <https://zoom.us/j/95821686937> **or By Telephone**

Dial 1-669-900-6833 to Join the Meeting

Then Enter This Webinar ID: 958 2168 6937 and Press #

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Committee must dial **669 900 6833**, and enter 958 2168 6937 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial or use the Raise Hand option, to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Committee meeting.

Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

NOTICE TO PAID REPRESENTATIVES-

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that

you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future

Board/Committee meeting. Public comment is limited TWO minutes per speaker, unless adjusted by the presiding officer of the Board/Committee.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

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1. Call to Order: Ed Babakhanian, Treasurer/Budget & Finance Committee Chair
2. General Announcements
3. Public Comments on any non-agenda items.
4. **Discussion/Action:** Approve December 2021 Monthly Expenditure Report and Balances. (MER)
5. **Discussion/Update:** Committee Member Pati Potter Excel Spreadsheet Budget Recap/Update.
6. **Discussion/Action:** Motion to approve STARC Committee request to fund 100 new black vinyl padded chairs for the McGroarty Arts Center. Each chair to be labeled as a gift from STNC. Please see the attached PDF for a funding request for \$2,785
7. **Discussion/Action:** Motion to approve payment to Lloyd Staffing in the amount of \$111.80 for time keeping (funding is approved and set aside, only approve this expense)
8. **Discussion/Action:** Motion to approve appropriated funding to Land Use Committee up the \$100 for mailing of notice of proposed building to all residents within 300 ft of the old Tujunga Denny's location
9. **Adjourn** by 7:00 PM

Posted 12/26/2021 Remove after 1/05/2022.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Committee in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cindy Cleghorn, Secretary, at (818) 951-7411 or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows: * **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 - Front Window * www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for Committee action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website www.stnc.org STNC Mailing Address: P.O. Box 635 • Tujunga, CA 91043-0635 • Secretary@stnc.org



Sunland-Tujunga Neighborhood...

1 1 Over Due Credit Card Transactions Requiring Receipt Upload.

1 Pending Credit Card Transactions Requiring Receipt Upload. ×

Budget Amount

\$42,494.46

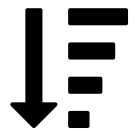


Budget: \$32,000.00

Adjustments: \$10,494.46

Expense-to-Date

\$13,151.26



Funding Requests: \$4,528.34

Credit Card: \$8,622.92

Total Outstanding

\$335.68



Commitments: \$0.00

Pending Payments: \$335.68

Net Available

\$29,007.52



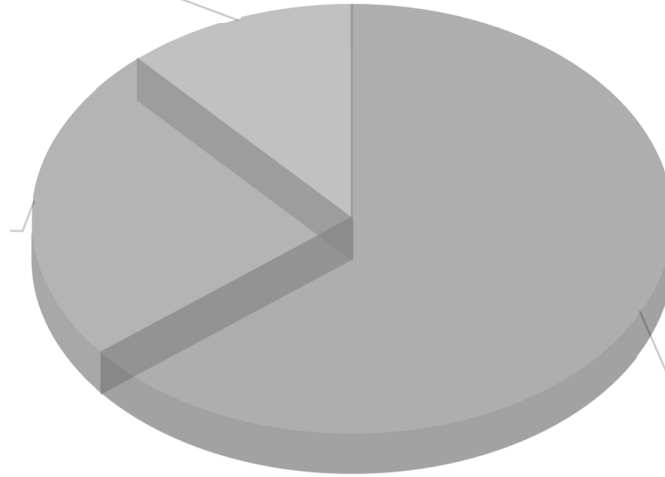
Cash Balance: \$29,343.20

Budget Allocation

Neighborhood
Purpose Grants:
\$4,900 (11.7%)

Community
Improvement
Project:
\$10,100 (24.0%)

General &
Operational:
\$27,000 (64.3%)

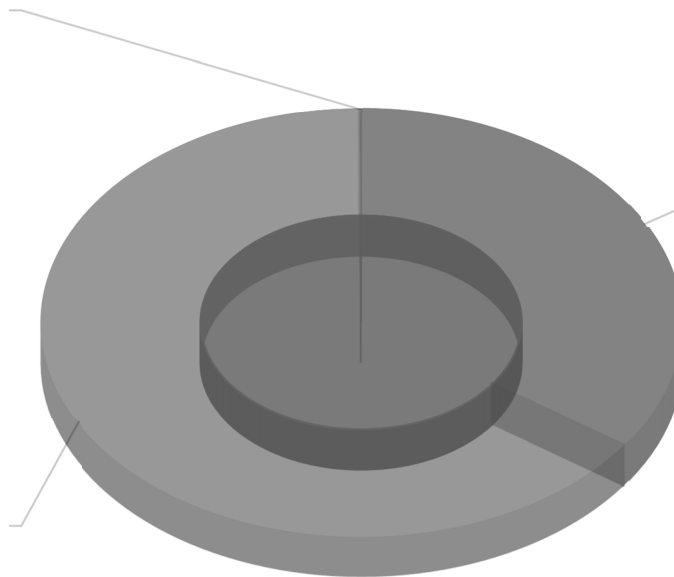


Expenditures-to-Date by Category

Categorized:
\$99 (0.1%)

Office:
\$4,564.85 (34.7%)

each:
\$71.42 (65.2%)



7747 FOOTHILL BLVD., TUJUNGA, CA 91042

December 12, 2021

To the esteemed board of our Sunland-Tujunga Neighborhood Council,

I am writing on behalf of STARC Committee to request your vote of financial support for new padded black vinyl chairs as a gift to the McGroarty Arts Center. Those who have ever attended an indoor function at the Arts Center are familiar with the cold, dented and oxidized chairs that have serviced the center for almost fifty years.

