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**CITY OF LOS ANGELES
CALIFORNIA**



**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**



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TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**Special Outreach Committee Meeting
Thursday, September 28, 2023 (In Person)
Sunland Park Recreation Center
8651 Foothill Blvd, Sunland, CA 91040
7:00 PM**

- 1. Call to Order, Welcome** - Mapi Moran, Vice President
- 2. Roll Call** - Karen Moran, Recording Secretary
- 3. Public Comments: Non-agenda items under the committee's jurisdiction.**
- 4. Approve/Review August 27, 2023 Outreach Committee Meeting [minutes*](#)** - Karen Moran
- 5. Discussion/Possible Action: Finalize [October newsletter](#)** - committees, photos, upcoming
- 6. Discussion/Possible Action: [Outreach plan](#) - dividing short term & long term goals**
 - Website: board contacts, calendar, upcoming news, credentials
 - E-voice: phone lines, prompts
 - Region reps: stakeholders and community outreach
 - Board: roles & responsibilities, how to tutorials
- 7. Discussion/Possible Action: Budget - Halloween Carnival, Coffee & Tea w/ STNC (oct/nov)**
- 8. Discussion/Action: Region Rep Updates / Committee closing announcements**

Adjourn.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President.

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* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 - *front window*

* www.stnc.org

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RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

Special Outreach Committee Minutes*

**Thursday, August 31, 2023 (In Person)
Sunland Park Recreation Center
8651 Foothill Blvd, Sunland, CA 91040**

1. **Call to Order**, Welcome - Mapi Moran, Vice President, 7:07pm
 - **Attendees:** Mapi Moran, Leny Freeman, Belinda Woodruff, Karen Moran. Absent: Cheryl Schmidt
2. **Minute Taker** - Karen Moran
3. **July 27 Minutes** - Approved.
4. **Public Comments:** Non-agenda items under the committee's jurisdiction - none
5. Discussion:
 - **National Night Out** - Feedback about both improvements for National Night out and what went well. Watermelon event went well (32 melons); Elks support was appreciated; spirit of connectivity with the community was felt; could use a more organized approach for who is in charge how jobs are delegated;
 - **Farmer's Market** – Heart of the Canyons Church have a weekly Farmer's Market; STNC will have a table there. This Saturday, September 2, there is a ribbon cutting event; Mapi will be there early for set-up and Sherry will do break-down at noon. Other volunteers are welcomed to come.
6. Discussion: **Outreach plan** - dividing short term & long term goals
 - Newsletter, Facebook, Outreach Plan that Mapi has developed
7. Discussion/Possible Action.
 - **Budget/Ordering Items:** Need to inventory everything before we decide to order more items so funding requests will be tabled at this time.
 - **Coffee & Tea with STNC:** October event, date TBD. Desire to have Committee Chairs come to Coffee and Tea, get to know each other better and become more cohesive as a group
 - **Funding Requests:** Currently funding requests go through website and go to Budget Committee for review and then are approved. In the future, Committee Chairs can also bring their needs to the Outreach Committee to promote and get approved.
8. **Next Meeting:** September, date TBD. Venue is likely to continue to be at the Sunland Park Recreation Center where the people have been very accommodating in allowing use of a room and is staffed until 9pm.
9. **Region Rep Updates:** Region 1 (Leny) – dog waste bag dispensers repaired; Region 2 (Mapi) – volunteered to help with Little League event at local park; would like to be more active with local parks; Region 3 – no report. Region 4 (Belinda) in touch with a local group who is picking up trash, etc.
10. **Adjourn**, 7:45pm