

**Sunland Tujunga Neighborhood Council (STNC)
SPECIAL Joint Board & Outreach Committee Meeting
Minutes**

Thursday, June 16, 2022

- 1. Call to order – Cheryl Schmidt for Karen Perdue, VP Outreach**
 - a. Belinda Woodruff; Cheryl Schmidt; Leny Freeman; Karen Moran
- 2. Approve May 2022 minutes.**
 - a. Minutes from May 19, 2022. Motion approved with proviso that Karen M resend to correct a typo and an incorrect last name.
- 3. Comments from the Chair.** No comments.
- 4. Discussion/Action: Coffee & Tea with the STNC schedule.**
 - a. Next Coffee & Tea will be September 10th at 10am at the Back Door Bakery; focus now is 4th of July event and National Night Out.
- 5. Discussion/Action: Rotary Club 4th of July STNC partnership.**
 - a. Monday, July 4th at 10am. Arrival for decorating should be 8am (Irma Ave). Can park at Von's parking Lot, pick up number for the line-up and either decorate while in parking lot or decorate in assigned spot. STNC Board members will support, as well as board representatives. Will need to spend funding before June 20th for decorations. LAPD will be patrolling. Suggestion for our float to turn right at the end of parade (turn before the Park) to avoid water ballooning. Discussions pursued for who can ride in the parade, wearing t-shirts and name badges.
- 6. Discussion/Action: National Night Out preparations.**
 - a. Tuesday, August 2nd at Little Lander's Park, 4pm to 8pm. Carol has submitted paperwork to the city to meet deadlines. \$850 owed from last year not refunded; should be applied to fees. Carol has paperwork for Event Form, now sent to Ed, for funding. 10 banners will be ordered at this time. Leny, Cheryl, Mark and others can help set up/clean up. An Outreach table will be set up for STNC also; Belinda will manage the table. Plan is to follow last year's format which was very successful. This includes picking up the barbeque and getting two canisters of propane. The Trail Life youth group might be able to help as they did last year which was much appreciated.
- 7. Discussion/Action: Certificates of appreciation for individuals/groups for community service; suggestions of persons/groups/business'.**
 - a. Motion passed to recognize Pat Kramer who has done outstanding work for the community, from supporting tree watering events to having her own 'safety committee' to address safety concerns. Leny will write up a recommendation for

the next General Board meeting in July 13th, providing it to the Board about July 6th for review.

8. **Discussion/Action: Letter to CD-7 Rodriguez waive Permit Fees for light pole banners 1 year extension. Purchase 10 banners from Gold Media.**
 - a. Banner invoice submitted at this time to Ed B and extension letter will go to Monica (has to go through City council). This should be on next month's agenda.
9. **Discussion/Action: Establishing an Election Committee/complete voting worksheet for Board approval.**
 - a. Board elections are coming up. Per Carol, need a Board Chair for the Elections Committee. Board will have meetings 1-2 times a month prior to election day to get information out. Can follow the plan used last year which was successful. Need to let the City know who the Chair will be and turn in work-sheets by August 1; need to vote on it during July Board Meeting. Sunland-Tujunga had a high voter turn-out last year. If no volunteers, it will default to the Outreach Committee.
10. **Discussion/Action: Old Business.**
 - a. Leny reported on tree-watering event. Still have a few trees to go but got a lot of trees taken care of with the (27) volunteers that came. Fertilized and watered more than 60 trees. Snacks and coffee were provided as well as some STNC items (*e.g.* key chains).
 - b. Cindy is looking for volunteers for STNC web-site; Leny volunteered.
 - c. Constant Contact. Cindy would like to get information out about Pat Kramer's recognition.
11. **Discussion/Action: New Business.**
 - a. See discussion about the parade on the 4th of July.
12. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS.** Nothing.
13. **Announcements: Next Outreach Committee meeting: July 21, 2022.**
14. **Committee Closing Comments, Acknowledgements.**
15. **Adjourn.**