Upon surveying the McGroarty board, it was determined that a padded black vinyl (folding) chair will prove the most functional for the regularly held events inside the center. This design is neutral and long-lasting. Should any chair become damaged beyond repair it will be easy to replace.

The McGroarty Arts Center **was** and **continues** to be under full lockdown orders as a result of the city mandated restrictions on Cultural Affairs managed facilities. We with STARC Committee feel the gift of these chairs will be a refreshing update as the center looks forward to its re-opening in 2022.

The McGroarty Arts Center is a vibrant gem in the crown of our foothill community. The home that John and Ida McGroarty built will celebrate its centennial in 2023. STARC hopes to honor the Arts Center and the cultural historic designation of the home itself by providing this gift. Thank you all for your consideration.

Our Dream



Our Nightmare



(Request to fund padded chairs Page 2)

*Proposed metallic sticker
To be placed on the back of each chair*



Budget:

100 padded black vinyl chairs including tax	2,600
100 metallic stickers	185
Pick up and Delivery	(donated)
<hr/>	
	2,785

Very Truly Yours,
Joe DeCenzo
STARC Committee Chair



INVOICE

Please remit payment to:

Lloyd Staffing, Inc.

PO Box 780994

Philadelphia, PA 19178-0994

Questions: AR@LloydStaffing.com

Pay by ACH/wire to:

Wells Fargo Bank, N.A.

Routing #: 121000248

Account #: 4060542594

BILL TO:

Attention of: Lydia Grant
Sunland-Tujunga Neighborhood Council
7747 Foothill Blvd
#101
Tujunga, CA 91042

Thank you for choosing Lloyd Staffing

PO#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:	
12/12/2021	420442	1	134940	Due Upon Receipt	
PERIOD	DESCRIPTION & EMPLOYEE		HOURS	RATE	AMOUNT
11/29/21-12/05/21	MINTKR	Farber, Robinson A.	4.00	27.95	\$111.80
PAY THIS AMOUNT >				TOTAL	\$111.80

A 3% surcharge will be applied to any payments processed using a credit card. Thank you.

CALIFORNIA



11060 Arlesia Boulevard, Suite A
 Centinela, CA 90703
 Phone: 562-860-2555 Fax: 562-860-0111

EMPLOYEE NAME Sunland-Yujunga Neighborhood Council
 (Please print)

ADDRESS 7747 Foothill Blvd #101 TOWN Tujunga P.O. CA ZIP 91042

EMPLOYEE PLEASE COMPLETE - Be sure to indicate AM or PM.

DAY	DATE	TIME IN	TIME OUT	LESS LUNCH & FOR BREAK	TOTAL HOURS
MON		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
TUES		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
WED	12 01 21	7:00	11:00		4
THURS		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
FRI		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
SAT		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
SUN		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		

REPORT TO Lydia Grant DEPT. Chair JOB TITLE WEEK ENDING 12/3

FIRST TIME AT THIS CLIENT COMPANY? Yes No If yes, Temporary Associates must indicate they have received the following Orientation Training on this assignment. (Please check)

- Emergency Evacuation Procedures
- Job Site & General Safety Rules
- Policy & Procedure Review

I hereby certify that the hours shown were worked by me during the week ending shown above, and were properly certified by an authorized representative of the facility named above and that I received the required training. I understand I am to contact the office after completing the Assignment to determine if there is other work available for me. I agree that if I do not contact the office upon completion of an assignment they can assume I am not available.

EMPLOYEE NAME Robinson A. Farber EMPLOYEE SIGNATURE [Signature]

SOCIAL SECURITY NO. [Redacted]

CLIENT SIGNATURE OF ACCEPTANCE Ed Babakhanian PRINT NAME Ed Babakhanian

WEEK ENDING 12/3 TOTAL HOURS FOR WEEK TO NEAREST 1/4 HOUR PLEASE WRITE TOTAL HOURS WORKED HERE 4

INSTRUCTIONS:
 1. Press firmly, use a ball point pen.
 2. Use separate timesheets for each assignment.
 3. Mail ORIGINAL & INVOICE copy to Lloyd, no later than Friday night.
 4. Leave CLIENT copy with client company, retain EMPLOYEE copy for yourself.
 5. Designated timesheets will be returned without payment.

IMPORTANT: All hours must be approved for each day worked. Minors will not be paid if not approved daily. Minimum: 4 hours per employee, per day.

IMPORTANT FOR CLIENT: Execution of this form by the client constitutes a certification that the TOTAL hours listed are correct as stated, that the work was performed in a satisfactory manner and agreement by the Client to the TERMS and CONDITIONS printed on the reverse side of this form. Please do not advance monies to employees. Minimum 4 hours per employee per day.

Be sure to call Lloyd Staffing immediately when assignment ends or we will assume you are no longer available for work.

EMPLOYEE INFORMATION

To avoid delays be sure timesheets are completely filled out. This includes required signatures by yourself and authorized representative of the client.

OVERTIME

You are permitted to work overtime only with the request and approval of the client. Approval must be obtained from us by the client. WORK WEEK: Work in excess of (40) forty hours in a work week (Monday-Sunday) will be paid at one and one-half (1-1/2) your regular rate.

LUNCH

Your lunch hour will be determined by your supervisor to whom you are assigned. When working a full day, the law requires a minimum of 1/2 hour of lunch.

ABSENCES - LATENESS

Call us immediately if you must be absent or late. Do not call the client. LLOYD STAFFING will call the client.

ON-THE-JOB SAFETY

Employee certifies no accident or injury was sustained while working on the assignment that has not been previously reported to the Human Resources office at Lloyd.

TRAINING

You must complete the Training Orientation every time you go to a new assignment.

TERMS & CONDITIONS FOR LLOYD STAFFING

I certify that I am authorized to sign on behalf of the named company ("Customer"), the total hours shown on the reverse side of this timesheet are correct, the work was performed in a satisfactory manner, and my signature is authorization to bill the named Customer. We understand that this person is an employee of LLOYD and is referred to us on a temporary basis. In the event we or any of our affiliates, or any company to whom we assign this person, either (i) employ this person on a permanent or temporary basis, (ii) use this person's services in a consulting or freelance capacity, or (iii) use this person's services through another temporary service within one (1) year after this person's temporary assignment, we agree to pay LLOYD a fee of 25% of the total annualized compensation rate of the employee in the new capacity.

LLOYD guarantees satisfaction with its employee's services by extending a four (4) hour guarantee period. If, for any reason, we are dissatisfied with the employee assigned to us, LLOYD will not charge for the first four (4) hours worked by such employee, provided that LLOYD replaces the individual assigned. Unless we contact LLOYD before the end of the first four (4) hours, we agree that the employee assigned by LLOYD is satisfactory.

I confirm the prior agreement between LLOYD and Customer with respect to the services performed hereunder and any future services, that (a) Customer shall not entrust LLOYD'S employees with unrestricted privileges, cash, negotiables or other valuables or authorize such employees to operate machinery or motor vehicles without the prior written consent of LLOYD in each instance and will therefore indemnify and hold LLOYD harmless from any such claim arising out of a breach of the foregoing (inclusive of liability resulting from bodily injury, property damage, fire, theft, collision, cargo damage or other public liability damage), (b) LLOYD'S insurance does not cover loss or damage caused by the operation of Customer's owned or leased motor vehicles by LLOYD'S employees, and Customer therefore accepts full responsibility for any claims, including the defense thereof, involving bodily injury, property damage, fire, theft, collision, cargo damage or public liability damage sustained or incurred as a result of a LLOYD'S employee driving such vehicle(s), or arising out of or involving violation by Customer of clause (a) above, (c) LLOYD is not responsible for claims made under its Fidelity Bond unless such claims are reported in writing to it by Customer within thirty (30) days after occurrence, (d) Customer shall indemnify and hold LLOYD harmless from claims and demands arising out of the Occupational Safety and Health Act as it relates to premises owned or controlled by Customer and to which LLOYD'S employees are assigned and (e) under no circumstances will LLOYD be responsible for claims arising from work performed by LLOYD'S temporary employees unless such claims are reported in writing to LLOYD by the Customer within ninety (90) days after the last date of the temporary employee's assignment to the Customer. Customer recognizes LLOYD'S employer-employee relationship with its personnel and accepts the obligation to discuss all matters concerning their employment, job assignments, pay procedures, etc., with LLOYD.

Temporary employees are assigned to Customer's job site based upon the job description given and the known qualifications of the employees. UNAUTHORIZED WORK PERFORMED BY LLOYD'S EMPLOYEES IS STRICTLY FORBIDDEN. ANY TEMPORARY EMPLOYEE INJURED WHILE ENGAGING IN UNAUTHORIZED WORK MAY NOT BE COVERED UNDER LLOYD'S WORKERS COMPENSATION INSURANCE.

Customer acknowledges its understanding that LLOYD'S invoices are for labor and agrees to pay such invoices upon receipt. If any invoices remain unpaid thirty (30) days after invoice date, Customer agrees to pay LLOYD a late payment charge at the rate of 1-1/2% per month (18% per annum) on such unpaid amounts. Customer also agrees to pay LLOYD its reasonable costs of collection, including its reasonable attorneys' fees and expenses.